



CENTRALINA
REGIONAL COUNCIL

BOARD OF DELEGATES
HANDBOOK | 2024

EXECUTIVE DIRECTOR'S MESSAGE

Dear Centralina Delegate:

On behalf of Centralina Regional Council, we appreciate your commitment to the region by serving on this year's Board of Delegates. We realize that as an elected official you have many obligations in your own community, however, your participation signals the value in thinking and acting regionally.

Centralina is one of 16 regional councils in North Carolina. Authorized by the General Assembly, regional councils are public organizations that address regional issues and opportunities by offering a variety of planning, coordination, program management, advocacy and technical assistance services.

I just completed my fifth year at Centralina and I continued to be inspired by the creativity and resilience of both our staff and member governments. Our team is dedicated to delivering the information, services and events that you and your staff need to be successful in navigating our rapidly changing region. This handbook is your roadmap for understanding what our organization does, how you can best utilize your membership and the expectations for serving on the Board of Delegates.

While the Board of Delegates only meets four times per year, we appreciate your engagement throughout the year as a decision maker, advisor and champion of our region. You have my commitment to transparency and proactive communication. You can also continue to rely on our fantastic Centralina staff to deliver on our mission throughout the region.

Sincerely,



Geraldine I. Gardner
Executive Director

OVERVIEW



Nine counties. One mission.



ABOUT CENTRALINA


For over 55 years, Centralina has been dedicated to serving the needs of our nine-county region. We address area-wide issues and opportunities by offering planning, coordination, advocacy and technical assistance services. Our neutral platform and regional framework allows local leaders to work together to create holistic solutions that improve our regional quality of life.

Our Vision

Centralina is a collaborative organization and a trusted partner leading the region, communities and individuals towards a thriving future.

Our Mission

We lead regional collaboration and spark local action to expand opportunity and improve quality of life. We do this through creative problem solving, innovative service delivery and support to our local governments.



PURPOSE-DRIVEN APPROACH

To create meaningful change in our region, we embrace these principles every day, letting them shape the experiences we create for our partners, members and communities we serve.

Our Core Values

We seek to **LEAD** in the ways that we **ACT** so that we can continue to be a trusted and valued resource to our region.

- L**isten and speak with care
- E**mbrace boldness and flexibility
- A**ffirm that differences matter
- D**rive collaboration
- A**ct with integrity
- C**ommit to our communities
- T**ake care of ourselves and each other

Our Guiding Principles

Innovation

We strive to be resourceful, flexible and forward thinking to find the optimal path forward.

Collaboration

We look beyond borders to synergize activity that improves regional quality of life and expands opportunity.

Connection

We seek to join information, resources and people together to improve outcomes for all.

Service

Our team has a passion for public service and being a committed, trustworthy and effective regional resource.

OUR GOALS

Our region is stronger when we work together, especially during times of change and growth. By weaving together a diversity of voices, we can create opportunities that benefit everyone. The following three goals describe Centralina's aspiration for achieving our vision through our service to the region, communities and individuals. There are corresponding strategies that outline the paths we will take to make progress and priority actions under each strategy that list what Centralina aims to accomplish each year.



Regional

Lead regional engagement to prepare, plan and act on issues that respond to today's needs and tomorrow's opportunities.

Local Governments

Equip local governments with information, resources and technical assistance that enable them to do their best work.



Individual

Offer person-centered services and assistance that enhance an individuals' ability to thrive.

OUR FOCUS AREAS

We want to see our region thrive and strengthen our competitive advantage on the national and international stage. To create holistic solutions that improve quality of life and opportunity for all, our work is focused in the following areas:

01

Aging & Health

02

Community & Economic Development

03

Planning & Placemaking

04

Natural Resources & Resilience

05

Transportation & Mobility

06

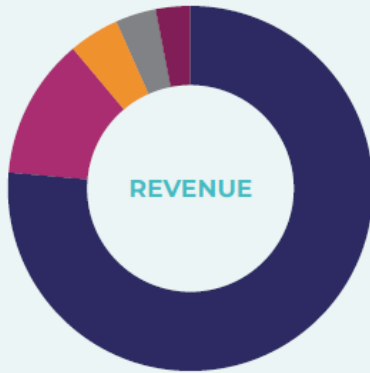
Local Government Innovation

07

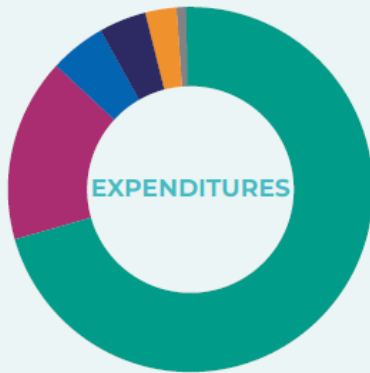
Talent & Workforce Development

2022 - 2023

FINANCIAL REPORT



Intergovernmental	\$18,910,260	76.45%	●
Technical Assistance	\$1,088,808	4.40%	●
Other Revenue	\$699,746	2.83%	●
Membership Dues	\$929,201	3.76%	●
Workforce Passthrough	\$3,107,072	12.56%	●
TOTAL REVENUE	\$24,735,087	100%	



General Government	\$990,460	4.02%	●
Transportation	\$684,453	2.77%	●
Environmental Protection	\$258,655	1.05%	●
Economic and Physical Dev	\$1,241,703	5.03%	●
Human Services	\$17,467,100	70.79%	●
Workforce Development	\$4,033,179	16.34%	●
TOTAL EXPENDITURES	\$24,675,550	100%	

REVENUES OVER EXPENSES \$59,537



Leading the Region for 55 Years: The History of Centralina

This year marks the 55th anniversary of the founding of Centralina Regional Council, formerly known as Centralina Council of Governments. Over the last five and a half decades, our organization has helped support the growth and prosperity of our region through various projects and initiatives. In honor of this historic year, we're looking back at how our organization has evolved to where it is today.

The Formation of Regional Councils



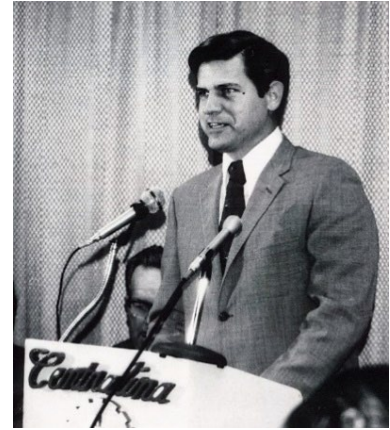
In 1968, Congress began working to pass the Intergovernmental Cooperation Act, which called for closer cooperation between federal programs and state and local governments. The passage of that legislation precipitated the 1969 North Carolina legislation designed to create a system of multi-county regional

planning districts to cover the entire state. By this time, the idea of Centralina was already in the works. In 1967, representatives from 28 local governments within the greater Charlotte region gathered to discuss the importance of working together to achieve regional prosperity and by 1968, the outlines of **Central Piedmont Regional Council** (later changed to Centralina Council of Governments in 1972)

were solidified. Our charter was signed on September 18, 1968, and in early 1969, Centralina's first executive director, Charles Turner, was appointed.

The First Twenty Years

"In the initial formation period of the organization, Centralina focused on issues of regional significance as identified by member governments. Former chairman of the board, Milton Short, gave an address in 1972 that stated Centralina would expand its focus to address housing, transportation, parks and recreation and the environment. We coordinated with the NC Energy Institute and the Western Piedmont Council of

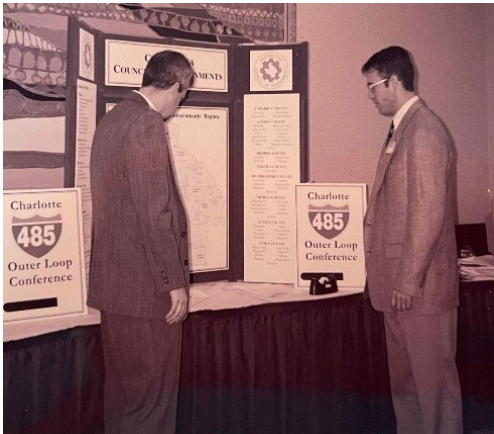


Governments to create the Resource Recovery Feasibility Study to map paths for governments to reduce their solid waste while also generating energy. Centralina's portfolio evolved to include responsibilities delegated to it from federal and state agencies, including administering aging services and older adult programs.

Highlights from this period include:

- Used the US Housing and Urban Development (HUD) 701 program in 1970 to support planning assistance
- Established the regional aging ombudsman program
- Created the first **Centralina Area Agency on Aging** three-year plan for the Region F Aging Advisory Committee that worked to address nutrition, employment and other aging-related services
- Formed the Centralina Certified Development Corporation, offering small business loans and assistance
- Formed **Centralina Workforce Development Board** (WDB) under the name Centralina Private Industry Council, the first multi-county, regional board in the state

The 1990s



With the region growing rapidly by the 1990s, it was evident that local governments needed to focus on collaboration to coordinate on growth and economic development in response to the continued decline of the region's textile industry. For example, in 1994, a steering committee convened to develop the 18-county Our Region Tomorrow strategic plan, which included a focus

on recreation, infrastructure and the environment. A lesser-known aspect of Centralina's history was our role in the emergence of the 911 system. When this emergency phone number was being rolled out, Centralina helped secure funds for EMS programs, offered training and education courses, helped set up information systems, coordinated risk management studies and facilitated cardiac equipment group purchasing for our region's fire stations.

Other highlights include:

- Assisted member governments with newly passed Americans with Disabilities Act compliance via training, facility inspections and suggested modifications of job descriptions and personnel practices
- Began offering code enforcement, building inspection and other technical assistance services to local governments
- Charted our region's first JobLink Career Center (now NCWorks Career Center)
- Began testing and implementation of geographic information systems (GIS)
- Cohosted the I-485 forum to discuss the outer belt's likely regional impacts and proposed development at its 36 interchanges



The Next Twenty Years



With the dawn of the twenty-first century, our region faced new challenges which required the organization to adapt and grow. Centralina saw new leadership with Executive Director Al Sharp stewarding the organization from 2002-2010. Centralina established what would become the

Centralina Community Economic Development department and the human resources department. In 2010, Centralina brought on Jim Prosser as Executive Director who served until 2018. During this period, the **CONNECT Our Future** initiative kicked off with the goal of creating a framework for guiding and investing in the region's growth, which still serves us today as the foundation for other regional collaboration projects such as CONNECT Beyond. Jim emphasized community engagement to ensure these plans reflected the people living throughout our region. He also saw that there was a strong desire for Centralina to play a larger role in helping communities coordinate their efforts to gain funding for growth.

