



# Board of Delegates Meeting Agenda

Wednesday, February 12, 2025  
 This meeting will be held in person.  
 \*If the in-person nature of this meeting affects  
 your ability to participate please reach out to  
 Narissa Claiborne (nclaiborne@centralina.org  
 for alternative options.

Chairman Jay McCosh will convene the Centralina Board of Delegates, Annual Meeting at 5:00 p.m. **Wednesday, February 12, 2025.** The meeting will occur at the Centralina offices at 10735 David Taylor Drive, Charlotte- Suite 250. **Dinner will be available at 4:30 p.m. Please note: This is an in-person meeting.**

Time	Item	Presenter
4:30-5:00	<b>Registration and Dinner Available</b>	
5:00- 5:05 p.m. 5 minutes	<b>Welcome and Call to Order</b>	Jay McCosh
	<b>Roll Call</b>	
	<b>Pledge Allegiance</b>	
	<b>Amendments to the Agenda (if any)</b>	
<b>Consent Items:</b> Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board Member.		
5:05-5:10 <b>Item 1</b> 5 minutes <i>Pages 4-5</i>	<b>Approval of the August 14, 2024, Board of Delegates Meeting minutes</b> The minutes from the August 14, 2024, Board of Delegates meeting have been distributed to all members of the Board of Delegates and should be approved if correct. Please note that our Region of Excellence Awards were held in place of our typical Board of Delegates meeting in October. The format did not call for meeting minutes.  <b>Action/Recommendation:</b> Motion to approve the August 14, 2024, Board of Delegates meeting minutes.	Jay McCosh
<b>Regular Business Items:</b>		
5:10- 5:30 p.m. <b>Item 2</b> 20 minutes <i>Pages 7-9</i>	<b>Centralina Introduction and Board Overview</b> Centralina staff will provide an introduction to the organization and the responsibilities of the Board of Delegates and the Executive Board.  <b>Action/Recommendation:</b> Receive as information.	Geraldine Gardner  Michelle Nance
5:30-5:35 5 minutes	<b>Transition to rooms for Centralina Municipal Caucus and Round Table Discussion</b>	
5:35- 6:05 p.m. <b>Item 3</b> 30 minutes <i>Pages 11-13</i>	<b>Municipal Caucuses and Round Table Discussion</b> Delegates will gather by county to select their municipal representative for the Executive Board, where applicable. Directors will facilitate an information-sharing discussion.  <b>Action/Recommendation:</b> <i>Caucusing counties will convene to determine their representative to the 2025-2026 Executive Board.</i>	Geraldine Gardner & Department Directors
6:05-6:10 5 minutes	<b>Transition to Carolinian Room to Resume Business Meeting</b>	Jay McCosh
6:10- 6:15 p.m. <b>Item 4</b> 5 minutes <i>Pages 15-17</i>	<b>Nominating Committee Report and Officer Elections</b> The Nominating Committee will present the slate of nominees for Centralina's 2025 officers. The Board of Delegates will then vote to elect the officers.	2025 Nominating Committee Members



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for alternative options.*

	<p><b>Action/Recommendation:</b> Motion to accept the Nominating Committee recommended slate of officer candidates: Jay McCosh, Chair; David Scholl, Vice Chair; Tony Long, Secretary and Jarvis Woodburn, Treasurer</p>	Shawn Rush and Crystal Buchaluk
<p><b>6:15- 6:20 p.m.</b> <b>Item 5</b> 5 minutes <i>Page 19</i></p>	<p><b>Installation of 2025 Centralina Officers</b> The Clerk to the Board will install the 2025 Centralina officers including the Chair, Vice Chair, Secretary, and Treasurer.</p> <p><b>Action/Recommendation:</b> <i>Receive as presentation</i></p>	Narissa Claiborne
<p><b>6:20-6:45</b> <b>Item 6</b> 25 minutes <i>Page 21-24</i></p>	<p><b>Budget Overview and Public Hearing</b> The Board of Delegates will review the placeholder annual operating and pass-through budget proposals for Fiscal Year 2026. On January 8, 2025, the Executive Board voted to recommend these budgets and the membership dues assessment of \$0.25 per capita with no minimum assessment per member to the Board of Delegates.</p> <p><b>Action/Recommendation</b> Motion to approve FY2026 operating and passthrough placeholder budget ordinances in the amount of \$14,503,405 and \$16,248,900, respectfully, and the membership dues assessment of \$0.25 per capita with no minimum assessment per member.</p>	Denise Strosser  Geraldine Gardner
<p><b>6:45 p.m.</b> 5 minutes</p>	<b>Comments from the Board of Delegates and Centralina Staff</b>	Board Members and Staff
<p><b>6:50 p.m.</b> 5 minutes</p>	<b>Comments from the Executive Director</b>	Geraldine Gardner
<p><b>6:55 p.m.</b> 5 minutes</p>	<b>Comments from the Chair</b>	Jay McCosh
<p><b>7:00 p.m.</b></p>	<b>Adjournment</b>	Jay McCosh

