



# **CENTRALINA**

REGIONAL COUNCIL

## **CENTRALINA REGIONAL COUNCIL**

### **Notice of Funding Availability**

*Solarize Charlotte-Mecklenburg  
Non-Profit Partners*

**Date of Issue:**

**November 10, 2025**

**Submission Deadline:**

**November 21, 2025, at 5:00 pm**

**Direct all inquiries concerning this NOFA to:**

Lovetta Walton, Community Economic Development Housing  
Administrator  
704-348-2702

[lwalton@centralina.org](mailto:lwalton@centralina.org)

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## 1.0 PURPOSE AND BACKGROUND

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The purpose of the Notice of Funding Availability (NOFA) is to invite applications from qualified non-profit organizations to support the implementation of the low to moderate-income<sup>1</sup> (LMI) component of the Solarize Charlotte-Mecklenburg Program. Centralina has the following objectives for the partnership with the selected organizations, which directly shape this NOFA:

- Build community awareness of the Solarize Charlotte-Mecklenburg program, and solar installation opportunity for qualified, low-to-moderate income homeowners.
- Connect interested residents and advance a referral list of homeowners to Centralina, Solar CrowdSource, and RENU for the next steps application process to assist with the target of 25 installations by April 30, 2026; and
- Host limited, high impact outreach activities in targeted neighborhoods

Through this partnership, we anticipate that the nonprofit partners will build non-profit capacity and knowledge of solar energy systems through expanding the organization's knowledge of solar installation process and benefits.

Centralina anticipates awarding up to two (2) awards of \$10,000 each to Selected Organizations to complete specific tasks and deliverables outlined in Section 5 below.

Centralina seeks non-profit partners with the following qualifications to support this program and achieve its LMI objectives:

- 501c3 organizations in good standing with the State of North Carolina;
- Service area that includes the city of Charlotte;
- Mission or programmatic focus on serving the needs of LMI individuals, households, or communities;
- Demonstrated experience in conducting outreach initiatives in the City of Charlotte that engage LMI individuals and households; and
- Demonstrated experience with housing programs and an interest in learning about solar and alternative energy sources.

**Note:** *The Selected Organization staff assigned to work on any task related to this program must undergo background checks to participate in the Solarize Charlotte-Mecklenburg Program. Centralina Regional Council will conduct the background checks at no cost to the Selected Organizations.*

### SOLARIZE CHARLOTTE-MECKLENBURG PROGRAM BACKGROUND

[Solarize Charlotte-Mecklenburg](#) is a community-based program for solar energy, battery storage, and other clean energy technologies consisting of the City of Charlotte, Mecklenburg County, Town of Davidson, Centralina, Renu Energy Solutions and Solar Crowdsource. Solarize Charlotte-Mecklenburg will offer both market-rate and low- and moderate-income pathways to help homeowners, businesses, and nonprofits become more resilient, reduce energy expenses, and save on the cost of renewable energy systems by obtaining volume discounts on materials and installation services. Centralina

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<sup>1</sup> See definitions section below

Regional Council is supporting the implementation of this program, which is funded by a federal Energy Efficiency Block Grant award to the City of Charlotte and Mecklenburg County.

The objectives of the Solarize Charlotte-Mecklenburg program are:

- A. *Making solar energy more affordable*: lower the cost of solar energy through the power of group-purchasing and reducing acquisition costs. Pass savings on to residents and businesses of Mecklenburg County;
- B. *Making solar energy more accessible*: predetermined, highly vetted materials, pricing, and contractor(s) through a competitive bid process;
- C. *Education and community engagement*: widespread community engagement, education, and outreach activities through town hall meetings, workshops, solar “open house” gatherings, and outreach through local community groups and events;
- D. *Promoting solar-positive policies*: encourage local governments to adopt streamlined solar energy permitting policies and fair utility distributed generation policies.
- E. *Advance greenhouse gas reduction goals, clean-energy production, workforce development opportunities, and other community policy objectives*; and
- F. *Giving back*: A portion of campaign proceeds will be used to help underwrite solar-energy systems for qualified low- and moderate-income families with high energy burdens.
- G. *LMI component*: provide additional support to buy down the upfront costs of solar energy systems for income-qualified low- and moderate-income (“LMI”) households in participating communities to help promote sustainability and reduce energy burdens