A few other highlights from this time:

In 2005, the elected officials of our region began developing the CONNECT Regional Vision that was adopted shortly afterwards in 2008

- **Centralina Regional Planning** completed the 14-county **Greater Charlotte Regional Freight Mobility Plan**
- **Centralina Clean Fuels Coalition** was officially designated in the US Department of Energy Clean Cities program
- Centralina established the Centralina Economic Development Commission, later changing to the **Centralina Economic Development District**
- **Competitive Workforce Alliance** formed to encourage regional cooperation among the Centralina, Charlotte-Mecklenburg and Gaston

- workforce development boards and the Charlotte Regional Partnership, later expanding to include South Carolina and four more workforce boards
- Centralina WDB launched the **NC Manufacturing Institute** in partnership with Rowan-Cabarrus Community College, Cabarrus Regional Chamber of Commerce, Cabarrus Economic Development, Rowan Chamber of Commerce and RowanWorks

The Next Chapter: 2019 to Present



Geraldine Gardner became the next Executive Director of Centralina in January of 2019. After fifty years of service to the region, Centralina rebranded to Centralina Regional Council. The new name, logo and website was an effort to increase the visibility and positioning of the organization in the region. Another key change was the creation of the **Government Affairs & Member Engagement** (GAME) department to focus on intergovernmental affairs, member engagement and support services. Our technical assistance work also tripled during her short tenure. “Our experts and departments do excellent award-winning work, so my focus has really been on three main areas: external relationships within and outside of the region, our long-term fiscal health and expanding our internal capacity to support a growing organization,” states Geraldine.

In 2020, we launched a multi-department effort to aid local governments, businesses and older adults during the COVID-19 pandemic response and recovery, including American Rescue Plan Act implementation. In 2021 we launched the **Regional Resilience Collaborative** to address disaster recovery planning needs. That same year, we also adopted the 12-county **CONNECT Beyond** regional mobility plan. Centralina is currently implementing our first three-year strategic plan,

adopted in 2022, that sets the foundation for improving our fiscal health and building our organizational capacity.

In Closing

Centralina has seen a multitude of changes over the last 55 years. Executive directors have changed, and our organization has shifted our focus and service offerings to meet the shifting needs of our region. As we've grown and adapted over the decades, Centralina has remained dedicated to serving its communities and working to build a stronger, united region that can face the challenges of today and tomorrow. We look forward to continuing to lead regional collaboration and spark local action for 55 more years.

Photo Captions

1. *Former Chairman of the Board, Milton Short, giving an address in 1972 focused on Centralina expanding focus areas.*
2. *Former Centralina Board Chair, James G. Martin, who later became Governor of North Carolina in 1985, speaking at a Centralina meeting.*
3. *Attendees reviewing materials at the I-485 forum.*
4. *Centralina Community Economic Development Administrator, James Luster, conducting code enforcement inspection work in the region.*
5. *Anson County Commissioner & Centralina Board Secretary Jarvis Woodburn, former Wadesboro Mayor Bill Thacker and former Centralina Executive Director Al Sharp.*
6. *Former Executive Director, Jim Prosser, talking with current Executive Director, Geraldine Gardner at Centralina's 50th Anniversary Celebration & Region of Excellence Awards.*

MEMBER BENEFITS

Centralina Regional Council

MEMBERSHIP



To improve regional quality of life, every community needs a voice at the table. That's why a strong and active membership is key to achieving our mission.

Membership is open to any local government in our nine-county region. As members, governments have numerous opportunities to shape regional and local outcomes. Their membership, in turn, supports our organization and our work.

WHO BENEFITS FROM MEMBERSHIP?

Local Government Elected Officials and Staff: Local government staff can access valuable training, leadership development and peer networking resources as well as receive critical services in areas like grant assistance and technical support to better deliver services to constituents.

Board of Delegates Representative: Elected officials who serve on our board give their constituents a voice when shaping regional outcomes and advocating at state and federal levels.

WHAT MAKES CENTRALINA A VALUABLE RESOURCE?



Service

We are public servants who are deeply invested in supporting local governments and the communities they serve.



Connection

We have the strategic focus and framework to successfully collaborate across borders.



Collaboration

We have a vast network of federal, state and local partnerships and a regional database of historical and real-time data.



Innovation

We have 50+ years of experience and a pulse of the region's evolving needs.

MEMBER BENEFITS

Membership benefits look different from community to community because our services are tailored to meet the unique needs of each. The more services you utilize, the more value you'll receive from your membership.

Serve on the Board of Delegates

- Set the strategic direction for how Centralina fulfills its mission
- Shape our annual workplan
- Set our federal and state advocacy agenda

Build Relationships with Federal and State Leaders

- Join annual meetings with congressional representatives
- Advance regional advocacy agenda with state and federal elected leaders and their staff
- Troubleshoot regional and local issues with Centralina's federal lobbyist

Join Training and Leadership Development Programming

- Access Centralina Learns webinars and an online library of resources, searchable by topic or by type, on our Member Portal at www.centralina.org/member-portal
- Attend policy workshops and peer group meetings to share best practices

Network with Leaders and Peers

- Build new partnerships over shared goals and needs
- Create alliances with private and institutional stakeholders
- Celebrate regional innovation at our annual Region of Excellence Awards
- Receive a complimentary Contributor-level sponsorship of Centralina Clean Fuels Coalition
- Join the Centralina Regional Managers group

- Learn about the inner working of the CLT airport and its impact on the regional economy with the CLT Aviation Academy

Gain Information and Data

- Access our demographic, economic, equity and resilience data portals and custom reports
- Request GIS mapping services

Receive Grant Assistance

- Receive grant alerts for new federal, state and other funding opportunities
- Participate in formal training on grant writing and administration
- Request grant strategy guidance, writing assistance and feedback on grant applications

Access Strategic Support Services at a Discounted Rate

- Strategic planning
- Board and council meeting facilitation
- Hiring and promotional assessment centers
- Municipal / county hiring fairs
- Community land use plans and studies
- Community surveys and engagement
- Redevelopment and revitalization planning
- Code enforcement
- Age-friendly community planning, aging sensitivity training and ADA compliance
- Free town/city manager recruitment
- Free job postings on social media and our newsletter for director level positions
- Planning, compliance and monitoring assistance for American Rescue Plan Act funds

CONNECT WITH A MEMBER LIAISON

Accessing Centralina's resources and expertise has never been easier with our Member Liaisons. These central points of contact can provide information, respond to service requests and connect you to additional team members. Contact your liaison any time at info@centralina.org.

STAY INFORMED

Make sure you subscribe to our newsletter and follow up on social media to receive information on legislative updates, events, regional trends, grant opportunities, service offerings and more.

@WeAreCentralina





Centralina members have access to numerous opportunities to shape our regional agenda and valuable resources to improve outcomes in their communities. Our member portal is a virtual hub to help your community better connect with the information and services we offer exclusively to members. We continuously add to this list and make note of new resources in our monthly newsletter and monthly grants news email.

What Can I Find on the Portal?

Information on Your Membership

- Member liaison contact information
- Delegate handbook

Grant & Funding Support

- Monthly federal grants alert
- Annual grants forecast to help plan for future funding opportunities
- State and philanthropic grants directory
- Training videos to help with grant writing and administration

Our Work in DC & Raleigh

- Federal and state action plans
- Congressional calendar
- Centralina's congressional representatives with contact information

Tools & Resources

- Centralina Learns professional development webinars for local government staff, elected officials and regional planners
- Guides / toolkits and external resources on a wide variety of topics

How Do I Login?

Anyone in your organization can access the member portal with the same universal password. Please distribute to this your staff.

- Click on the Member Portal link at the top of any website page
- Type in the **NEW** password: **CentralinaMember**
- Scroll through the four horizontal tabs at the top of the page

www.Centralina.org/Member-Portal



Federal Legislative Priorities



118th Congress: 2023-2024

Centralina Regional Council seeks to secure support for key issues and opportunities impacting local communities and our region. The Centralina Board has set the following priorities to guide advocacy and engagement with our Congressional Delegation during the 118th Session of Congress.



Regional Funding & Programs

Reauthorizing the Economic Development Administration

The Economic Development Administration (EDA) is the only federal agency specifically dedicated to economic development and has operated without authorization since 2008, limiting the funding opportunities. Centralina support the **reauthorization of the EDA to better support regional economic development policy, planning and investment.**

Competitive Grants Eligibility

Regional councils are not always explicitly eligible for competitive grants and funding from federal agencies, restricting their capacity. Centralina advocates for an **amended definition of local governments to include regional councils so that we can apply for and administer grants benefiting the region and member governments.**

Funding Agencies and Programs

Regional councils of governments and member communities rely on retaining current funding levels for crucial planning, implementation and service delivery activities. Centralina would like to see the **FY24 budget funding levels maintained or increased to continue providing the region with federal programs.**



Workforce Development

Reauthorization of The Workforce Investment and Opportunity Act (WIOA)

The WIOA was signed into law in 2014, reauthorizing federal funding for workforce development activities through 2020. Centralina supports the **reauthorization of the WIOA for an additional five years to continue investments for low-income, youth and dislocated workers and ensure that Workforce Development Boards are consulted during policy discussions.**



Older Adults

Area Agencies on Aging funding and regulatory flexibility

Funding for the aging network has not kept pace with demographic change in North Carolina and the impact of COVID-19. This new demographic reality must inform policy debates and decisions across a spectrum of critical issues. Centralina is advocating for **increased Older Americans Act funding and continuation of regulatory flexibility offered during the COVID-19 national emergency in order to support creative and innovative service delivery.**



Transportation & Mobility

New Guidelines for a New Future

With the October 2021 adoption of the CONNECT Beyond regional mobility plan, Centralina now has a blueprint for improving transportation choices and connections across a 12-county region. Moving forward, it is imperative that new guidelines for discretionary federal grants include regional councils as eligible applicants. Centralina would like to **reauthorize several new funding opportunities to ensure that regional councils are recognized for eligibility.**

READY TO LEARN MORE?