*Centralina Regional Council complies with the Americans with Disabilities Act (ADA), which prohibits discrimination based on disability. Centralina Regional Council will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Regional Council's programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 10735 David Taylor Drive, Suite 250, Charlotte, NC 28262, by phone (704) at 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: [www.centralina.org](http://www.centralina.org).*



# **CENTRALINA**

## **REGIONAL COUNCIL**

### **Item 1**



**CENTRALINA**  
REGIONAL COUNCIL

**Board of Delegates Meeting Minutes  
August 14, 2024**

<b>Delegate/Alternate Present</b>	<b>Jurisdictions with Delegate/Alternate Present</b>
Jay McCosh, Chair	McAdenville
Jennifer Stepp	At- Large member
Jim Muller	Mineral Springs
Tony Long, Secretary	Mint Hill
Laurie Mack	Granite Quarry
Shawn Rush	East Spencer
Alisia Bergsman	Town of Huntersville
Paulette Blakeney	Town of Marshville
Crystal Buchaluk	Town of Indian Trail
Jennifer Teague	Town of Harrisburg
Susanna Wedra	Town of Ansonville
Pat Sledge	Town of Spencer
Marjorie Molina	City of Charlotte
Autumn Rierson-Michael	Town of Davidson
Jayne Lingle	Town of Faith
David Scholl, Vice Chair	Town of Stallings
Martha Sue Hall	At-Large Member
Felina Harris	Town of Troutman
Amelia Stinson-Wesley	Town of Pineville
Mary Ruth Burns	Town of Peachland
Patty Crump	Town of Harrisburg
Wayne Deatherage	Village of Marvin
Jamie Hammill	Town of Misenheimer
Darrell Hinnant	City of Kannapolis
Susan Johnson	Town of Cornelius
Eliane Powell	Mecklenburg County
David Scholl	Town of Stallings
Lauren Shoemaker	City of Mount Holly
Lynn Shoe	Cabarrus County
Jarvis Woodburn	Anson County

**Call to Order**

Chairman Jay McCosh, Town of McAdenville, called the meeting to order.

**Roll Call**

Narissa Claiborne, Board Administrator noted that a quorum was not present.

**Amendments to the Agenda**

There were no amendments to the agenda.

**Pledge of Allegiance**

**Consent Agenda**

- 1. Approval of the May 8 - Board of Delegates Meeting minute**
- 2. Resolution of Membership – Town of Rockwell**

Chairman McCosh called for a motion to approve the August 14 consent agenda. Councilman Tong made the motion. Mayor Pro Tem Martha Sue Hall seconded the motion. The motion was approved unanimously.

**Regular Agenda**

**3. Centralina Spotlight - Region of Excellence**

Centralina’s Spotlight for August highlighted the Region of Excellence. After a highlight video, Centralina’s Executive Director Geraldine Gardner gave an overview of the region of excellence categories and encouraged Delegates to nominate anyone or any organization in their community doing positive work. Ms. Gardner emphasized the quickly approaching deadline.

**4. Regional Water Updates**

Centralina Executive Director, Geraldine Gardner opened the conversation with the Board regarding the state of our regional water supply before introducing speakers including David Czerr, Deputy Director, of Charlotte Water to review the forthcoming Interbasin Transfer request, and Regina Guyer of Rising Solutions who coordinates the Regional Stormwater Partnership of the Carolinas. The Board participated in a discussion and provided feedback.

**5. Centralina FY25 Workplan Overview**

Geraldine Gardner, Centralina Executive Director has a short overview of the FY25 workplan, highlighting regional and local initiatives.

**Comments from Centralina Executive Director**

Executive Director Gardner thanked the Board for their attention and welcomed them to contact her if they had questions regarding any agenda items.

