



**CENTRALINA**  
REGIONAL COUNCIL

# Regional Resilience Collaborative (RRC) Workshop #4

September 20, 2023

# Welcome & Introductions

- In the Teams Chat, please write your:
  - Name
  - Title
  - Jurisdiction

# Agenda

- RRC Workshop #4
  - Welcome & Introductions
  - Workshop 1-3 and Luncheon Recap
  - Pre-Disaster Recovery Plan Technical Assistance Workshop
- RRC Workgroup #1
  - Grant Application Technical Assistance Workgroup

Recovery Capability Development

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# Workshop #1-3 Recap

# Workshop #1 Recap

## Roadmap to Resilient Recovery

- Overview of Roadmap
- Discussed Self Assessments for jurisdictions
- Learned the importance of establishing targets
- Discussed the need for improvement planning
- Roadmap Action Items

## Grants Workshop

- Previewed the Grant Workshop Schedule
- Reviewed steps of the grant processes
- Discussed the learned lesson of from BRIC Application

## Pre-Disaster Recovery Plan TA Workshop

- Learned the what a PDRP is
- The importance and benefits of PDRP
- Reviewed goals and timelines
- Discussed the types of assistance and tools to be provided
- Reviewed jurisdictions responsibilities
- Union County received Regional Spotlight
- Expectations and Action Items
- Previewed PDRP Planning Worksheet

# Workshop #2 Recap

## Roadmap to Resilient Recovery

- Discussed the significance for Self-Assessments
- Learned Self-Assessment elements and target scoring
- Using SMART Targets to develop Improvement Planning
- Improvement planning Action Items

## Grants Workshop

- Learned about the Catalog of Domestic Assistance (CFDA)
- Learned about the available mitigation grants
- Learned about various projects
- Reviewed the upcoming grant application process
- Reviewed information to collect to get ready for submitting applications

## Pre-Disaster Recovery Plan TA Workshop

- Discussed the elements of a Base Plan
- Discovered the responsibilities of partner agency and org structure
- Discussed who should review the Recovery Committee Annexes
- Appendix A: Recovery Action Plan Template

# Workshop #3 Recap

## Roadmap to Resilient Recovery

- Reviewed the Self-Assessment and Improvement process
- Common Roadmap Categories and Top Improvement Actions

## Grants Workshop

- Reviewed and discussed information collection and mitigation projects

## Pre-Disaster Recovery Plan TA Workshop

- Reviewed Community Planning and Development Recovery Committee (Appendix A) and FEMA's National Resilience Guidance

# Luncheon Recap

- Public Safety, Digital Inclusion, and Equity Discussion
- Public Assistance Financial Support
- State of the RRC
  - Pre-Disaster Recovery Plan
  - Grant Preparedness/Support
  - Roadmap to Resilient Recovery
- Roundtable Report from each County