Reach out to Geraldine Gardner, Executive Director, ggardner@centralina.org.



CENTRALINA
REGIONAL COUNCIL





Congressional Delegation
118th Congress (2023-2024)

<p>Senator Thom Tillis (R)</p>  <p><i>Terms of office: Second term (elected to Senate 2014).</i></p>	<p>113 Dirksen Senate Office Building*</p> <p>Phone: (202) 224-6342 Fax: (202) 228-2563</p> <p>Scheduler: Angela Schulze angela_schulze@tillis.senate.gov</p> <p><i>Committees: Banking, Housing and Urban Affairs; Finance; Veterans Affairs; Judiciary</i></p>	<p>NC HQ: Charlotte, NC</p> <p>Phone: (704) 509-9087 Fax: (704) 509-9162</p> <p>Regional Rep: Nick Halmrast nick_halmrast@tillis.senate.gov</p>
<p>Senator Ted Budd (R)</p>  <p><i>Terms of office: First Senate term (elected to Senate 2022).</i></p>	<p>304 Russell Senate Office Building*</p> <p>Phone: (202) 224-3154 Fax: not listed</p> <p>Scheduler: Elizabeth Haymore elizabeth_haymore@budd.senate.gov</p> <p><i>Committees: Armed Services; Commerce, Science and Transportation; Health, Education, Labor and Pensions (HELP); Small Business and Entrepreneurship</i></p>	<p>NC HQ: Asheville, NC</p> <p>Phone: (828) 333-4130 Fax: not listed</p> <p>Regional Rep: Kyle Bridges kyle_bridges@budd.senate.gov</p>
<p>Representative Dan Bishop (R-9)</p>  <p><i>Terms of office: Third term (elected to House 2019).</i></p>	<p>2459 Rayburn House Office Building**</p> <p>Phone: (202) 225-1976 Fax: not listed</p> <p>Scheduler: Austin Macheledt austin_macheledt@mail.house.gov</p> <p><i>Committees: Judiciary; Homeland Security</i></p>	<p>District Office: Monroe and Salisbury, NC</p> <p>Phone: (704) 218-5300 Fax: (844) 273-1255</p> <p>Regional Rep: Melissa Merrell melissa.merrell@mail.house.gov</p>
<p>Representative Patrick McHenry (R - 10)</p>  <p><i>Terms of office: Tenth term (elected to House 2004).</i></p>	<p>2134 Rayburn House Office Building**</p> <p>Phone: (202) 225-2576 Fax: (202)-225-0316</p> <p>Scheduler: Sara Garcia sara.garcia@mail.house.gov</p> <p><i>Committee: Financial Services (Chairman)</i></p>	<p>District Office: Hickory and Mooresville, NC</p> <p>Phone: (828) 327-6100 (Hickory) Fax: (828) 327-8311</p> <p>District Director: Brett Keeter brett.keeter@mail.house.gov</p>



Congressional Delegation
118th Congress (2023-2024)

<p><u>Representative Alma Adams</u> (D-12)</p>  <p><i>Terms of office: Sixth term (elected to House 2014).</i></p>	<p>2436 Rayburn House Office Building**</p> <p>Phone: (202) 225-1510 Fax: (202) 225-1512</p> <p>Scheduler: Sandra Brown nc12scheduler@mail.house.gov</p> <p><i>Committees: Agriculture; Education and Workforce.</i></p>	<p>District Office: Charlotte, NC</p> <p>Phone: (704) 344-9950 Fax: (704) 344-9971</p> <p>District Director: Sandra Brown sandra.brown@mail.house.gov</p>
<p><u>Representative Jeff Jackson</u> (D-14)</p>  <p><i>Terms of office: First term (elected to House 2022).</i></p>	<p>1318 Longworth House Office Building**</p> <p>Phone: (202) 225-5634 Fax: not listed</p> <p>Scheduler: Tommy Cromie tommy.cromie@mail.house.gov</p> <p><i>Committees: Armed Services; Science, Space and Technology</i></p>	<p>District Office: Charlotte and Gastonia, NC</p> <p>Phone: 980-500-7100</p> <p>District Director: Larken Egleston larken.egleston@mail.house.gov</p>

*Senate: Washington, DC 20510
**House: Washington, DC 20515

Updated: January 24, 2024

2024 Congressional Calendar

January

SUN	MON	TUE	WED	THU	FRI	SAT
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Key:

House and Senate in Session

Senate Only in Session

House Only in Session

Federal Holiday

Important Dates

Dates Subject to Change

State of the Union:

March 7

Democrat Retreat:

February 7-9

DNC:

August 19-22

Republican Retreat:

March 13-15

RNC:

July 15-18

Targeted Adjournment:

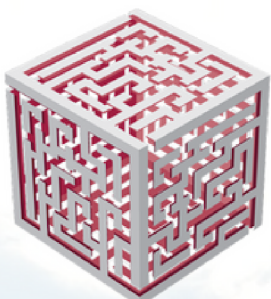
House - December 19

Senate - December 20

The House usually delays votes until 6:30 pm on the first day of being in session and takes no votes after 3:00 pm on the last day of being in session.



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STRATEGICS

Turning Challenges Into Achievements

2024 Congressional Calendar

July

SUN	MON	TUE	WED	THU	FRI	SAT
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November

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December

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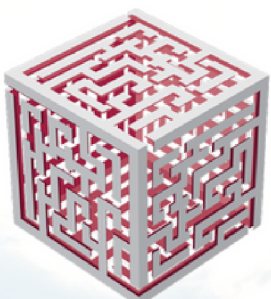
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Senate - *December 20*

The House usually delays votes until 6:30 pm on the first day of being in session and takes no votes after 3:00 pm on the last day of being in session.

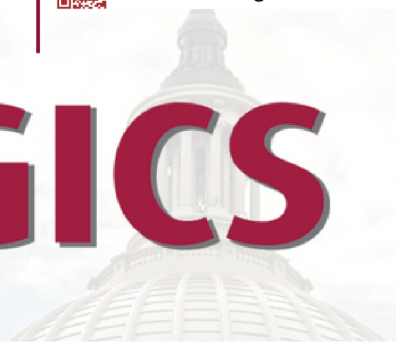


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STRATEGICS

Turning Challenges Into Achievements





State Legislative Priorities

2023-2024 Session

Centralina Regional Council seeks to secure support for key issues and opportunities impacting local communities and our region. The Centralina Board has set the following priorities to guide legislative advocacy during the General Assembly's 2023-2024 session. *We ask the legislature to consider supporting the following three bolded projects in next year's budget.*



Mobility & Infrastructure

CONNECT Beyond Regional Mobility Initiative Implementation

Reliable transportation options provide access to jobs, education, medical facilities and services, and serve as the foundation to our region's continued economic competitiveness and quality of life. **Centralina seeks funding to support critical regional implementation projects that advance the CONNECT Beyond Regional Mobility Initiative.**

Electric Vehicle Infrastructure

Communities can face challenges when trying to integrate electric vehicle charging stations into the existing built environment. **Centralina seeks an appropriation to prepare smaller communities and rural areas to pursue funding for electric vehicle infrastructure and to seed pilot projects.**

Aging Public Infrastructure Systems

Our region's projected growth requires sustainable infrastructure to maintain economic competitiveness and quality of life. Centralina is monitoring legislation, funding and other efforts to improve aging water, wastewater, stormwater and transportation infrastructure systems in local communities.



Economic Development

Comprehensive Economic Development Strategy Implementation

Regional economies that lead the competition are the ones that utilize a cooperative, collective strategy to leverage local assets and address regional challenges. **Centralina seeks funding to analyze cross-linkages in workforce, supply chain and commercialization needs of employers in the region's major industry clusters.**



Environment & Natural Resources

Stormwater Management

Clean water is important to maintaining regional quality of life and economic competitiveness. Centralina is monitoring legislation impacting local control of stormwater management.

Tree Canopy

Thoughtful planning balances infrastructure and development choices with protection of our region's natural resources. Centralina is monitoring legislation impacting local tree-protection ordinances.



Health

Long-Term Care Ombudsman Program Funding

Regional ombudsmen provide advocacy services for residents in long-term care and assisted living facilities. Centralina supports the NC Association of Regional Councils of Government in seeking funds for expanding the long-term care ombudsman program statewide.

Medicaid Expansion

Health is an important factor to consider when planning for the long-term success of the region. Centralina is monitoring legislation designed to expand Medicaid coverage to more individuals in our region.



Local Revenues

Taxing Authority for Local Municipalities

Having a range of diverse revenue options ensures municipalities have the resources to deliver quality public services and advance their strategic vision. Centralina is monitoring legislation governing municipal taxing authority.

READY TO LEARN MORE?

Reach out to our Government Affairs & Member Engagement Coordinator, Kelly Weston, at kweston@centralina.org.