**Comments from the Chairman**

- August 19- Living Healthy with Chronic Disease Leader Training- Fall 2024
- Next Board of Delegates meeting-Centralina Fall Celebration and Awards Dinner.

**Adjournment**

With no further business to be discussed, Chairman McCosh adjourned the meeting at 6:23 p.m.



# **CENTRALINA**

## **REGIONAL COUNCIL**

### **Item 2**

## Executive Board Agenda Item Cover Sheet

<b>Board Meeting Date:</b>	February 12, 2025	<b>Agenda Item Type:</b>	<b>Consent:</b>		<b>Regular:</b>	X
<b>Submitting Person:</b>	Michelle Nance	<b>Presentation Time:</b>	20 minutes			
<b>Presenter at Meeting:</b>	Geraldine Gardner	<b>Phone Number:</b>	704-348-2709			
	Michelle Nance	<b>Email:</b>	<a href="mailto:mnance@centralina.org">mnance@centralina.org</a>			
<b>Alternate Contact:</b>	Geraldine Gardner	<b>Phone Number:</b>				
		<b>Email:</b>	<a href="mailto:ggardner@centralina.org">ggardner@centralina.org</a>			
<b>Submitting Department:</b>	Administration	<b>Department Head Approval:</b>	Geraldine Gardner			
<b>Title of documents as shown in the Agenda: Centralina Introduction and Board Overview</b>						
<b>Description of Agenda Item:</b> <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
Centralina staff will provide an introduction to the organization and the responsibilities of the Board of Delegates and the Executive Board.						
<b>Background &amp; Basis of Recommendations:</b>						
The overview presentation will orient delegates to key responsibilities of Centralina and the Delegates' role on the governing Board. The presentation will include a review of the Delegate Handbook, strategic plan update, progress on the FY25 workplan implementation and an overview of Centralina's services to local governments.						
<b>Requested Action / Recommendation:</b> Receive as information.						
<b>Time Sensitivity:</b> <i>(none or explain)</i>	None					
<b>Budget Impact:</b> <i>(none or explain)</i>	None					
<b>Attachments:</b> <i>(none or list)</i>	<ul style="list-style-type: none"> <li>• FY25 Mid-Year Progress Report</li> <li>• See additional overview information in the Delegate handbook</li> </ul>					

# FY25 Workplan Implementation

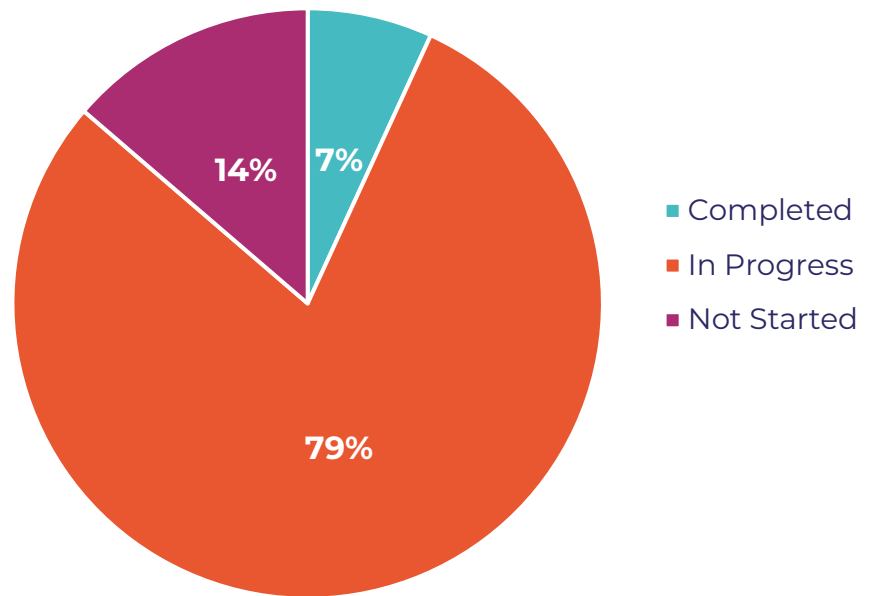
## Mid-Year Report



The Centralina team worked diligently throughout the fiscal year to implement our FY2025 workplan, which included 73 tactics that support implementation of our strategic plan.

By the end of December, 63 (84%) of action items were launched or completed; ten action items will start work later this year.