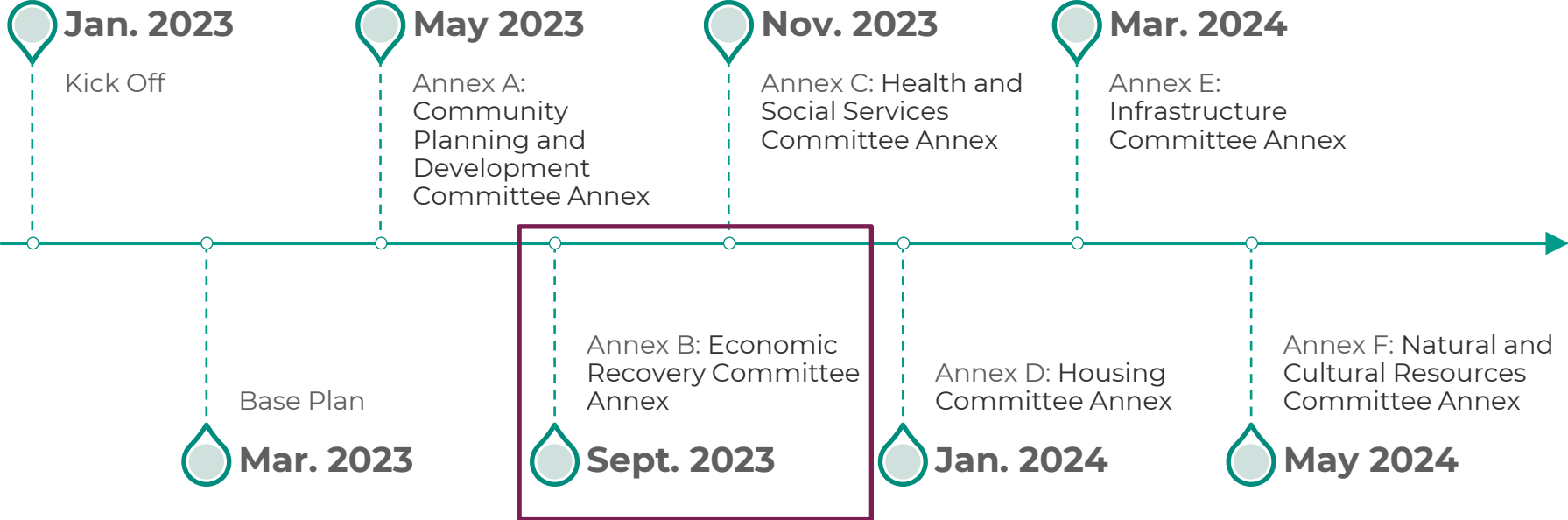




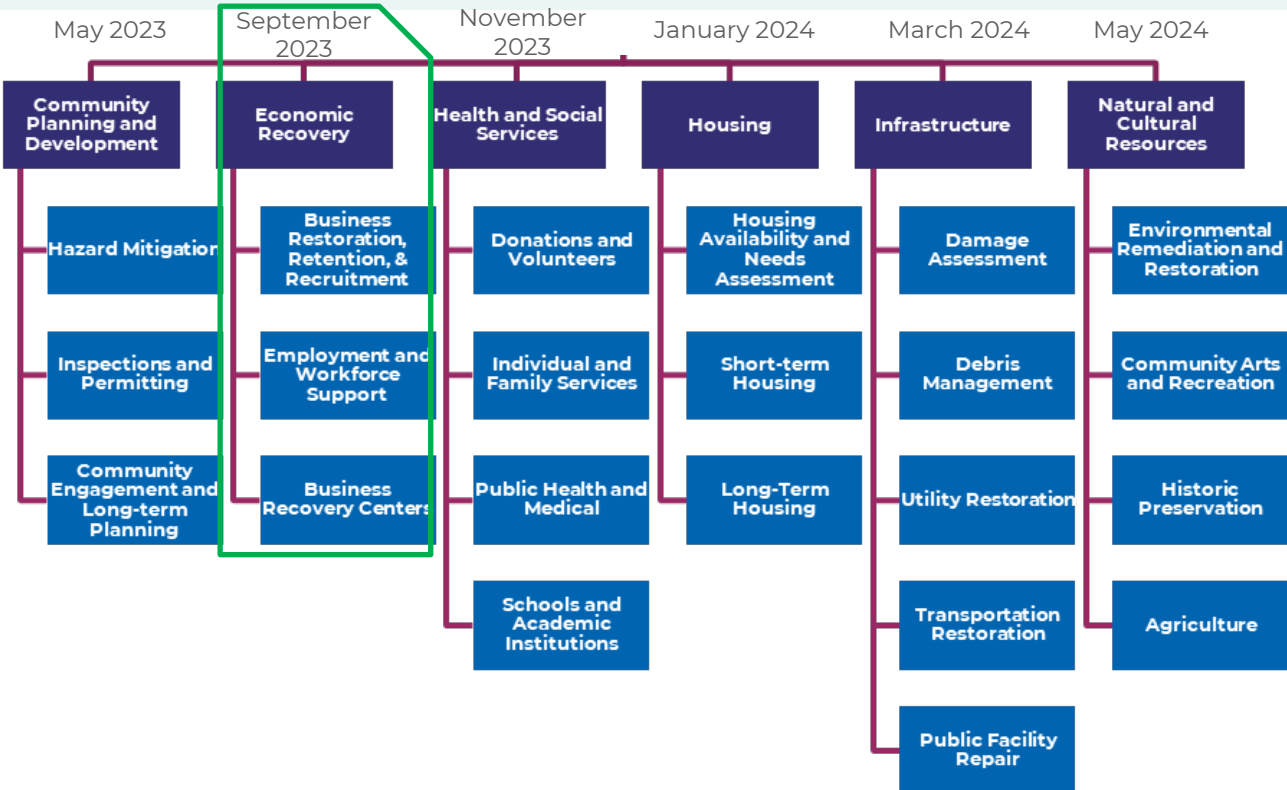
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**Pre-Disaster Recovery Plan  
Technical Assistance  
Workshop**