CENTRALINA
REGIONAL COUNCIL

NC LEGISLATION CONTACTS

Anson County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	David	Craven	29	David.craven@ncleg.gov	919-733-5870
Rep.	Mark	Brody	55	Mark.brody@ncleg.gov	919-715-3029

Cabarrus County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Paul	Newton	34	Paul.newton@ncleg.gov	919-733-7223
Senator	Todd	Johnson	35	Todd.johnson@ncleg.gov	919-733-5650
Rep.	Diamond	Staton-Williams	73	Diamond.staton-williams@ncleg.gov	919-715-8361
Rep.	Kristin	Baker	82	Kristin.baker@ncleg.gov	704-792-9688
Rep.	Kevin	Crutchfield	83	Kevin.crutchfield@ncleg.gov	919-715-2009

Gaston County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Ted	Alexander	44	Ted.alexander@ncleg.gov	919-715-0690
Senator	Brad	Overcash	43	Brad.overcash@ncleg.gov	919-733-5734
Rep.	John	Torbett	108	John.torbett@ncleg.gov	919-733-5868
Rep.	Donnie	Loftis	109	Donnie.loftis@ncleg.gov	919-733-5809
Rep.	Kelly	Hastings	110	Kelly.Hastings@ncleg.gov	919-715-2002

Iredell County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Vickie	Sawyer	37	Vickie.sawyer@ncleg.gov	919-715-0690
Rep.	Jeffrey	McNeely	84	Jeffrey.mcneely@ncleg.gov	704-872-7497
Rep.	Mitchell	Setzer	89	Mitchell.setzer@ncleg.gov	828-241-3570
Rep.	Grey	Mills	95	Grey.mills@ncleg.gov	919-733-5741

Lincoln County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Ted	Alexander	44	Ted.alexander@ncleg.gov	919-715-0690
Rep.	Jason	Saine	97	Jason.Saine@ncleg.gov	919-733-5782

Mecklenburg County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Mujtaba	Mohammed	38	Mujtaba.mohammed@ncleg.gov	919-733-5955
Senator	Natasha	Marcus	41	Natasha.marcus@ncleg.gov	919-715-3050
Senator	Joyce	Waddell	40	Joyce.waddell@ncleg.gov	919-733-5650
Senator	DeAndrea	Salvador	39	Deandrea.salvdaor@ncleg.gov	919-733-5655
Senator	Vickie	Sawyer	37	Vickie.sawyer@ncleg.gov	919-715-3038
Senator	Rachel	Hunt	42	Rachel.hunt@ncleg.gov	919-733-5800
Rep.	Mary	Belk	88	Mary.Belk@ncleg.gov	919-733-5607
Rep.	Terry	Brown	92	Terry.Brown@ncleg.gov	919-733-5654
Rep.	John	Bradford	98	John.Bradford@ncleg.gov	919-733-5828
Rep.	Nasif	Majeed	99	Nasif.Majeed@ncleg.gov	704-965-1153
Rep.	John	Autry	100	John.Autry@ncleg.gov	980-288-5241
Rep.	Carolyn	Logan	101	Carolyn.Logan@ncleg.gov	704-395-1540
Rep.	Becky	Carney	102	Becky.Carney@ncleg.gov	919-733-5827
Rep.	Laura	Budd	103	Laura.budd@ncleg.gov	704-839-9459
Rep.	Brandon	Lofton	104	Brandon.Lofton@ncleg.gov	919-715-3009
Rep.	Wesley	Harris	105	Wesley.Harris@ncleg.gov	919-733-5886
Rep.	Carla	Cunningham	106	Carla.Cunningham@ncleg.gov	919-733-5807
Rep.	Kelly	Alexander (Jr.)	107	Kelly.Alexander@ncleg.gov	919-733-5778
Rep.	Tricia	Cotham	112	Tricia.cotham@ncleg.gov	919-733-5749

Rowan County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Carl	Ford	33	Carl.Ford@ncleg.gov	919-733-5665
Rep.	Harry	Warren	76	Harry.Warren@ncleg.gov	919-733-5784
Rep.	Julia	Howard	77	Julia.Howard@ncleg.gov	336-751-3538
Rep.	Kevin	Crutchfield	83	Kevin.crutchfield@ncleg.gov	919-715-2009

Stanly County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Carl	Ford	33	Carl.Ford@ncleg.gov	919-733-5665
Rep.	Wayne	Sasser	67	Wayne.sasser@ncleg.gov	704-982-8003

Union County

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>District</i>	<i>E-mail</i>	<i>Phone Number</i>
Senator	Todd	Johnson	35	Todd.johnson@ncleg.gov	919-733-7659
Rep.	Mark	Brody	55	Mark.Brody@ncleg.gov	919-715-3029
Rep.	David	Willis	68	David.Willis@ncleg.gov	919-733-2406
Rep.	Dean	Arp	69	Dean.Arp@ncleg.gov	919-715-3007

OUR WORK, DEPARTMENTS & AFFILIATES

We are a team of nationally recognized experts who create new opportunities for our region through collaboration, innovation and a commitment to public service. For over half a century, our unique structure has allowed us to focus on specific services while also cross-collaborating on larger initiatives.

Departments



Centralina Regional Planning fosters collaboration and looks strategically at our region's interconnected systems of land use, transportation and economy. It helps local governments create places of lasting value through comprehensive and mutually beneficial strategies and results.



Centralina Area Agency on Aging identifies needs and delivers critical services to support older and disabled adults. Through programming, planning, technical assistance and direct services, it helps residents feel like valued members of their communities.



The **Centralina Government Affairs and Member Engagement** department helps us continuously deliver value to member governments and regional stakeholders. It supports our departments and creates opportunities for regional relationship building, information exchange, advocacy, continuing education and strategic support.



Centralina Community Economic Development drives economic prosperity by addressing our regional opportunities and challenges. It offers technical assistance, staff and expertise to communities and helps leverage resources to improve housing, public infrastructure and downtown revitalizations.



Centralina Workforce Development Board solves the needs of employers and career seekers to create a thriving workforce. Through services and programming, it ensures that our regional development and training needs are met so that we remain a competitive player in the global economy.



The **Centralina Administration and Finance** department oversees the coordination, implementation and monitoring of administrative and financial activities within Centralina. It ensures that our regional council and all of our planning and programming are successful.

Affiliates



The **Centralina Economic Development District** uses regional collaboration and innovation to create sustainable job growth and a robust regional economy. It leads and coordinates strategic economic planning, implements action plans and offers EDA funding support for economic planning initiatives.



The **Centralina Clean Fuels Coalition** supports the greater Charlotte region through economic, environmental and energy security by working locally to foster adoption of alternative fuel vehicles and infrastructure, energy efficient mobility systems and other fuel-saving technologies and practices.

STAFF CONTACTS

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Deputy Executive Director, Centralina Regional Council

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Jason Wager

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Director, Centralina Workforce Development Board

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Narissa Claiborne

Boards Administrator

nknight@centralina.org, 704-348-2701

OUR SERVICES

In addition to leading area-wide planning and collaboration, we provide on-going workforce services and aging services to individuals and businesses. We also provide a wide range of member benefits and offer the following support and technical services on an on-demand basis. We're ready to work with you on projects of all sizes and assist your local government through the following services.

Administration & Management Services

- American Rescue Plan Act (ARPA) Planning & Implementation Support
- Board and Council Meeting Design & Facilitation
- Financial Strategy & Budget Development
- Hiring and Promotional Assessment Centers
- Home and Community Care Block Grant Administration
- HR Policy Review
- Local Government Process Improvement
- Redistricting Data Analysis, Mapping & Recommendations
- Staffing Studies & Executive Searches
- Strategic Planning

Aging & Wellness Programming

- Americans with Disabilities Act (ADA) Assessments
- Elder Abuse Awareness, Age Sensitivity & Cultural Competency Training
- Falls Prevention Workshops
- Health & Wellness Evidence-Based Workshops

Economic Development

- Advisory Services on Public Infrastructure Funding & Development
- Commercial & Residential Code Enforcement
- Digital Inclusion Planning
- Disaster Recovery Planning & Financial Preparedness
- Downtown Redevelopment & Economic Development Assessments
- Economic Impact Modeling
- Housing Strategies
- HUD Entitlement Administration
- North Carolina Urgent Repair Program Implementation

Grants & Intergovernmental Coordination

- Federal Agency Troubleshooting & Support
- Federal & State Grant Administration
- Grant Writing & Strategy Development
- U.S. Department of Agriculture Technical Assistance
- U.S. Economic Development Administration Technical Assistance, Grant & Project Administration
- U.S. Environmental Protection Agency Technical Assistance

Planning & Community Engagement

- Community-Based Coalition Development, Facilitation & Maintenance
- Community Engagement & Surveys
- Comprehensive, Small Area and Corridor Land Use Planning
- Data & GIS Mapping
- Placemaking & Demonstration Projects
- Planning & Zoning Staffing Assistance
- Planning Board/Board of Adjustment Training
- Scenario Planning & Analysis
- Zoning & Subdivision Projects & Code Development

Planning Healthy, Age-Friendly Communities

- Age-Friendly Assessments & Planning
- Dementia Friendly Community Certification
- Healthy Community Mapping & Code Assessments
- Park & Trail Access Assessments

Transportation & Mobility

- Bike & Walkability Audits / Bike & Pedestrian Planning
- Connected & Autonomous Vehicle Readiness
- Electric Vehicle Infrastructure Assessment & Planning

Workforce & Talent

- Business Development
- Hiring fairs, Recruitment & Staffing
- Labor Market Reporting & Forecasting
- Talent Acquisition & Retention Strategies
- Training & Education Assistance to Address Skill Gaps



Our Government Affairs and Member Engagement (GAME) department provides specialized and technical services, professional development and networking opportunities for local governments and their staff. Our goal is to ensure that our members have the resources and information they need to best serve their constituents. GAME supports and collaborates with other Centralina departments and brings in specialized expertise to meet member needs. From delivering technical services to developing talent and supporting local disaster recovery planning, we focus on cost-effective, high-quality offerings.

Public Administration and Human Resources

Our team offers a variety of technical assistance services including:

- Local government process improvement
- Strategic planning
- American Rescue Plan Act (ARPA) planning and implementation
- Board and Council [retreats and meeting facilitation](#)
- Executive searches, recruitment and hiring services for local government managers, directors and senior management positions
- Hiring and promotional [assessment centers](#)
- HR policy review
- Staffing studies

Small Towns Thrive

Small towns under 10,000 have specific needs. GAME offers a specific suite of services tailored for these communities to build capacity, develop good governance practices and facilitate peer learning opportunities.