**Implementation Action Status - 2st Quarter**



### Key Performance Indicators

127 member engagement activities completed

60 participants in *Centralina Learns* Events

84 participants at regional professional development, peer network or thematic meetings

19 meetings held in support of regional planning activities

10 grants administered on behalf of local governments

12 maps, data products or reports completed

226 participants in Centralina AAA health and wellness programs

428 employers served with workforce development services



# Highlights & Success Stories – 2nd Quarter

## **Regional Engagement**

- Launched new regional brownfields program with a summit in October.
- Supported Hurricane Helene response and recovery efforts by hosting local FEMA public assistance training and assisting with Western NC COGs.
- Completed COORDINATE Our Future regional land use analysis for transportation travel demand modeling and facilitated trainings with MPO staff on how to use the model.
- Completed Advancing the Plan Committee final report with recommendations for establishing a coordinated regional transit organization.

## **Local Government Support**

- Launched new HR Professionals Network to provide a peer forum and technical assistance resource to the region’s local government HR staff.
- Held three *Centralina Learns* events: Generative AI Policy Guidance for Local Governments, Developing a Winning Federal Grant Application, and Childcare Awareness for Economic Development and Workforce Organizations.

## **Individual Service Delivery**

- Started training and program development for new Veterans-Directed and community-based services program in partnership with the Salisbury VA Medical Center.
- Completed an internal strategy for utilization of federal funds and deployment of workforce services and locations in the region; results will inform a services RFP.

## ***FY25 Technical Assistance Projects***

*We’re proud to have worked with the following partners on a variety of technical assistance projects, such as land use planning, code enforcement and facilitation services*

Anson County	Town of Badin	Town of Wadesboro*
Gaston County	Town of Cramerton	Village of Marvin *
Mecklenburg County*	Town of Davidson	Charlotte Area Transit Authority (CATS)
Stanly County *	Town of East Spencer	Charlotte Regional Transportation Planning Organization
City of Albemarle*	Town of Granite Quarry	Iredell-Statesville Schools
City of Bessemer City	Town of Harrisburg	Lake Wylie Marine Commission
City of Charlotte*	Town of Morven*	
City of Gastonia *	Town of Norwood	
City of Lincolnton	Town of Spencer	
City of Locust		

*\*Indicates 2 or More Projects*



# **CENTRALINA**

## **REGIONAL COUNCIL**

### **Item 3**

## Board Agenda Item Cover Sheet

<b>Board Meeting Date:</b>	February 12, 2025	<b>Agenda Item Type:</b>	<b>Consent:</b>		<b>Regular:</b>	X
<b>Submitting Person:</b>	Geraldine Gardner	<b>Presentation Time:</b>	30 minutes			
<b>Presenter at Meeting:</b>	Department Directors	<b>Phone Number:</b>	704-351-7130			
		<b>Email:</b>	ggardner@centralina.org			
<b>Alternate Contact:</b>		<b>Phone Number:</b>				
		<b>Email:</b>				
<b>Submitting Department:</b>	Administration	<b>Department Head Approval:</b>	Geraldine Gardner			
<b>Title as shown in the Agenda: Municipal Caucuses and Round Table Discussion</b>						
<b>Description of Agenda Item:</b> <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
Delegates will then gather by county to select their municipal representative for the Executive Board, where applicable. Following the caucus, a Centralina Department Director will engage the group in an interactive discussion.						
<b>Background &amp; Basis of Recommendations:</b>						
<p>Per the Centralina bylaws, the municipal Delegates from all municipal member government units within each County area (excluding the City of Charlotte delegate as to the Mecklenburg County area) shall elect from their number by caucus at the first Council meeting of the calendar year, the municipal delegate from the County area to serve on the Executive Board. Only Delegates (not Alternates) may serve on the Executive Board. Centralina Officers who represent municipalities on the Board of Delegates are automatically selected for the Executive Board.</p> <p>See attachment for additional information</p> <p>Following the caucus, a Centralina Department Director will engage Delegates an interactive discussion using the following guiding questions:</p> <ul style="list-style-type: none"> <li>• What would make your time on the Board of Delegates meaningful?</li> <li>• What interests you most about our organization’s mission?</li> <li>• What are your expectations from this Board and Centralina?</li> <li>• If you designed the quarterly Board of Delegates agenda, what would be on it?</li> </ul>						
<b>Requested Action / Recommendation:</b>						
Receive as information. Caucusing counties to determine their representative to the Executive Board.						
<b>Time Sensitivity:</b> <i>(none or explain)</i>	Selection is preferred on February 12 <sup>st</sup> so that representatives can attend the first Executive Board meeting on March 12 <sup>th</sup> .					
<b>Budget Impact:</b> <i>(none or explain)</i>	N/A					
<b>Attachments:</b> <i>(none or list)</i>	<ul style="list-style-type: none"> <li>• Executive Board &amp; Caucus Overview</li> <li>• See additional sections of the Delegate Handbook</li> </ul>					