## **PARTNER ORGANIZATIONS IN SOLARIZE CHARLOTTE-MECKLENBURG IMPLEMENTATION**

In prior procurement processes conducted in consultation with the City of Charlotte, Mecklenburg County and the Town of Davidson, Centralina selected two organizations to serve as the technical experts for this program:

- Solar Installer: Renu
- Solar Campaign Organizer: Solar Crowdsourcing

Renu Energy Solutions is a solar sales and installation company with over 15 years of experience in the renewable energy industry and over 5,500 projects completed. Based in North Carolina, they specialize in turnkey solar solutions, offering comprehensive services from initial consultation to installation and maintenance. As a licensed General and Electrical Contractor, Renu adheres to the highest industry standards, supported by NABCEP-certified employees. Renu Energy Solutions has established partnerships with over 15 solar manufacturers and over six energy storage manufacturers. Renu's service offerings encompass the entire lifecycle of solar projects, from design and engineering to permitting, installation, and ongoing maintenance.

Solar Crowdsourcing is a platform that facilitates community-based group purchase programs, i.e., Solarize programs, which help reduce the cost of solar and make clean, sustainable energy more available to community residents. The Solar Crowdsourcing platform offers a range of tools, features and educational programming that add capacity for community organizers employing Solarize programs to meet clean-energy and equity goals that are easily accessible, help remove previous barriers to obtaining and investing in solar energy. The firm works in partnership to support local government and non-profit organization leaders to forge and customize their local clean energy initiatives.

The Selected Organizations will work in coordination with these partners for the LMI component of the program. Specifically, the solar installer will:

- Lead the technical review of LMI program applications and assess LMI properties.
- Provide the full scope of installation services at enrolled LMI Participant properties.
- Enter an agreement with the LMI Participant, including a packet of LMI program-related information provided by the participating community, such as a notice of a deed restriction document and utility data share disclosure agreement.
- Provide a report after the first full year of operation of each LMI installation, including but not limited to the amount of solar production, energy savings, warranty claims, etc. Said report will require the aforementioned data share agreement and therefore the Selected Contractor will be required to obtain insurance coverage for Network Security and Privacy Liability as shall protect the Company and its employees from claims alleging from the failure: (1) to provide adequate electronic or physical security to safeguard against the theft, loss or other threat to confidential information; or (2) to protect information of the LMI participant in any format. This policy shall be specific to the performance of this Contract and shall provide a combined single limit, each occurrence/aggregate of \$1,000,000. Policy will include acts of rogue employees.
- LMI households may at times require additional work to accommodate solar installations. In the event an LMI Participant property requires roof repair, replacement, or structural reinforcement, the Selected Contractor will be expected to help identify such repair to facilitate the homeowner's application for further financial assistance. Additionally, households may at times not be energy efficient, so this portion of the program may require energy efficiency measures, such as weatherization and insulation, to be taken in conjunction with a solar installation.
- In the event the LMI Participant property is not eligible for solar, the Selected Contractor(s) will report any known energy efficiency/weatherization upgrades needed.

## 2.0 GENERAL INFORMATION

### NOTICE OF FUNDING AVAILABILITY (NOFA) DOCUMENT

The NOFA is comprised of the base document, any attachments, and any addenda released before contract award. All attachments and addenda released for this NOFA in advance of any contract award are incorporated herein by reference.

### NOFA SCHEDULE

The table below shows the intended schedule for this NOFA. The Centralina Lead will make every effort to adhere to this schedule.

Action	Responsibility	Date and Time
Issue NOFA	Centralina	November 10, 2025
Submit Applications	Applicants	November 21, 2025, by 5:00 pm
Selection and Notification to Applicants	Centralina	November 26, 2025

Service Agreement Execution	Centralina & Selected Organizations	On or before December 3, 2025
Expected Work Start	Selected Organizations	As soon as possible after execution, but no longer than 5 calendar days after execution.

## INSTRUCTIONS

Centralina encourages all potential Applicants to read the full NOFA document, including all attachments, before preparing a response. In addition, Applicants shall note the following:

- **COST FOR APPLICATION PREPARATION:** Any costs incurred by Applicant in preparing, submitting Applications, or participating in finalist interviews are the Applicant's sole responsibility; Centralina will not reimburse any Applicant for any costs incurred before award.
- **CONFIDENTIAL INFORMATION:** To the extent permitted by applicable statutes and rules, Centralina will maintain confidential trade secrets that the Applicant does not wish disclosed. As a condition to confidential treatment, each page containing trade secret information shall be identified in boldface at the top and bottom as "CONFIDENTIAL" by the Applicant, with specific trade secret information enclosed in boxes or similar indication. Cost information shall not be deemed confidential under any circumstances. Regardless of what an Applicant may label as a trade secret, the determination of whether it is or is not entitled to protection will be determined in accordance with G.S. 132-1.2. Any material labeled as confidential constitutes a representation by the Applicant that it has made a reasonable effort in good faith to determine that such material is, in fact, a trade secret under G.S. 132-1.2. Applicants are urged and cautioned to limit the marking of information as a trade secret or as confidential so far as is possible.