# Pre-Disaster Recovery Planning Timeline



# Recovery Committee Annexes



# Economic Recovery Committee Annex

## Mission

- Coordinate the efforts of government, nonprofit, and private-sector partners to support restoration and revitalization of the local economy following a disaster.
- Support the repair efforts of local businesses and encourages the reinvestment and private-sector lending necessary to restart the local economy.
- Support local workforce development, including job-placement services and training opportunities.

## Objectives

- Provide support to local businesses to repair, reconstruct, and resume operations so that they can remain in the area.
- Develop public-private partnerships to encourage reinvestment in the local economy and recruit new businesses to the area.
- Help local residents return to work by providing referrals and resources.
- Collaborate with the private sector to develop economic recovery strategies that leverage existing economic development plans and increase economic resiliency to future disasters.

# Subcommittees



# Subcommittee Partners

## Subcommittee

- Lead Agency
  - TBD
- Support Agencies
  - TBD

## Subcommittee

- Lead Agency
  - TBD
- Support Agencies
  - TBD

## Subcommittee

- Lead Agency
  - TBD
- Support Agencies
  - TBD

# Subcommittee Partners

To do: Identify a Lead and Support role for each cell.

| Local/Regional Organization   | Business Restoration, Retention, and Recruitment | Employment and Workforce Support | Business Recovery Centers |
|---|--|----------------------------------|---------------------------|
| Department of Economic and Workforce Development  | Lead   | Lead                             | Support                   |
| Chamber of Commerce   | Support  | Support                          | Lead                      |
| Local Business Owners   | Support  | Support                          | Support                   |
| Office of Emergency Management  | Support  | Support                          | Support                   |
| Planning Department   | Support  | Support                          | Support                   |
| Centralina Regional Council: <ul style="list-style-type: none"><li>Economic Development</li><li>Workforce Development</li></ul> | Support  | Support                          | Support                   |

# State & Federal Partners

| North Carolina (Potential Recovery Partners)   | Federal Recovery Partners  |
|--|--|
| <p><b>Primary Agencies</b></p> <ul style="list-style-type: none"><li>• NC Department of Agriculture and Consumer Services</li><li>• NC Department of Commerce</li><li>• NC Department of Public Safety, Division of Emergency Management</li><li>• NC Department of Public Safety, Office of Recovery and Resilience</li></ul>   | <p><b>Coordinating Agency</b></p> <ul style="list-style-type: none"><li>• U.S. Department of Commerce</li></ul> <p><b>Primary Agency</b></p> <ul style="list-style-type: none"><li>• Federal Emergency Management Agency</li><li>• Small Business Administration</li><li>• North Carolina District Office</li><li>• U.S. Department of Agriculture</li><li>• U.S. Department of Homeland Security</li><li>• U.S. Department of Labor</li><li>• U.S. Department of the Treasury</li></ul> |
| <p><b>Supporting Organizations</b></p> <ul style="list-style-type: none"><li>• Carolina Small Business Development Center</li><li>• Economic Development Partnership of North Carolina</li><li>• Golden Leaf Foundation</li><li>• North Carolina Community Colleges, Small Business Center Network</li><li>• NC Department of Insurance</li><li>• North Carolina Department of Labor</li><li>• North Carolina Finance Agricultural Finance Authority</li><li>• North Carolina Department of Administration, Office Historically Underutilized Businesses</li><li>• North Carolina Rural Center</li><li>• North Carolina Travel and Tourism Board</li><li>• Small Business and Technology Development Center</li><li>• Self-Help Credit Union</li></ul> | <p><b>Supporting Organizations</b></p> <ul style="list-style-type: none"><li>• U.S. Department of Health and Human Services</li><li>• U.S. Department of Housing and Urban Development</li><li>• U.S. Department of State</li><li>• U.S. Department of the Interior</li><li>• U.S. Environmental Protection Agency</li><li>• U.S. General Services Administration</li></ul>  |