## Executive Board & Municipal Caucuses Overview

Centralina’s Executive Board provides additional oversight and strategic direction to the organization. Executive Board acts as:

- **Decision Maker:** Reviews and approves certain contracts, policies/procedures, the annual audit and budget amendments.
- **Collaborator:** Provides strategic guidance and feedback on Centralina workplan items, programs and initiatives upon request from staff.
- **Networker:** Engages other Delegates to build relationships and connections to Centralina. EB members are asked to support the Chair and Executive Director in following up with Delegates will low attendance rates.
- **Advocate:** Champions the region with state & federal partners as part of the Raleigh Relations Initiative and Federal Advocacy Agenda.

Additional responsibilities of the Executive Board as outlined in the by-laws include:

- Review, and may revise, amend, increase or decrease the proposed annual operating budget prepared by the Executive Director.
- Exercise oversight of all expenditures in accordance with the budget.
- Review and approve the annual workplan.
- Authority to employ, fix the salary of, and discharge the Executive Director, who shall serve at the pleasure of the Executive Board.
- Act on behalf of the Council on all matters affecting the Council, except for (1) the adoption of the annual budget or (2) the fixing of the member assessment

### Executive Board Membership

Per the organization’s by-laws, the Centralina Executive Board is comprised of the four elected officers; the Delegate from each county member government’ one municipal Delegate representing each county; the Delegate from the City of Charlotte; and two at-large members appointed by the Chair

*Each year at the Board of Delegates annual meeting, the municipalities within each county, unless exempt as described below, must caucus to identify which Delegate among them will serve as their county’s municipal representative on the Executive Board.*

### Caucus Exemptions

Counties in which a Delegate from a municipality is among the slate of officers or is the immediate past Chair, however, are exempt from caucusing since those positions automatically serve on the Executive Board. Additionally, counties where only one municipality is a Centralina member government do not need to caucus.



## 2025 Caucus Status:

As of 2/12/25 the following Counties shall caucus on 2/12/25 to determine the municipal representative to the Executive Board:

- Anson
- Cabarrus
- Iredell
- Rowan
- Stanly

As of 2/12/25 the following Counties are not required to caucus so long as the proposed slate of Centralina officers are elected on 2/12/25:

- Gaston (*proposed Chair will represent the County*)
- Mecklenburg (*proposed Secretary will represent the County*)
- Union (*proposed Vice Chair will represent the County*)

Lincoln County has only one municipal member and therefore is not required to caucus.



# **CENTRALINA**

## **REGIONAL COUNCIL**

### **Item 4**

### Board Agenda Item Cover Sheet

<b>Board Meeting Date:</b>	February 12, 2025	<b>Agenda Item Type:</b>	<b>Consent:</b>		<b>Regular:</b>	X
<b>Submitting Person:</b>	Narissa Claiborne	<b>Presentation Time:</b>	5 minutes			
<b>Presenter at Meeting:</b>	Nominating Committee	<b>Phone Number:</b>	717-434-2284			
		<b>Email:</b>	nclaiborne@centralina.org			
<b>Alternate Contact:</b>	Geraldine Gardner	<b>Phone Number:</b>				
		<b>Email:</b>	ggardner@centralina.org			
<b>Submitting Department:</b>	Administration	<b>Department Head Approval:</b>				
<b>Title:</b> Nominating Committee Report and Officer Elections						
<b>Description of Agenda Item:</b>						
The Nominating Committee will present the slate of nominees for Centralina's 2024 officers. The Board of Delegates will then vote to elect the officers.						
<b>Background &amp; Basis of Recommendations:</b>						
<p>Per Centralina bylaws, the Executive Board must form a 3-person Nominating Committee each year. The Committee is charged with identifying a proposed slate of nominees for the offices of Chair, Vice Chair, Secretary, and Treasurer. Officers serve one-year terms or until their successors are elected.</p> <p>The Board will entertain other nominations from the floor for officer candidates prior to a formal vote.</p>						
<b>Requested Action / Recommendation:</b>						
Motion to accept the Nominating Committee recommended slate of officer candidates: Jay McCosh, Chair; David Scholl, Vice Chair; Tony Long, Secretary and Jarvis Woodburn, Treasurer						
<b>Time Sensitivity: (none or explain)</b>	Centralina bylaws require the Board of Delegates to elect and install officers at the Board's annual meeting.					
<b>Budget Impact: (none or explain)</b>	None.					
<b>Attachments: (none or list)</b>	2025 Officer Candidate Overview					