## DEFINITIONS, ACRONYMS AND ABBREVIATIONS

- **APPLICANT:** An organization submitting a response to this NOFA.
- **APPLICATION:** A submission in response to this NOFA by an Applicant
- **CENTRALINA:** Centralina Regional Council.
- **CONTRACT LEAD:** Representative of Centralina who corresponds with potential Applicants in order to identify and contract with that Applicant providing the greatest benefit to Centralina and who will administer the contract for Centralina.
- **LMI:** Low to moderate income; an LMI individual or household earns up to 80% of the area median income.
- **NOFA:** Notice of Funding Availability
- **QUALIFIED APPLICATION:** An Application submitted by an Applicant that is responsive to the requirements of the NOFA as outlined in this document.
- **SELECTED ORGANIZATION:** A qualified non-profit organization that is selected as a partner for the LMI component of the Solarize Charlotte-Mecklenburg program.
- **SERVICE AGREEMENT:** A contract generally intended to cover all normal requirements for the scope of services for a specified period of time based on an agreed-upon price.

## NOTICE TO APPLICANTS REGARDING TERMS AND CONDITIONS

It shall be the Applicant's responsibility to read the Instructions, Centralina's terms and conditions, all relevant exhibits and attachments, and any other components made a part of this NOFA and comply with all requirements and specifications herein. Applicants are also responsible for obtaining and complying with all Addenda and other changes that may be issued in connection with this NOFA. A copy of Centralina's standard contract with terms and conditions may be requested.

**By execution and delivery of an Application in response to this NOFA, Applicant agrees that any additional or modified terms and conditions, including Instructions to Applicants, whether submitted purposely or inadvertently, or any purported condition to the offer, shall have no force or effect, and will be disregarded. Noncompliance with, or any attempt to alter or delete, this paragraph shall constitute sufficient grounds to reject an Application as nonresponsive.**

## 3.0 METHOD OF AWARD AND APPLICATION EVALUATION PROCESS

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### METHOD OF AWARD

All Qualified Applications submitted by the due date and time will be evaluated. Centralina will select organization(s) based on the evaluation criteria outlined below. This NOFA intends to make two (2) awards and enter into a separate Service Agreement with each Selected Organization. Centralina reserves the right to make one award or to cancel this NOFA in its entirety without making an award if it is considered to be most advantageous to Centralina and the Solarize Charlotte-Mecklenburg program to do so. Centralina reserves the right to waive any minor informality or technicality in Applications received.

### CONFIDENTIALITY AND PROHIBITED COMMUNICATIONS DURING EVALUATION

During the evaluation period—from the date Applications are submitted through the date the contract is awarded—each Applicant submitting an Application (including its representatives, sub-contractors and/or suppliers) is prohibited from having any communications with any person inside or outside the using agency, issuing agency, other government agency office, or body (including the purchaser named above, department secretary, agency head), or private entity, if the communication refers to the content of Applicant's Application or qualifications, the contents of another Applicant's Application, another Applicant's qualifications or ability to perform the contract, and/or the transmittal of any other communication of information that could be reasonably considered to have the effect of directly or indirectly influencing the evaluation of Applications and/or the award of the contract. An Applicant not in compliance with this provision shall be disqualified from contract award, unless it is determined in Centralina's discretion that the communication was harmless, that it was made without intent to influence and that the best interest of Centralina would not be served by the disqualification. An Applicant's Application may be disqualified if its sub-contractor and supplier engage in any of the foregoing communications during the time that the procurement is active (i.e., the issuance date of the procurement to the date of contract award). Only those discussions, communications, or transmittals of information authorized or initiated by the issuing agency for this NOFA or general inquiries directed to the purchaser regarding requirements of the NOFA (prior to Application submission) or the status of the contract award (after submission) are excepted from this provision.

### APPLICATION EVALUATION PROCESS

Centralina and City of Charlotte staff shall review all applications to determine that they meet the specifications and requirements of the NOFA and were submitted by the stated deadline. Only those deemed as Qualified Applications will be sent for evaluation by the selection committee.