Professional Development and Peer Networks

As a regional convener of local governments, we provide elected officials, managers and others with networking opportunities to exchange ideas, best practices and discuss collaboration possibilities. Some of our events and programs include:

- Centralina Learns continuing education courses
- City and County Managers Peer Network
- CLT Aviation Academy

Intergovernmental Coordination

Our GAME department works with government relations consultants to advance our federal and state action agendas. One of our key objectives is engagement with policymakers in the U.S. Congress and the N.C. General Assembly to give voice to regional priorities and funding opportunities. We also track key pieces of state legislation impacting local communities and provide on-demand troubleshooting on issues related to federal agencies, regulations or funding sources.

Region of Excellence Awards

Our annual [Region of Excellence Awards](#) celebrate the achievements in support of our mission to expand opportunity and improve quality of life in the following categories: Cross-Community Collaboration, Local Government Innovation, Improving Quality of Life, Clean Cities, Aging in Action and Excellence in Government Leadership.



Grant Assistance

We post monthly grants alerts and an annual grants forecast via our [member portal](#) to help communities identify and plan for grant opportunities. Additionally, GAME offers grant writing and administration training through our Centralina Learns series, grant strategy guidance and grant writing services..

WANT TO LEARN MORE?

Contact Michelle Nance, Deputy Executive Director, at 704-348-2709 or mnance@centralina.org



CENTRALINA
REGIONAL COUNCIL



Strengthening the communities within a region requires a holistic view that looks strategically at our interconnected economies, transportation systems and how we use land. The Centralina Regional Planning department helps local governments create places of lasting value by developing comprehensive and mutually beneficial solutions. We engage the region and local communities to strengthen relationships and bring communities together. Notable past projects include **CONNECT Our Future**, a regional growth framework that identified growth priorities, land use tools and a preferred growth map, the **Regional Freight Mobility Plan** that produced region-wide mapping to link land use and transportation and the **CONNECT Beyond** regional mobility plan.

Planning and Zoning

- Comprehensive and small area [land use planning](#)
- Zoning and code development assistance
- GIS mapping, scenario planning and analysis (e.g., redistricting, land use and zoning maps, interactive and web-mapping applications)
- Housing strategies

Regional Coordination and Training

- Cross-jurisdictional coordination and peer learning
- Regional convening of local government professionals (planning, transportation, fleets, solid waste, water)
- Local board and staff training including Certification Maintenance credits for accredited planners

Transportation Choice and Connections



**CONNECT
Beyond**

Over the next several years, Centralina Regional Planning will be focused on implementing the 12-county, bi-state mobility plan, [CONNECT Beyond](#), which received industry recognition with the National Association of Development Organizations' 2021 Innovation Award and the American Council of Engineering of North Carolina's 2022 Grand Award. Additional areas of transportation work include:

- Regional freight and intelligent transportation systems
- Transit system connections, coordination and planning
- Integration of transportation, land use and emerging technologies
- Local mobility, bike and pedestrian planning
- Electric vehicle charging station strategic deployment considerations
- Fleet management support, fuel/technology integration and funding options

Public Outreach

- Community surveys
- Public engagement, group process design and facilitation

Healthy Communities Planning

- Local placemaking and healthy community demonstration projects
- Healthy and age-friendly community code assessments, walk audits and planning
- Active living and healthy food strategies

Sustainable Communities

- Climate planning and grant-eligible project coordination
- Connected and autonomous vehicle (CAV) readiness
- "Smart city" policy analysis and integration with local codes and procedures
- Clean energy education and demonstration

WANT TO LEARN MORE?

Contact Jason Wager, Regional Planning Director, at 704-348-2707 or jwager@centralina.org



CENTRALINA
Regional Planning



Local Government Services

Strong economic development that fosters vibrant communities is central to building a resilient, globally competitive region. To accomplish this, Centralina Community Economic Development (CED) works directly with elected officials, local governments, community leaders and the private sector to address economic challenges. By expanding the capacity of our local government partners, we help communities to revive neighborhoods, bolster their resiliency efforts and enhance economic activities throughout the region.

Local Government Capacity Building

Our staff can assist Centralina communities with funding, technical expertise and opportunities to align innovation, technology and resources in unique ways. We also support communities' ability to connect with local and regional eligible contractors and develop partnerships with nonprofits.



Through technical assistance and staff support, we leverage public and private funds to provide community partners with housing, public infrastructure and small business growth opportunities in support of a stronger, prosperous region. Our customized infrastructure solutions include strategy development, administration and grant application scanning, in addition to the following:

- **Resilient housing** and infrastructure construction management and oversight services
- **Code enforcement** services that support housing preservation and enhance community quality of life
- **Strategic planning** events for community development and collaboration

Regional Economic Development

Centralina CED staffs and manages the **Centralina Economic Development District (EDD)**, a public-



private entity designated by the U.S. Economic Development Administration (EDA) to support local communities by leveraging grant applications and collaborating on regionally driven strategic plans. We recently updated the Comprehensive Economic Development Strategy (CEDs), known as [Prosperity for All CEDs 2023 – 2028](#), to improve the economic mobility, inclusivity and resilience of our nine-county region through the lens of collaboration, innovation and prosperity.

Grant Support

State Grants



- N. C. Department of Environmental Quality infrastructure grants, water/sewer improvements and asset inventory grants
- N.C. Department of Commerce economic and downtown redevelopment, housing revitalization and infrastructure upgrades
- Community Development Block Grant – [Neighborhood Revitalization](#)



Federal Grants

- U.S. EDA public works, economic resilience and higher education
- Community Development Block Grant – Entitlement

Protecting Assets From Disasters

To bolster local recovery and resiliency efforts in our region, Centralina CED services aim to bridge public safety and recovery in a variety of ways.

- Digital inclusion planning to establish equitable regional broadband access
- NCARCOG financial disaster training to prepare local officials for effectively administering public assistance funds
- The [Regional Resilience Collaborative](#), which consists of tools such as the GIS Equity and Resilience Mapping Tool and the Local Government Leaders Disaster Recovery Guide to assist in pre-disaster and post-disaster planning

WANT TO LEARN MORE?

Contact **Christina Danis**, Director,
Centralina Community Economic Development,
704-688-6502 or cdanis@centralina.org



CENTRALINA
Community Economic
Development



Centralina Area Agency on Aging (AAA) strives to support and improve the quality of life for older adults, people with disabilities, their families and caregivers throughout our nine-county region. We plan, fund, develop, coordinate and deliver a wide range of programs and services to help individuals age with choice, dignity and independence. Centralina AAA also advocates for older adults and people with disabilities by participating in local, state and national committees and keeping informed of changing regulations. We offer a variety of in-person and virtual training opportunities and services to local governments. Our team of subject matter experts can develop customized classes or services tailored to your community's unique needs. You may also choose from one of our existing options below.

Age-Friendly Planning & Sensitivity Training

In response to the growing older adult population, Governor Roy Cooper signed **Executive Order No. 280** in May of 2023 aimed at building an age-friendly state. The following are some of the services we offer in support of this initiative.

Age-Friendly Community Planning & Implementation

Centralina AAA's partnerships with the North Carolina Division of Aging & Adult Services, AARP, the North Carolina Department of Transportation and the local aging services network help us to inform and support age-friendly planning for our member governments. Communities can work with our team to pursue an AARP age-friendly certification through a structured process of needs assessments, recommendations, planning and implementation.

Aging Sensitivity Training

Our agency provides comprehensive age-friendly awareness and communication training. This training is designed to increase awareness of the unique needs of older adults in your community. This session provides participants the opportunity to learn about arthritis and vision impairments through simulation exercises. The trainers will share considerations and best practices for working with older adults.

Americans with Disabilities Act (ADA) Training

Overview of the ADA

This training provides an overview of the ADA, the five titles (including employment, public services and public accommodations) and best practices for serving people with disabilities.

ADA: Local Government Requirements Under Title II

This session is designed for state and local government entities and their contracted agencies. It covers Title II compliance requirements for programs, activities and services. It also includes disability awareness training that is required for all staff.

ADA & Disability Awareness for Transportation Providers

This class helps transportation providers and their staff maintain ADA compliance and fulfills the mandated annual disability awareness training requirement.

Additional Trainings & Workshops

Our staff can provide educational sessions on other aging-related topics including elder abuse awareness, caregiver resources, long-term care considerations, combatting social isolation and loneliness and the following:

Dementia Friends

Dementia Friends USA is a global movement that is changing the way people think, act and talk about dementia. This session is designed to raise awareness about dementia and how to make our communities more dementia friendly.

Health & Wellness Workshops

Our evidence-based health programs are six-week workshops that have been proven to help employees better manage their overall health and well-being by learning techniques to manage symptoms. Workshops include Building Better Caregivers and a variety of self-management courses (chronic disease, diabetes and chronic pain).

WANT TO LEARN MORE?

Contact Katie Kutcher, Assistant Aging Programs
Director, at 704-348-2705 or
kkutcher@centralina.org / CentralinaAging.org



CENTRALINA
Area Agency on Aging



Centralina Workforce Development Board ensures that the development, training and recruitment needs of our region are met so that we remain a competitive player in the global economy. Through a variety of services and programming, we partner with community organizations, educational institutes and businesses to create innovative strategies that serve career seekers and support businesses, allowing them to attract and retain a qualified workforce.

We oversee eight NCWorks Career Centers that help career seekers find and qualify for jobs. Each year these centers deliver talent solutions to hundreds of employers, manage 50,000 job referrals and match over 30,000 career seekers with employment or training opportunities. Our service-driven team is passionate about preparing career seekers for economically vital career paths in local industries including advanced manufacturing, health care, finance, logistics and distribution. We promote the use of career pathways and sector partnerships to increase employment for in-demand industries and occupations.

Business Services

- Recruitment, staffing and outplacement services
- Talent acquisition and retention strategy development
- Labor market reporting and forecasting
- **Centralina Virtual Career Marketplace**, a cost effective and easy-to-access career fair, connecting employers and hiring managers with career seekers in an online format
- **NC Manufacturing Institute**, a career pathway initiative that enables manufacturing companies to access top workforce talent
- **Upskill Centralina**, a competitive grants program to address skill gaps in the workforce

NCWorks Career Centers

Our NCWorks Career Centers are ready to help career seekers access employment, education, training and support services to succeed in the labor market. Some of our services include assisting dislocated workers in going back to work, helping veterans overcome barriers to employment, supporting individuals with limited English-speaking abilities, assisting individuals with criminal records and guiding young adults in their career path. The centers also assist employers with talent acquisition, training needs, talent pipeline development and transition services.