# Annex Elements

- Mission
- Objectives
- Partners
- Subcommittee Sections
  - Objective
  - Overview
  - Pre-Disaster Preparedness Activities
  - Transition Phase Activities
  - Short-term Recovery Activities
  - Long-term Recovery Activities
  - Information Collection

# Business Restoration, Retention, and Recruitment Subcommittee

- Objective
  - Provide resources, programs, and strategies to help affected business owners quickly resume operations and develop strategies to attract new businesses to the area.
- Overview
  - Include participation from government departments that develop and implement economic plans and programs; local associations that promote local economic development; and local business owners and employers.
  - Local, state, and national chambers of commerce and the federal Small Business Association (SBA) should provide information on programs and assistance (such as recovery business loan programs) to help business owners during recovery.

# Business Restoration, Retention, and Recruitment Subcommittee Phased Activities

## Pre-Disaster Preparedness

- Develop long-term economic development plans and strategic priorities
- Promote economic resilience, such as small business support services and employment and job-placement programs
- Encourage private-sector entities to create business continuity plans
- Identify essential businesses that should receive priority for reopening
- Support and encourage incorporation of private-sector partners into emergency management planning, training, and exercises.
- Collaborate among private companies, insurers, and lenders that may be crucial to disaster recovery.
- Develop an outreach campaign to help local businesses understand the limitations of insurance for disasters.

## Transition Phase

- Review damage assessments to understand the operational status of current businesses to determine which are still operating, which had to close, and which can reopen with available resources and support.
- Prioritize support to reestablish essential commercial services (e.g., food, fuel, pharmaceuticals, banks) in locations near population concentrations.

# Business Restoration, Retention, and Recruitment Subcommittee Phased Activities

## Short-term Recovery

- Work with commercial property management companies to identify available facilities that could be used for the temporary relocation of essential businesses
- Support local businesses to leverage nontraditional resources that may provide recovery capabilities
- Establish, staff, and provide resources to service centers and information centers to distribute information on available SBA programs and financial assistance
- Work with the Community Planning and Development Committee to facilitate amendment of regulations, codes, and permitting requirements to remove or lessen challenges of reopening disaster affected businesses.
- Coordinate with insurance providers to disseminate information about insurance benefits and limitations and proper documentation for insurance claims.

## Long-term Recovery

- Work with private insurers to monitor insurance premiums and coverage to facilitate timely repair and restoration of damaged businesses.
- Coordinate with insurance companies to expedite claim settlements and payouts.
- Identify public-private partnerships and sources of funding to support local business recovery.
- Identify and address credit and lending gaps that may delay business repair and resumption efforts.
- Match displaced businesses with available commercial space.
- Determine what services and sectors are at risk of leaving and what resources would be needed to ensure they remain in the area.
- Develop public outreach campaigns encouraging people to shop at local businesses when possible.
- Identify opportunities to provide incentives to businesses for remaining in the area.
- Facilitate lending and investment to local businesses.
- Identify strategies for recruiting companies that will provide job opportunities to the community.

# Employment and Workforce Support Subcommittee

- Objective
  - Provide job placement and job training resources for workers who are displaced by the disaster
- Overview
  - Involve coordination between local government departments that run programs that support local employees and local nonprofit and private-sector organizations that provide services such as reviewing resumes, job training, job placement, and career counseling.
  - Incorporate organizations that provide these services to low-income residents and residents with limited-English proficiency.

# Employment and Workforce Support Subcommittee Phased Activities

## Pre-Disaster Preparedness

- Highlight the importance of employee preparedness both at home and at work.
- Identify local nonprofit and private organizations that provide job placement and training services
- Establish and maintain strong relationships between local government economic development departments and major employers.

## Transition Phase

- Assess the impact to the local workforce, including staffing levels for key sectors.