- a) Applications are requested for the scope of services as specified. Centralina reserves the right to reject any Application on the basis of fit, form and function. All information furnished on this Application may be used as a factor in determining the award of this contract.
- b) Centralina and City of Charlotte staff will review and assess Qualified Applications according to the evaluation criteria listed below.
- c) Upon completion of the evaluation process, Centralina will make award(s) based on the evaluation and notify Applicants via email of the award(s). Award of a Service Agreement to an Applicant does not mean that the other Applications lacked merit, but that, all factors considered, the selected Application was deemed most advantageous and represented the best value to Centralina. All Applicants will be notified regarding the status of their Qualified Application by the date in the NOFA schedule above.

## APPLICATION EVALUATION CRITERIA

Centralina and City of Charlotte staff will evaluate individual submittals in the context of the Applicant's overall capabilities, experience and the information provided in each application. Any Applicant determined to be technically unqualified, or whose submittal is deemed unresponsive, will not be considered. Consultants responding to this NOFA will be evaluated on the following basis:

Organization Information and Experience	10
Response to Project Goals and Timeline	30
Program Familiarity & Education Approach	10
Total Points	50

## INTERPRETATION OF TERMS AND PHRASES

This Request for Applications serves two functions: (1) to advise potential Applicants of the parameters of the solution being sought by the agency; and (2) to provide (together with other specified documents) the terms of the Contract resulting from this procurement. As such, all terms in the Request for Applications shall be enforceable as contract terms in accordance with the General Contract Terms and Conditions. The use of phrases such as "shall," "must," and "requirements" are intended to create enforceable contract conditions. In determining whether Applications should be evaluated or rejected, the Department will take into consideration the degree to which Applicants have proposed or failed to propose solutions that will satisfy the Department's needs as described in the Request for Applications. Except as specifically stated in the Request for Applications, no one requirement shall automatically disqualify an Applicant from consideration. However, failure to comply with any single requirement may result in Centralina exercising its discretion to reject an application in its entirety.

## 4.0 APPLICATION REQUIREMENTS & SUBMITTAL

This Section lists the requirements related to this NOFA and the procedure for submitting Applications in response to this NOFA. By submitting an Application, the Applicant agrees to meet all stated requirements in this Section as well as any other specifications, requirements and terms and conditions stated in this NOFA.

## APPLICATION PREPARATION & SUBMITTAL



Applicants shall note the following requirements:

- **FORMAT & ORGANIZATION:** There is no standard application form; rather, Applicants shall structure their application to respond to the prompts and requirements in the Application Content Sections 1-5 outlined below. Please note these requirements:
  - Digital file formats accepted include: Adobe Acrobat PDF or Microsoft Word.
  - Applications are limited to five (5) pages maximum for Sections 2-4; an additional two (2) pages maximum is allowed for the cover letter (Section 1). There is no page limit for the required attachments (Section 5).
- **SUBMITTAL INSTRUCTIONS:** One (1) digital copy of the Application and all attachments shall be emailed to Lovetta Walton, Community Economic Development Housing Administrator: [lwalton@centralina.org](mailto:lwalton@centralina.org)
  - Subject Line: Application: Nonprofit Partner for Solarize Charlotte-Mecklenburg
- **IMPORTANT NOTE: It is the responsibility of the Applicant to have the Application submitted electronically by the specified time and date listed above. This is an absolute requirement.** Any Application received after the Application submission deadline will not be accepted or evaluated. Attempts to submit an Application via facsimile (FAX) machine in response to this NOFA will **not** be accepted.
- **WITHDRAWAL OF APPLICATION:** An Application may be withdrawn only in writing and only by the office issuing the NOFA prior to the time for the opening of Applications identified on the cover page of this NOFA (or such later date included in an Addendum to the NOFA). A withdrawal request shall be on the Applicant's letterhead and signed by an official of the Applicant authorized to make such request. Any withdrawal request made after the opening of Applications shall be allowed only for good cause shown and in the sole discretion of Centralina.

## APPLICATION CONTENTS

To ensure a uniform review process and to obtain the maximum degree of comparability, it is required that Applications are organized in the manner specified in this section. Applicant's Application shall include the required elements outlined below, populating all attachments of this NOFA that require information and including an authorized signature where requested. Additional details required for each Application section are listed below.