Career Seeker Services

- 📍 **NextGen Services** provides career services, education and employment opportunities for youth and young adults
- 📍 **Youth Opportunity Sites** offer access to resources for young adults ages 16-24 in underserved communities to help them navigate and prepare for the workforce
- 📍 **NC Centralina App** offers career seekers and employers a one-stop access point for hiring events, workshops, career assessments and more
- 📍 **NCWorks Centralina Certified Career Pathways** align employment, training, education and supportive services for in-demand occupations for the region
- 📍 **Talk Hiring** allows career seekers to do virtual mock interviews with over 100 jobs and receive immediate feedback for how to improve

Board of Directors

Centralina Workforce Development Board is governed by a private sector-led volunteer board of 24 directors. The Board initiates planning, negotiation and integration of various workforce services at the local level, in addition to coordinating workforce investment activities with economic development strategies. The core functions of the Board are policy guidance, program oversight, coordination of services and building partnerships with businesses to connect talent to employment.

WANT TO LEARN MORE?

Contact Workforce Development Board
Director, David Hollars, at 704-348-2717 or
dhollars@centralina.org

www.CentralinaWorkforce.com



CENTRALINA
Workforce Development
Board

DELEGATE ROLES & RESPONSIBILITIES

SERVING AS A DELEGATE

BOARD OF DELEGATES KEY FACTS & RESPONSIBILITIES

- **Who?** Each member government appoints an elected official to serve on the Board of Delegates and another elected official to serve as an Alternate to attend meetings in the Delegate's absence.
- **Why?** The Board of Delegates is the governing and decision-making body for Centralina. The Board approves the organization's policies, budget and goals.
- **When?** The Board of Delegates meets four times per year in February, May, August and October.
- **Leadership:** The Board of Delegates elects officers from the Board's membership to serve as Chair, Vice Chair, Secretary and Treasurer. The Board of Delegates also appoints members to serve on the Executive Board. These appointments are made at the February meeting.
- **Subcommittees:** The current subcommittees of the Board are the Finance Committee and the CONNECT Beyond Advancing the Plan Committee.

DELEGATE ROLES AND EXPECTATIONS

When selecting a Delegate and Alternate, member governments are encouraged to consider the following roles and expectations. Please also identify potential scheduling conflicts that may prevent elected officials from regularly attending Board of Delegates meetings.

- **Decision Maker:** Approve an annual budget, member dues assessment, bylaws amendments and new members
- **Advisor:** Identify opportunities for the region to work together more effectively, efficiently and affordably
- **Connector:** Serve as the communication link to the member government on Centralina issues and services
- **Champion:** Communicate the value of Centralina and regional cooperation
- **Representative:** Serve on standing or ad hoc committees, or if appointed, on the Executive Board to provide additional guidance and direction for Centralina activities

2024 MEETING SCHEDULE

WHAT TO EXPECT

Board of Delegates meetings are held to accomplish the organization's key business, including decision-making and discussing issues of regional importance. The Board of Delegates is often asked to provide input on critical business items, making it essential that each member government is represented at these meetings. Without a quorum, the Board cannot take official actions.

Meetings will be held at 5:00 p.m. on the following dates at the Centralina office located at 10735 David Taylor Drive, Suite 250, Charlotte, NC 28262.

Date	Agenda Topic
Wednesday, February 21, 2024	Annual Meeting, Budget Hearing, Delegate Orientation
Wednesday, May 8, 2024	Regional Priority Setting: Shaping our FY24-25 Workplan
Wednesday, August 14, 2024	Advocacy Focus: State & Federal Connections
Wednesday, October 9, 2024	Annual Dinner & Region of Excellence Awards Ceremony

EXPENSE REIMBURSEMENT

Centralina reimburses Delegates, or in their absence, an Alternate, for travel expenses for attending regular and special meetings of the Board of Delegates, the Executive Board or their committees. The amount of the reimbursement is based on the round trip mileage from the Delegate's government center to the meeting location. The reimbursement is calculated using the standard mileage rate published by the Internal Revenue Service. Alternatively, Delegates can donate their mileage reimbursement to the Centralina Foundation, which is an affiliated 501(c)(3) non-profit organization which supports activities and initiatives of regional collaboration.

EXECUTIVE BOARD

EXECUTIVE BOARD KEY FACTS & RESPONSIBILITIES

- **Who?** The Centralina Executive Board is comprised of the four elected officers, the Delegate from each county member government, one municipal Delegate representing each county, the Delegate from the City of Charlotte, and up to two at-large members appointed by the Chair. Only Delegates, not Alternates, may serve on the Executive Board.
- **Why?** The Executive Board is authorized to act for the full Board of Delegates on all matters other than the adoption of the annual budget, member dues assessment and work plan.
- **When?** The Executive Board meets six times per year in January, March, April, June, September and November.

EXECUTIVE BOARD ROLES AND RESPONSIBILITIES

The Executive Board has the authority to:

- Amend the annual budget
- Approve contracts
- Establish standing committees
- Appoint the Executive Director

Centralina staff work closely with the Officers and Executive Board to guide the strategic direction of the organization. Executive Board members fulfill these key roles:

- **Decision Maker:** Approve certain contracts, annual advocacy agendas, the annual audit and amendments to policies and procedures
- **Collaborator:** Provide guidance and feedback on Centralina's annual workplan and priorities
- **Networker:** Engage other Delegates to encourage their participation and engagement
- **Advocate:** Champion the region with state and federal partners

EXECUTIVE BOARD

COUNTY CAUCUSING FOR MUNICIPAL REPRESENTATION

Each year at the Board of Delegates annual meeting, the municipalities within each county must caucus to identify which Delegate among them will serve as their county's municipal representative on the Executive Board. Counties in which a Delegate from a municipality is among the slate of officers or is the immediate past Chair, however, are exempt from caucusing since those positions automatically serve on the Executive Board. Additionally, counties where only one municipality is a Centralina member government do not need to caucus.

EXECUTIVE BOARD MEETING SCHEDULE

Meetings will be held at 5:00 p.m. on the following dates at the Centralina office located at 10735 David Taylor Drive, Suite 250, Charlotte, NC 28262. A virtual option is available.

- Wednesday, January 10, 2024
- Wednesday, March 13, 2024
- Wednesday, April 10, 2024
- Wednesday, June 12, 2024
- Wednesday, September 11, 2024
- Wednesday, November 13, 2024

2024 CENTRALINA DELEGATES

- 1. Anson County**, *Commissioner Jarvis Woodburn*
- 2. Cabarrus County**, *Commissioner Lynn Shue*
- 3. Gaston County**, *Commissioner Bob Hovis*
- 4. Iredell County**, *Commissioner Gene Houpe*
- 5. Lincoln County**, *Commissioner Jamie Lineberger*
- 6. Mecklenburg County**, *Commissioner Elaine Powell*
- 7. Stanly County**, *Commissioner Patty Crump*
- 8. Union County**, *Commissioner Brian Helms*
- 9. Albemarle**, *Mayor Pro Tem Martha Sue Hall*
- 10. Ansonville**, *Council Member Mark Beloin*,
- 11. Badin**, *Council Member Charles Council*
- 12. Belmont**, *Council Member Charlie Hill*
- 13. Bessemer City**, *Council Member Brent Guffey*
- 14. Charlotte**, *Council Member Marjorie Molina*
- 15. Cherryville**, *Mayor Jill Puett*
- 16. Cleveland**, *Mayor Patrick Phifer*
- 17. China Grove**, *Mayor Rodney Phillips*
- 18. Concord**, *Council Member Andy Langford*
- 19. Cornelius**, *Commissioner Susan Johnson*
- 20. Cramerton**, *Mayor Nelson Willis*
- 21. Dallas**, *Mayor Hayley Beaty*
- 22. Davidson**, *Commissioner Autumn Michael*
- 23. East Spencer**, *Alderman Shawn Rush*
- 24. Faith**, *Alderwoman Jane Lingle*
- 25. Gastonia**, *Council Member Jennifer Stepp*
- 26. Granite Quarry**, *Alderwoman Laurie Mack*
- 27. Harrisburg**, *Mayor Jennifer Teague*
- 28. Huntersville**, *Commissioner Alisia Bergsman*
- 29. Indian Trail**, *Council Member Crystal Buchaluk*
- 30. Kannapolis**, *Mayor Darrell Hinnant*
- 31. Kings Mountain**, *No appointment made to date*
- 32. Landis**, *Alderman Ryan Nelms*
- 33. Lilesville**, *No appointment made to date*
- 34. Lincolnton**, *Council Member Kevin Demeny*
- 35. Locust**, *Council Member Rusty Efird*
- 36. Love Valley**, *Commissioner Mark Loden*
- 37. Lowell**, *Mayor Larry Simonds*
- 38. Marshville**, *Mayor Pro Tem Ernestine Staton*
- 39. Marvin**, *Council Member Wayne Deatherage*
- 40. Matthews**, *Commissioner Ken McCool*
- 41. McAdenville**, *Council Member Jay McCosh*
- 42. Midland**, *No appointment to date*
- 43. Mineral Springs**, *Council Member Jim Muller*
- 44. Mint Hill**, *Commissioner Tony Long*
- 45. Misenheimer**, *Council Member Jamie Hammill*
- 46. Monroe**, *Council Member Surluta Anthony*
- 47. Mooresville**, *Commissioner Eddie Karriker*
- 48. Morven**, *Council Member Corinthia Lewis-Lemon*
- 49. Mount Holly**, *Mayor Pro Tem Lauren Shoemaker*
- 50. Norwood**, *Commissioner Wes Hartsell*
- 51. Oakboro**, *Commissioner Lanny Hathcock*
- 52. Pineville**, *Council Member Amelia Stinson-Wesley*
- 53. Ranlo**, *No appointment to date*
- 54. Richfield**, *No appointment made to date*
- 55. Salisbury**, *Mayor Karen Alexander*
- 56. Spencer**, *Alderwoman Pat Sledge*
- 57. Stallings**, *Council Member David Scholl*
- 58. Stanfield**, *No appointment to date*
- 59. Stanley**, *No appointment made to date*
- 60. Statesville**, *Council Member Amy Lawton*
- 61. Troutman**, *Council Member Felina Harris*
- 62. Wadesboro**, *No appointment to date*
- 63. Waxhaw**, *Commissioner Susanna Wedra*
- 64. Wingate**, *Commissioner, No appointment to date*

ENABLING LEGISLATION

Regional councils in North Carolina are the result of 1969 legislation that charged the North Carolina Department of Administration with developing a system of multi-county regional planning districts to cover the entire state. Centralina is governed by provisions in the North Carolina General Statutes, including the enabling legislation shown below, and by the provisions outlined in the organization's [bylaws](#).