# 2025 Centralina Officer Candidates



**Chair**  
**Jay McCosh**

- McAdenville -Council Member
- 12 years in public officer
- Centralina Delegate -10 years
- "It has been a great honor to serve as the Vice Chair for the past 4 years and I look forward to helping new and seasoned elected officials alike to collaborate within the 9 counties we represent to help make our region stronger working together. "



**Vice Chair**  
**David Scholl**

- Mayor Pro Tem, Town of Stallings
- 12 years in public office
- Centralina Delegate - 8 years
- "I want to help facilitate our towns providing services to our region's many residents. I would like to assist and participate in transportation options. I do not want to see anything like the Katy freeway in our state."



**Treasurer**  
**Jarvis Woodburn**

- Commissioner, Anson County
- 22 Years in public office
- Centralina Delegate- 21 years
- " I consider it an honor to be a part of Centralina helping to provide needed services and support to our nine county region."



**Secretary**  
**Tony Long**

- Commissioner, Town of Mint Hill
- 5 years in public office
- Centralina Delegate - 5 years
- "Centralina allows me to learn and collaborate with others in our region to benefit the citizens we serve in Mint Hill"



# OFFICER RESPONSIBILITIES

Centralina Officers work closely with the Executive Director to support the strategic development of the organization. Officers are expected to attend all Board meetings and represent the Board at state and federal advocacy meetings and stakeholder meetings in the region. In addition, the following responsibilities for each position are outlined in Centralina's by-laws.

## CHAIR RESPONSIBILITIES

- Presides over all meetings of the Board of Delegates and the Executive Board
- Appoints an Executive Board member to serve as the Council's representative to the North Carolina Association of Regional Councils of Government's Forum
- Executes contracts or other documents in the name of the Council
- Supervises the Executive Director in the performance of their duties
- Perform other tasks as required or as directed by the Executive Board or the Board of Delegates

## VICE CHAIR RESPONSIBILITIES

- Performs the duties of the Chair when the Chair is absent or unavailable for the performance of their duties
- Serves as an ex-officio member of all standing committees

## TREASURER RESPONSIBILITIES

- Chairs the Finance Committee
- Supervises all financial matters in cooperation with Finance Director

## SECRETARY RESPONSIBILITIES

- Keeps or supervises the keeping of all records and minutes of meetings





# **CENTRALINA**

## **REGIONAL COUNCIL**

### **Item 5**



## Board of Delegates Agenda Item Cover Sheet

<b>Board Meeting Date:</b>	February 12, 2025	<b>Agenda Item Type:</b>	<b>Consent:</b>		<b>Regular:</b>	x
<b>Submitting Person:</b>	Narissa Claiborne	<b>Presentation Time:</b>	5 minutes			
<b>Presenter at Meeting:</b>	Narissa Claiborne	<b>Phone Number:</b>	717-434-2284			
		<b>Email:</b>	Geraldine Gardner			
<b>Alternate Contact:</b>	Geraldine Gardner	<b>Phone Number:</b>	704-351-7130			
		<b>Email:</b>	ggardner@centralina.org			
<b>Submitting Department:</b>	Administration	<b>Department Head Approval:</b>	G. Gardner			
<b>Title of documents as shown in the Agenda: Installation of 2025 Centralina Officers</b>						
<b>Description of Agenda Item:</b> <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
The Clerk to the Board will install the 2025 Centralina officers including the Chair, Vice Chair, Secretary, and Treasurer.						
<b>Background &amp; Basis of Recommendations:</b>						
The Council officers, who are also members of the Executive Board, consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer, who shall be elected and installed at the first regular meeting of the Council each year. Officers shall serve for a term of one year, or until their successors are elected.						
<b>Requested Action / Recommendation:</b>						
Receive as presentation						
<b>Time Sensitivity:</b> <i>(none or explain)</i>	n/a					
<b>Budget Impact:</b> <i>(none or explain)</i>	n/a					
<b>Attachments:</b> <i>(none or list)</i>	None					