**Application must include the following components in order:**

### Section

1. Cover Letter
2. Organization Information and Experience
3. Response to Project Goals and Timeline
  - a. Attachment A: Budget
4. Community Outreach & Education Plan
5. Required Attachments

### **Section 1: Cover Letter**

Provide a cover letter not exceeding two (2) pages, which is signed by an officer of the organization who is responsible for committing the organization's resources. The cover letter should provide the following:

- Applicant's name, primary contact name, business address, phone number and email address;

- Name and title of the individual with responsibility for the Application and who will receive correspondence regarding this NOFA;
- A brief statement of the Applicant's understanding of the services required and qualifications to support the LMI objectives of the Solarize Charlotte-Mecklenburg Program;
- A list of any subcontractors and the reason for teaming on the NOFA; also include the subcontractor's primary contact name, business address, phone number, email.
- Such other information as the Applicant deems appropriate.

## **Section 2: Organization Information and Experience**

In this section, Applicant shall provide organization and staff qualifications that demonstrate the organization's prior service delivery experience with education and community outreach for housing programs, with a specific emphasis on LMI individuals and households in the city of Charlotte.

Specific areas that the Applicant should address include:

- Describe the organization's experience with LMI housing programs, including those that require outreach and engagement services and application intake/support.
- Describe your organization's experience in conducting geographic or targeted outreach campaigns to LMI homeowners in the city of Charlotte.

## **Section 3: Response to Project Goals and Timeline**

In this section, the Applicant shall provide the organization's proposed strategy and technical approach to meet the Scope of Work requirements outlined in Section 5.0 below, including any procedures, methodologies, resources, systems, etc.

Specific areas that the Applicant should address include:

- Describe the key components of an effective outreach and promotion strategy for the Solarize Charlotte-Mecklenburg program to effectively reach LMI homeowners and build a pipeline of applicants.
- Describe any external relationships/partners, internal assets/strengths, or other comparative advantages of the organization that would enable it to quickly activate and enroll a total of 25 qualified LMI homeowners in the program by February 1, 2026, to ensure installation by April 30, 2026.
- Describe the approach your organization will use to track outreach and applicant intake, including any platform or software systems.
- Complete Attachment A: Budget to describe how the \$10,000 available subgrant will be utilized by the organization to fulfill the Scope of Work in Section 5.

## **Section 4: Program Familiarity & Education Approach**

In this section, Applicants shall provide the organization's knowledge of solar installations and capacity to effectively engage in homeowner education.

Specific areas that the Applicant should address include:

- Describe your organization's familiarity with solar energy and solar panel installations in the residential setting that would support the successful implementation of this program; if there is no prior knowledge in your organization, share what support you would need from Centralina and its partners to quickly get up to speed.

## **Section 5: Required Attachments Administrative Information**

- IRS 501c3 Determination Letter

- Certificate of Incorporation or Certificate of Good Standing
- Attachment B: Certification of Financial Condition

## 5.0 SCOPE OF WORK EXPECTATIONS

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Upon award, the Selected Organizations will be responsible for completing the following tasks and deliverables in partnership with Centralina, Solar Crowd Source & Renew.

**Task 1: Orientation and Coordination:** Participate in program onboarding and orientation to ensure staff at the Selected Organization has a thorough understanding of Solarize Charlotte-Mecklenburg program, the LMI program component, and the opportunities solar energy creates for cheaper energy bills and resilient homes. Throughout the program period, the Selected Organizations shall attend Centralina working group meetings and program meetings with Partners to report on progress and activities.

**Task 2: Outreach Plan:** Develop a basic community-based outreach and engagement plan that is aligned to specific geographic areas of the city of Charlotte that have energy burden census tracks, city of Charlotte Corridors of Opportunity, LMI households from the city's weatherization programs, land surface temperatures, and tree canopy.

- *Deliverables:* Develop a concise 2–3-page plan designed to engage LMI households on the referral list in targeted geographies and support their awareness of the program, application process and other details. The Plan should include the specific type of engagement planned, dates and partners. Note: activities should be completed before February 1, 2026.
  - Use the city's link to Corridors of Opportunity to assist with development of the brief outreach plan.
- *Expectations for Engagement with Solar Crowd Source & Renu:* Proactive coordination with staff at partner organizations on scheduling and technical expert needs at events.

**Task 3: Outreach Implementation:** Implement the outreach and engagement plan (e.g., host 2-3 education, outreach and engagement events) in coordination with Centralina and Partners. Subtasks include scheduling, organizing logistics of information sessions (virtual or in-person) with homeowners.