## Short-term Recovery

- Establish, staff, and provide resources to service centers and information centers to distribute employment resources and referrals.
- Promote public awareness of available resources and services for employee health and wellness, childcare, and dependent care.
- Provide workforce transportation services if normal transportation and public transit options are limited.
- Provide temporary workforce housing to locate employees closer to employer facilities.
- Identify opportunities for displaced workforce to participate in recovery efforts.

## Long-term Recovery

- Provide training, resources, information, and placement services for area residents.
- Disseminate information on available resources and services for employee health and wellness, childcare, and dependent care.
- Promote hiring of area workers and local contractors for recovery activities (e.g., construction and related fields).

# Business Recovery Centers Subcommittee

- Objective
  - Offer a single coordinating place to provide businesses with local, state, and federal resources and services.
- Overview
  - Supports business recovery centers (BRCs), which are often established by a local economic development organization in cooperation with local, state, and federal partners.
  - The BRC should include representatives from the SBA, local business leaders, bank officers, chambers of commerce, workforce development entities, specialized technical assistance counselors, and other local organizations that provide financial or technical assistance to small businesses.

# Business Recovery Centers

## Subcommittee Phased Activities

### Pre-Disaster Preparedness

- Pre-identify organizations and resources that can support BRCs.

### Transition Phase

- Assess the need to establish local BRCs and identify possible locations.

### Short-term Recovery

- Monitor and assess the need to establish local BRCs to serve affected populations.
- Coordinate logistical needs for establishment and operation of BRCs and coordinate with state and federal partners to staff them.
- Identify organizations, staffing, subject-matter experts, and resources available to support operations.

### Long-term Recovery

- Continue to operate BRCs until they are no longer needed.



# Action Items

- Evaluate templated structure; modify as needed
- Identify lead and support agencies
- Complete template
- Identify strategy to begin working on each committee's pre-disaster recovery activities

# Next Workshop



**Workshop # Partners**  
**November 15, 2023**

# **Annex C: Health and Human Services Committee Annex**

- Donations and volunteers
- Individual and family services
- Public health and medical services
- Schools and academic institutions

# Questions?



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# Next Steps

# Centralina's Regional Road Trip

Celebrating 55 years of service, the regional road trip serves as a chance for us to hear about your community's successes and priorities to enhance how we support your goals.



To date we have visited with approximately 25 of our 55 member municipalities in 6 of our 9 counties!

- ☘ Cabarrus
- ☘ Gaston
- ☘ Mecklenburg
- ☘ Rowan
- ☘ Stanly
- ☘ Union

# Why road trip matters for EM leaders



May assist EMs and County managers build the Recovery Planning roles and responsibilities within their Local Government Leaders and Peers.



Builds Capacity for EM staff to support Economic Resilience roles and responsibilities in the communities they serve.



Opportunity to address hazard mitigation and Technical Assistance needs to support federal and state grant applications.

# Action Items

- Evaluate templated structure; modify as needed
- Identify lead and support agencies
- Complete template
- Identify strategy to begin working on each committee's pre-disaster recovery activities



# Next Meeting

- November 15<sup>th</sup> @ 10:00am

# Contact Information

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# THANK YOU

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[www.Centralina.org](http://www.Centralina.org)



Grant Capability Development

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# Grant Technical Assistance Workshop

# Application Development

## Project Subapplication:

- Safe Room
- Acquisition
- Floodwall – needs a BCA (FEMA BCA Tool 6.0)