# **CENTRALINA**

## **REGIONAL COUNCIL**

### **Item 6**



## Board of Delegates Agenda Item Cover Sheet

<b>Board Meeting Date:</b>	February 12, 2025	<b>Agenda Item Type:</b>	<b>Consent:</b>		<b>Regular:</b>	X
<b>Submitting Person:</b>	Denise Strosser	<b>Presentation Time:</b>	10 minutes			
<b>Presenter at Meeting:</b>	Denise Strosser	<b>Phone Number:</b>	704-372-2706			
		<b>Email:</b>	<a href="mailto:dstrosser@centralinas.org">dstrosser@centralinas.org</a>			
<b>Alternate Contact:</b>	Geraldine Gardner	<b>Phone Number:</b>	704-248-2703			
		<b>Email:</b>	<a href="mailto:ggardner@centralina.org">ggardner@centralina.org</a>			
<b>Submitting Department:</b>	Finance	<b>Department Head Approval:</b>	Denise Strosser			
<b>Title of documents as shown in the Agenda: Budget Overview and Public Hearing</b>						
<b>Description of Agenda Item:</b> <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
<p>The Board of Delegates will review the placeholder annual operating and pass-through budget proposals for Fiscal Year 2026. On January 8, 2025, the Executive Board voted to recommend these budgets and the membership dues assessment of \$0.25 per capita with no minimum assessment per member to the Board of Delegates.</p>						
<b>Background &amp; Basis of Recommendations:</b>						
<p>To comply with the Charter Resolution, the budgets for Centralina must be adopted by the Council no later than April 15th of each year. The Board of Delegates meets in February and then again in May, so the adoption must occur at the February meeting to comply with the Charter.</p> <p>The proposed annual budget was prepared in accordance with North Carolina General Statutes Chapter 159, Article 3, The Local Government Budget and Fiscal Control Act. All funds within the proposed budget are balanced, and all revenues and expenditures are identified for Fiscal Year 2026.</p> <p>With the Executive Board's recommendation, the proposed membership dues assessment for Fiscal Year 2026 is \$0.25 per capita with no minimum assessments, a \$0.01 increase. Centralina has not instituted a membership dues increase in over 10 years, with the last increase of \$.05 per capita in 2014. This decision was not taken lightly by the Executive Board and reflects careful consideration of the necessary investments in the organization and local responsibilities to carefully utilize resources. Due to population increase your membership dues do increase each year; however, the Executive Board acknowledged that this increase is insufficient to cover the cost of inflation, maintain the current fund balance policy, and enable the organization to continue to offer robust services to member governments. The FY26 projected increase in member dues for over 66 members is approximately \$40,000.</p>						
<b>Requested Action / Recommendation:</b>						

Motion to approve FY2026 operating and passthrough placeholder budget ordinances in the amount of \$14,503,405 and \$16,248,900, respectfully, and the membership dues assessment of \$0.25 per capita with no minimum assessment per member.

<b>Time Sensitivity:</b> <i>(none or explain)</i>	Before April 15, 2024
<b>Budget Impact:</b> <i>(none or explain)</i>	FY26 proposed an operating budget of \$14,503,405, a decrease of approximately \$863,000 from FY25. FY26 proposed a pass-through budget of \$16,248,900, a decrease of approximately \$721,000 from FY25.
<b>Attachments:</b> <i>(none or list)</i>	FY26 Annual Operating Budget Ordinance FY26 Annual Pass-Through Budget Ordinance