NCGS 160A-470

NCGS 160A-470 enables any two or more counties or municipalities to form a regional council of governments by adopting concurrent resolutions that will create the council's charter.

NCGS 160A-471 through 160A-478

NCGS 160A-471 through 160A-478 specify the required contents of a council's charter and the powers the charter may grant to the council. Additionally, these statutes provide a framework for councils to establish membership procedures and fiscal policies.

CENTRALINA REGIONAL COUNCIL BYLAWS

As amended February 9, 2022

The Centralina Regional Council (the "Council"), organized and existing as a Regional Council of Governments under and pursuant to Chapter 160A, Article 20, Part 2 of the General Statutes of North Carolina, does hereby ratify, confirm and adopt the following articles as and for the Bylaws of this Council in accordance with its Charter, replacing all Bylaws previously adopted by the Council:

Article I: DEFINITIONS

A. **Charter:** The identical concurrent resolution adopted by the members of this Council and establishing this Council, as same may be duly amended from time to time.

B. **Council:** The Centralina Regional Council (the "Council") having its principal administrative offices in Mecklenburg County, North Carolina.

C. **Member:** Any municipal or county governmental unit which has adopted the Charter of the Council and shall have received the approval of the existing Council members.

D. **Affiliate Member:** Any municipal or county governmental unit or quasi-governmental agency is eligible for and may be admitted as an affiliate member as provided in the Charter.

E. **Delegate:** An elected member of the governing body of each member governmental unit who shall have been designated by such member to represent it on the Council and whose name has been certified to the Council in accordance with the Bylaws. Except where a contrary intent appears, "Delegate" as used herein shall be deemed to include "Alternate Delegate". The

aggregate of the current Delegates entitled to vote (including any substitute Alternates) shall be referred to as the “Board of Delegates”.

F. Alternate or Alternate Delegate: An elected member of the governing body of any governmental unit who shall have been designated by such member to represent it on the Board of Delegates in the absence of the principal Delegate and whose name has been certified to the Council in accordance with the Bylaws.

G. Fiscal Year: The fiscal year of the Council shall begin July 1 of each calendar year and shall end June 30 of the following year.

H. Finance Director: The Finance Director shall serve as the Chief Budget Officer and as the Finance Director of the Council and shall perform such duties in these capacities as may be prescribed by the Local Government Budget and Fiscal Control Act, or by the Executive Board, not inconsistent therewith. The Finance Director shall continue to report to the Executive Director and shall keep the Executive Director apprised of the financial matters and status of the Council.

I. Deputy Finance Officers: The Executive Board shall appoint Deputy Finance Officers and authorize and direct them to approve and disburse funds with the same authority as the Finance Director in their absence. The Deputy Finance Officers are authorized to use their own signatures on Council checks, electronic fund transfers and contracts obligating funds, reimbursement request submissions and reporting requirement reports in the Finance Director's absence.

Article II: REPRESENTATION AND VOTING

A. Certification of Delegates and Alternates:

All members, prior to the first meeting of the Board of Delegates in each calendar year, shall certify to the Council the names and mailing addresses of one or more members of their

governing board to serve as their Delegate or Alternate Delegate(s) for a term commencing at each such first meeting in the calendar year. The certified Delegate and Alternate(s) shall continue to serve until the first meeting of the following calendar year, or until a successor is selected and certified.

B. Voting:

1. Except as provided in the Charter Resolution of the Council, each member shall be entitled to one vote on all matters before the Council and any committee to which such member may be appointed. The vote of each member shall be personally cast by its Delegate or Alternate, provided no Alternate may vote on matters before the Executive Board.

2. Voting by Delegates shall be by voice or by show of hands at the discretion of the presiding officer of the Council; provided, however, upon the request of any three Delegates, made before or immediately after a voice or show of hands vote, the vote shall be by a poll of the Delegates.

Article III: MEMBERSHIP

A. **Admission of New Members:** Any municipal or county government in North Carolina or any other state shall be eligible for full voting membership in this Council. Any governmental unit desiring membership shall so notify the Executive Director of the Council in writing and shall state by resolution that it has ratified the Charter of the Council. Thereafter, the Executive Director shall cause such application to be placed on the agenda for the Council's next meeting. Membership of the applicant shall be effective on the date of the acceptance of its application by the affirmative vote of a majority of the existing Council membership. All members shall be bound by the Council's Charter and Bylaws and all actions of the Council consistent therewith.

B. Affiliate Membership: An Affiliate Membership may be granted to any municipal or county governmental unit not desiring full membership, or any quasi-governmental agency involved in matters affecting the health, safety, welfare or education of the citizens of North Carolina or any adjoining state. Such affiliate memberships shall continue at the will of the Council and shall not be eligible to vote. An Affiliate Member may be charged a membership fee as approved by the Executive Board.

C. Withdrawal of a Member: Any member of the Council may withdraw or terminate its membership on the Council effective at the end of any fiscal year (June 30) by timely notifying the Council of its intent to terminate its membership. Notice shall consist of mailing a certified copy of the notice of withdrawal from the member's governing body to the Executive Director who shall then forward a copy of the notice to all Executive Board members. This notice shall be sent by U.S. Mail no later than January 1 preceding the end of the fiscal year for which the member's withdrawal is to be effective. A member withdrawing shall not be entitled to any rebate of dues or assessments for the current fiscal year. Timely and proper notice of withdrawal may not be waived by the Council. Upon the failure of such member to give the prescribed notice in compliance with the Charter and these Bylaws, such member shall continue to be a member until the end of the fiscal year in which timely and proper notice is given. Such member shall also be responsible for the payment of all dues and assessments until the end of the fiscal year for which a timely and proper notice was given. Any jurisdiction which has withdrawn from the Council and reapplies for membership in the Council shall pay any delinquent dues or assessments before being permitted to rejoin the Council.

Article IV: CONTRACTS, EXPENDITURE OF FUNDS, EXECUTION OF DOCUMENTS

A. Approval of Contracts:

1. Except as otherwise provided in these Bylaws, all contracts, agreements or other instruments which (a) require the performance of staff services or the expenditure of the Council's general operating revenue obtained through member assessment and are in an amount or value of more than \$50,000 or (b) relate to the use of federal, state, and/or local funds in an amount or value of more than \$200,000, shall first be submitted to and approved by the Executive Board of the Council. All such contracts shall be consistent with the resolution of the Executive Board and the Council's adopted budget.

2. The Executive Director, or in their absence, the Chair of the Council, shall be authorized to approve and contract for (a) the expenditure of general operating revenue in the amount or value of \$50,000 or less, (b) the expenditures of federal, state and/or local funds of \$200,000 or less; provided in either case such contracts shall be consistent with the budget as adopted or as amended.

3. The Executive Director is authorized to approve and contract for services to be provided to member governments at cost, regardless of amount or value, provided the service agreement entered into by the Executive Director is reported to the Executive Board at its next meeting.

4. Except as specifically set forth in these Bylaws to the contrary, no member, officer, or employee of the Council shall have the authority to bind or obligate the Council with respect to any matter whatever or to expend any funds of the Council without the specific approval and authority of the Council.

5. The Council shall establish a written set of policies and procedures governing

approvals that shall be required prior to execution of any contracts, agreements, or other instruments to which the Council is a party. Such policies and procedures shall be consistent with, and subordinate to, state law and these Bylaws, and shall, at a minimum, define the criteria for determining in which cases the Council's attorney's approval as to form is required.

6. Any and all contracts or other instruments to which the Council is a party shall be executed in the name of the Council by the Executive Director, the Chair, or the Vice Chair, or upon designation by the Executive Director, other directors reporting to the Executive Director, including without limitation the Finance Director or department directors (including Aging Services, Community, Economic Development, Planning, and Workforce departments).

Article V: EXPENSE REIMBURSEMENT OF DELEGATES

A. **Delegates Expense Reimbursement:** The Council shall reimburse the Delegate representing each governmental unit, or in their absence an Alternate Delegate, for the Delegate's or Alternate's travel expenses for attending regular and special meetings of the Council, the Executive Board, or their committees. The amount of the reimbursement shall be based upon the mileage to and from the City or Town Hall (for municipal Delegates) or the County office building (for county Delegates) of the City or County represented by the Delegate to the meeting location. The mileage rate for all travel reimbursement shall be at the standard mileage rate published from time to time by the Internal Revenue Service.

B. The Council shall, upon the written request of a Delegate, reimburse reasonable travel expenses while a Delegate is away from home attending to official business of the Council.

Article VI: COMMITTEES

A. **Standing Advisory Committees:** The Executive Board may establish standing committees of Delegates and other persons who shall serve as advisory committees to the

Executive Board and may set forth the general duties and responsibilities of the committee, the membership, term thereof, and such special responsibilities as the Executive Board may wish to assign the committee. Any Delegate may attend any meeting of any standing committee, but only the duly designated members thereof shall be entitled to vote. Nothing herein shall be construed to require any particular matter be referred to any Standing Advisory Committee prior to decision thereon by the Executive Board, and the Executive Board shall not be bound by any recommendation of any advisory committee. The Vice Chair of the Council shall be an ex-officio member of all standing committees with and shall be entitled to participate and vote in and on Committee matters.