- *Deliverables:*
  - Reports to Centralina Contract Lead on results of activities conducted, number of individuals or households engaged and any challenges encountered; cadence of reporting to be determined after award.
  - Secure 10-15 eligible homeowners for the application support pipeline (see Task 4).
- *Expectations for Engagement with Solar Crowd Source & Renu:* Solar Crowdsourcing serving as the technical assistance lead for technical knowledge, structural and installation components with work with LMI homeowners to answer any technical questions.

**Task 4: Application Support:** Support the referred eligible homeowners during the application process by acting as a bridge between the Homeowner, Centralina staff and Renu, who are coordinating the intake and review process. The Selected Organization could be asked to provide information, clarify application and documentation requirement and support follow-up requests from Centralina or Renu during the application process.

- *Deliverables:* Communication with Centralina Contract Lead on the number of program and application inquiries and any challenges encountered.
- *Expectations for Engagement with Solar Crowd Source & Renu:* Proactive, two-way communication on questions from applicants and application support requests.

## REPORTING AND COMPLIANCE

The Selected Organization staff assigned to work on this program are required to undergo background checks. Centralina Regional Council will conduct the background checks at no cost to the Selected Organizations.

In addition to the above-mentioned reporting requirements, the Selected Organizations shall submit a final financial report to ensure that the awarded funds were expended according to the approved budget and are substantiated by backup documentation as outlined in the Services Agreement. Any misappropriated funds shall be returned to Centralina.

## PROJECT TIMELINE

Centralina expects to launch the project shortly after the award and service agreement execution. The Selected Organizations should plan to adhere to this general project timeline.

Milestone	Date
Service Agreement Execution	On or before December 3, 2025
Expected Work Start & Selected Organization On-Boarding & Orientation	As soon as possible after execution, but no longer than 5 calendar days after execution.
Execution of Tasks 2-4	Throughout December & January
Enrollment Target Achieved	February 1, 2026
All Solar Installs Completed	April 30, 2026
Follow-Up Visits Completed	May 31, 2026

## ATTACHMENT A: PROPOSED BUDGET

Complete the table below to describe how the \$10,000 award will be utilized by the organization. Each line item in the budget must be accompanied by a description of the cost. Applicants may recreate this table in their submittal.

The source of this funding is a subaward to the Centralina Regional Council from the City of Charlotte's Energy Efficiency and Conservation Block Grant Program ("EECBG") award from the United States Department of Energy ("DOE").

Object Class Categories	December 1, 2025 - May 31, 2026	Description of the Cost
Personnel		
Fringe Benefits		Provide the fringe benefit rate:
Travel		
Equipment		
Supplies		
Contractual		
Other		
<b>TOTAL</b>	\$ 10,000	

<p><i>Provide the titles of the individuals funded under the Personnel line item above and the percentage of their time allocated to the scope of work.</i></p>
<p><i>Provide a clear budget justification that identifies how funds in <u>the travel, equipment, supplies and contractual lines</u> of the budget will be utilized to support the proposed scope of services. Explain the proposed use of any amounts budgeted for "Other."</i></p>

## ATTACHMENT B: CERTIFICATION OF FINANCIAL CONDITION

Name of Applicant: \_\_\_\_\_

The undersigned hereby certifies that: [check all applicable boxes]

- ☐ The Applicant is in sound financial condition and, if applicable, has received an unqualified audit opinion for the latest audit of its financial statements.

Date of latest audit: \_\_\_\_\_

- ☐ The Applicant has no outstanding liabilities, including tax and judgment liens, to the Internal Revenue Service or any other government entity.

- ☐ The Applicant is current in all amounts due for payments of federal and state taxes and required employment-related contributions and withholdings.

- ☐ The Applicant is not the subject of any current litigation or findings of noncompliance under federal or state law.

- ☐ The Applicant has not been the subject of any past or current litigation, findings in any past litigation, or findings of noncompliance under federal or state law that may impact in any way its ability to fulfill the requirements of this Contract.

- ☐ He or she is authorized to make the foregoing statements on behalf of the Applicant.

**Note:** This shall constitute a continuing certification and Applicant shall notify the Contract Lead within 15 days of any material change to any of the representations made herein.

**If any one or more of the foregoing boxes is NOT checked, Applicant shall explain the reason in the space below:**

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\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

***[This Certification must be signed by an individual authorized to speak for the Applicant]***