**Fiscal Year 2025 - 2026 Proposed Annual Operating Budget Ordinance**

<b>ANTICIPATED REVENUES</b>	<b>FY2024</b>		<b>Audited YE Actuals</b>	<b>FY2025</b>	<b>FY2026</b>
	<b>Budgeted Original</b>	<b>Final</b>		<b>Estimated Budget</b>	<b>Proposed Budget</b>
<b>Program Revenues</b>					
Restricted Intergovernmental Revenue	4,990,353	6,616,711	5,659,910	11,936,392	11,695,554
Technical Assistance Projects	1,240,777	1,530,026	1,322,488	1,026,596	934,096
Other Program Revenue	790,831	470,932	601,998	1,385,738	307,378
Fund Balance Appropriated	-	-	-	-	14,276
<b>Total Program Revenue</b>	<b>7,021,961</b>	<b>8,617,669</b>	<b>7,584,396</b>	<b>14,348,726</b>	<b>12,951,304</b>
<b>Other Revenues</b>					
Member Dues Support *	937,503	940,000	938,972	940,000	1,062,101
Interest and Other Revenue	24,000	225,853	68,533	77,401	490,000
<b>Total Other Revenues</b>	<b>961,503</b>	<b>1,165,853</b>	<b>1,007,505</b>	<b>1,017,401</b>	<b>1,552,101</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>7,983,464</b>	<b>9,783,522</b>	<b>8,591,901</b>	<b>15,366,127</b>	<b>14,503,405</b>
<b>EXPENSE APPROPRIATIONS</b>					
Member services, Board and committees	720,000	1,072,966	875,232	6,039,552	6,169,057
Management and Business Operations	1,922,500	2,005,705	1,720,796	2,021,230	2,350,473
Information Technology	215,000	367,247	338,896	382,378	385,000
Foundation	-	-	-	1,003,500	3,500
Community and Economic Development Depart.	1,200,000	1,377,974	1,244,000	1,058,155	1,825,856
Planning Department	805,000	1,728,961	1,573,700	1,803,491	1,437,054
Integrated Mobility Management	-	154,631	104,506	466,072	408,624
Area Agency on Aging Department	3,863,622	4,026,898	3,576,732	3,851,192	3,309,591
Workforce Development Department	1,064,000	946,591	914,417	888,802	989,239
Indirect Costs Representation	(1,806,658)	(1,897,451)	(1,804,578)	(2,148,245)	(2,374,989)
<b>TOTAL EXPENSE APPROPRIATIONS</b>	<b>7,983,464</b>	<b>9,783,522</b>	<b>8,543,701</b>	<b>15,366,127</b>	<b>14,503,405</b>
<b>Revenues over expenditures</b>	-	-	48,200	-	-

\* dues assessment at \$0.25 cents per capita, no minimum dues amount.

**Fiscal Year 2025-2026 Placeholder Grant Pass Through Budgets Ordinance**

<u>Program</u>	FY2024		Audited YE Actuals	FY2025 Estimated CY Budget	FY2026 Placeholder Budget
	Budgeted Original	Final			
<b>Area Agency on Aging</b>					
HCC Block Grant	11,500,000	12,100,000	11,778,455	12,000,000	12,000,000
USDA Supplement	650,000	750,000	519,798	608,000	608,000 (1)
Title III-B Legal	103,000	203,000	110,178	150,000	150,000
Family Caregiver	573,000	623,000	574,114	571,228	560,000
Disease Prevention/Health Promotion	52,300	72,300	30,285	45,000	45,000
State Senior Center General Purpose	117,000	137,000	114,073	116,500	116,500
Heat Fan Relief	15,000	15,100	14,387	14,400	14,400
ARPA Support Services	209,000	309,000	987,854	250,267	-
ARPA Congregate Nutrition	1,727,801	1,827,801	552,799	385,172	-
ARPA Home Delivered Meals	1,170,000	1,270,000	497,761	60,000	-
	<u>16,117,101</u>	<u>17,307,201</u>	<u>15,179,704</u>	<u>14,200,567</u>	<u>13,493,900</u>
<i>(1) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.</i>					
<b>Workforce Development</b>					
WIOA - XX-4010 Administrative Cost Pool	80,000	-	-	-	-
WIOA XX-4020 Adult Services	1,200,000	1,044,304	966,223	1,028,744	1,029,000
WIOA XX-4030 Dislocated Worker	950,000	644,056	391,105	725,630	726,000
WIOA XX-4040 Youth Services	1,250,000	855,041	736,020	1,000,224	1,000,000
WIOA XX-4040 Youth Initiative	65,000	42,657	26,610	-	-
WIOA XX-4050 Finish Line Grant	105,000	-	-	-	-
WIOA XX- XXXX Infrastructure Cost	85,000	85,000	77,244	62	-
WIOA XX-4050 State Employer Services	-	35,000	-	15,000	-
	<u>3,735,000</u>	<u>2,706,058</u>	<u>2,197,202</u>	<u>2,769,660</u>	<u>2,755,000</u>
<b>Total Grant</b>	<u>19,852,101</u>	<u>20,013,259</u>	<u>17,376,906</u>	<u>16,970,227</u>	<u>16,248,900</u>