## Plan Subapplication:

- Hazard Mitigation
- Plan
- Flood Plan

**Project Scoping** – a 'contractor' studies the 'issues' and produces viable, feasible mitigation actions.

The image displays three overlapping forms used for application development. The forms are titled 'Project Subapplication', 'Plan Subapplication', and 'Project Scoping Subapplication'. Each form contains sections for 'Start a subapplication', 'Subapplicant information', and 'Submissions information'. The 'Project Subapplication' form includes fields for 'Organization you are applying for', 'Subapplication title', and 'Subapplication type'. The 'Plan Subapplication' form includes fields for 'Organization you are applying for', 'Subapplication title', 'Subapplication type', and 'Document control number (optional)'. The 'Project Scoping Subapplication' form includes fields for 'Organization you are applying for', 'Subapplication title', 'Subapplication type', and 'Document control number (optional)'. The forms also include checkboxes for 'Preapplication', 'Application', 'Change/Corrected application', and 'Other'. The 'Project Scoping Subapplication' form includes a section for 'Submissions information' with checkboxes for 'FEMA', 'Preapplication', 'Application', 'Change/Corrected application', 'Other', 'State Government', 'Local Government', 'Indian Tribal Govt', 'Special Government', 'Private Industry', and 'Other'. The 'Project Scoping Subapplication' form also includes a section for 'Submissions information' with checkboxes for 'FEMA', 'Preapplication', 'Application', 'Change/Corrected application', 'Other', 'State Government', 'Local Government', 'Indian Tribal Govt', 'Special Government', 'Private Industry', and 'Other'. The 'Project Scoping Subapplication' form also includes a section for 'Submissions information' with checkboxes for 'FEMA', 'Preapplication', 'Application', 'Change/Corrected application', 'Other', 'State Government', 'Local Government', 'Indian Tribal Govt', 'Special Government', 'Private Industry', and 'Other'. The 'Project Scoping Subapplication' form also includes a section for 'Submissions information' with checkboxes for 'FEMA', 'Preapplication', 'Application', 'Change/Corrected application', 'Other', 'State Government', 'Local Government', 'Indian Tribal Govt', 'Special Government', 'Private Industry', and 'Other'.

# You've been asked to submit a full application! Now What?!?!?

- Mitigation Plan: Things to know
  - Title
  - Approval Date
  - Expiration Date
- Is the Project/Plan you want to apply for in the action plan?
  - If not, ensure that it is included.
- Do you know your BCEGS and ISO ratings? You will need them!
- You will need, latitudes/longitudes, disadvantage populations, and underserved populations/communities.
- Have you done a preliminary BCA through v6.0 of the BCA toolkit? IEM has great classes online that help get you started!
- You will need to have access to FEMA GO. If you don't, you will need access and the UEI through SAM.gov.

# Statement of Work (SOW)

- Who, what, when, why, where, and how.....these questions must be answered completely.
  - Just when you think you've written a novel, read it and write some more!
  - Justify! Justify! Justify!
    - You are in competition, and you want your project/application to stand out!
- In the SOW you want to identify if you are requesting management cost (MC). Sub-recipients are encouraged to apply for the 5% (this is over and above your project amount).
- Don't cut corners on the SOW!

# Milestones

- Milestones are the schedule of the 'project'.
- You will need at least on Go/No Go. These are milestones that if they are up for any reason, then it holds the project up.
  - I.E., Contractor – if you can't find a contractor, will that hold up the project?  
**YES!** That would be a Go/No Go.
- No matter how short a time you feel your project will take, go for at least 36 months for the total time.
  - This cuts down amendments
  - Allows for the unforeseen: natural hazards!
- **Don't cut corners on the Milestones!**



# Budget

- **Do not lump sum.** FEMA will reject it.
- Make sure you enter you MC of 5:% if you are applying for it. This will throw the budget off, but in the comments, you can explain that the budget is 75/25 (at least) and it is the Management Cost that is throwing it over. FEMA knows this and expects it.
- Make sure your forms are attached and signed:
  - Funds commitment letter for the cost share
  - SF424
  - SF424 A &B – non-construction projects
  - SF424 C & D – construction projects
- Other forms such as the lobbying disclosure are included in the FEMA GO application. Ensure they are signed.
- **Don't cut corners on the budget!**

# Action Items

- Letter of Interest
  - Send Draft LOI and PPT to Jeanne Bunting for review
  - Submit Final LOI to NCEM via Salesforce
- Application Forms
  - Send Draft Grant Applications to Jeanne Bunting for review.
  - Schedule follow-up Technical Assistance time with Jeanne Bunting.

# Questions?



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# Next Steps

# Action Items

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# Next Meeting

- November 15<sup>th</sup> @ 10:00am
  - Pre-Disaster Recovery Plan: Health and Social Services Annex
  - Grant Application – FEMAGO

# Contact Information

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# THANK YOU

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