B. Ad Hoc Committees: The Chair may establish such advisory committees as he/she may deem advisable which shall advise the Executive Director, staff, the standing committees and the Council as to particular matters. The members of such committees shall be appointed by and shall serve at the will of the Chair. The membership of such advisory committees shall not be limited to the Council's Delegates.

Article VII: EXECUTIVE BOARD

A. Membership: The Executive Board shall be composed of: (1) The officers of the Council, (2) the Delegate from each County member government, (3) the Delegate from the City of Charlotte, and (4) one municipal Delegate from each County representing all municipalities within that County, including one to represent the municipalities in Mecklenburg County other than the City of Charlotte; provided, however, if a county Delegate, a municipal Delegate representing all municipalities within a County, or the City of Charlotte Delegate is an officer of the Council, that unit shall not be entitled to an additional representative on the Executive Board. The municipal Delegates from all municipal member government units within each County

(excluding the City of Charlotte Delegate as to Mecklenburg County) shall elect from their number by caucus at the first Board of Delegates meeting of the calendar year, the municipal Delegate from the County to serve on the Executive Board. Only Delegates (not Alternates) may serve on the Executive Board.

At-Large Member to the Executive Board: The Chair of the Executive Board may appoint two (2) elected members of the governing body of any member government to serve on the Executive Board upon the advice and consent of the Executive Board. The Chair shall make these appointments at the March Executive Board meeting. The at-large members shall serve for a term of one year commencing on April 1 and expiring on March 31 of the following year.

B. Voting. Each member of the Executive Board shall be entitled to one vote on any matter coming before the Executive Board. A quorum shall consist of one-half of the current members of the Executive Board and all issues shall be determined by a simple majority of those present and voting. Members will be considered present for purposes of quorum and voting by either being physically present or present by telephonic or other real time electronic communication.

C. Term of Membership: The term of membership for all Delegates on the Executive Board, with the exception of the at-large members, shall commence following the first Board of Delegates meeting of the calendar year, and the Delegate shall serve until their successor is selected and qualified. Should any Delegate cease to be an elected public official, that person shall no longer be eligible to be a Delegate or to serve on the Executive Board. Vacancies created by death, resignation or otherwise shall be filled in the same manner as required for the selection of the member.

D. Meetings:

1. Procedure: All meetings of the Executive Board and the Council shall be conducted in accordance with the provisions of *Robert's Rules of Order* except as otherwise provided in the Charter or these Bylaws. The Chair, or if absent, then the ViceChair, then the Secretary, then the Treasurer, in descending order, shall preside over all meetings of the Council.

2. Time and Place: The Executive Board shall meet during the months of January, March, April, June, September and November at such time and place as shall be designated by the Executive Director. Notice of the regular meeting must be given to each member at least five (5) business days prior to the meeting. A special meeting of the Executive Board may be called by the Chair of the Council, the Executive Director or any three (3) members of the Executive Board by causing notice thereof to be given to each member at least five (5) business days prior to such special meeting. The notice of a special meeting shall contain an agenda of matters upon which action by the Executive Board is requested; and no action may be taken by the Executive Board at such special meeting on matters not on the published agenda. Minutes of each regular or special meeting of the Executive Board shall be distributed to the members of the Executive Board no later than ten (10) business days following the meeting.

E. Duties, Powers and Responsibilities: In addition to those specifically delegated to the Executive Board by resolution of the Council, the Executive Board shall have the following duties, powers and responsibilities:

1. The Executive Board shall review, and may revise, amend, increase or decrease the proposed annual operating budget prepared by the Executive Director. After the adoption of the budget and the member assessment by the Board of Delegates, the Executive Board shall exercise oversight of all expenditures in accordance with the budget.

2. The Executive Board shall have the power to transfer or reallocate funds within the operating budget and amend the operating budget in order to meet unanticipated needs or changed conditions.

3. The Executive Board shall review and approve the annual workplan.

4. The Executive Board shall have the authority to employ, fix the salary of, and discharge the Executive Director, who shall serve at the pleasure of the Executive Board. Employment, promotion, demotion, and discharge of all other employees shall be the responsibility of the Executive Director.

5. The Executive Board may act on behalf of the Council on all matters affecting the Council, except for (1) the adoption of the annual budget or (2) the fixing of the member assessment.

Article VIII: BOARD OF DELEGATES MEETINGS

A. **Time and Place:** The Board of Delegates shall hold a regular meeting on the second Wednesday of the months of February, May, August and October at such time and place as shall be designated by the Executive Director. The first meeting of the calendar year is the Annual Meeting. The annual report of the activities of the preceding fiscal year will be presented at the last Board of Delegates meeting of the calendar year. The Chair or Executive Board may change the day of any regular meeting, but not the month, provided notice of such change is given to each Delegate at least ten (10) business days prior to the regularly scheduled meeting. Special meetings of the Board of Delegates may be called by the Executive Board, and shall be called by the Chair upon the written request of at least five (5) Delegates.

B. Notices:

A. Notices of any regularly scheduled meeting shall be given to each Delegate not less than five (5) days prior thereto setting forth the time and place of such meeting. Such notice shall also contain an agenda of matters to be considered at such regular meeting, but the Council may consider any matter, irrespective of whether or not such matter appeared on the agenda.

B. Notice of any special meeting shall be given to each Delegate not less than five (5) business days prior thereto. Such notice shall specifically set forth the purpose of such special meeting and the matters to be considered at such meeting. Matters not contained in the notice of a special meeting may not be considered.

C. **Consent Agenda Items:** Agenda items deemed by the Executive Director to be routine matters which are appropriate for consideration by the Board of Delegates without discussion may be placed on a "consent agenda" which will be part of the meeting agenda distributed to the Delegates in accordance with the bylaws. All items on the consent agenda may be considered upon one motion and without discussion. Provided, however, at any time prior to the vote on the motion, any Delegate may request that any one or more items be removed from the consent agenda. The presiding officer shall then advise the Board of Delegates, before the vote, that the requested items have been removed. Any item removed from the consent agenda shall be considered at such later time in the meeting as the presiding officer shall deem appropriate, or, upon a vote of Delegates, it may be deferred for consideration to the next Board of Delegates meeting.

Article IX: OFFICERS

A. **Designation and Term:** The Council officers, who are also members of the Executive Board, consist of a Chair, a ViceChair, a Secretary, and a Treasurer, who shall be elected

and installed at the first regular meeting of the Council each year. Officers shall serve for a term of one year, or until their successors are elected. In addition, the immediate past Chair of the Council shall continue to serve on the Executive Board as long as they remain a Delegate.

B. Nominating Committee and Election: The Executive Board, prior to the Board of Delegates meeting each year at which elections are to be held, shall appoint a Nominating Committee of three (3) Delegates. At the Board of Delegates meeting each year at which the elections are to be held, and prior to the election of officers by the Board of Delegates at that meeting, the Nominating Committee shall submit to the Council the names of proposed officers. Nominations from the floor may be made. The person receiving the highest number of votes cast for each office shall be deemed elected.

C. Duties of Chair: To preside over all meetings of the Board of Delegates and the Executive Board and exercise such other duties and authority as otherwise set out in the Charter or these Bylaws or in resolutions of the Executive Board or the Board of Delegates; to appoint an Executive Board member to serve as the Council's representative to the North Carolina Association of Regional Councils of Government's Forum when that position is vacant; to execute such instruments, contracts, or other documents in the name of the Council, as herein set out or as otherwise authorized; to supervise the Executive Director of the Council in the performance of their duties; and to perform such other tasks as required herein or as directed by the Executive Board or the Board of Delegates.

D. Duties of Vice Chair: To perform the duties of the Chair when the Chair is absent or unavailable for the performance of their duties, or such other duties as shall be delegated by the Executive Board or the Board of Delegates. The Vice Chair of the Council shall serve as ex-officio

member of all standing committees with and shall be entitled to participate and vote in and on Committee matters.

E. Duties of Secretary: To keep or supervise the keeping of all records of meetings; to supervise the taking of minutes of the meetings; to submit the minutes at all meetings; and to perform such other tasks as required herein or as directed by the Executive Board or the Board of Delegates.

F. Duties of Treasurer: To supervise all financial matters of the Council; to cause the yearly audit to be made and to report on the audit to the Council; and to perform such other tasks as required herein or as directed by the Executive Board or the Board of Delegates.

Article X: FINANCIAL

A. Fiscal Control: The accounting and fiscal control procedure shall be in accordance with the Local Government Budget and Fiscal Control Act of North Carolina as amended from time to time, anything contained herein to the contrary notwithstanding.

B. Budget Estimate: The budget and the proposed member assessment for the succeeding fiscal year shall be first considered by the Executive Board and then by the Board of Delegates. The Executive Board shall recommend a budget to the governing body which shall then be distributed to each Delegate with the agenda for the meeting at which a public hearing on the budget shall be held. Consistent with the Charter, the Council shall deliver the budget estimate on or before March 31 of each year. The budget and member assessment shall then be approved by the Board of Delegates no later than May 31 of each year.

C. Banking: The Treasurer shall recommend and the Executive Board shall select one or more corporate banking institutions in the State of North Carolina to be the depository of the funds of the Council. Except as otherwise provided by law, or hereinafter provided, all checks

or drafts on an official depository of the Council designated as set forth above shall be (1) signed by the Finance Director or the Deputy Finance Officer and (2) countersigned by another official of the Council designated for this purpose by the Executive Board. If the Executive Board makes no other designation for purposes of clause (2) of the immediately preceding sentence, the Chair or the Treasurer of the Executive Board or the Executive Director (except in the case that the Deputy Finance Officer has signed such check or draft pursuant to clause (1) of the immediately preceding sentence) or the Finance Director (only in the case that the Deputy Finance Officer signed such check or draft pursuant to clause (1) of the immediately preceding sentence) of the Council shall countersign these checks and drafts. For purposes of clause (2) of the second sentence of this Section X.C., the Executive Board hereby designates (a) the Executive Director, if the Finance Director signed such check or draft pursuant to clause (1) of the second sentence of this Section X.C., or (b) the Finance Director, if the Deputy Finance Officer signed such check or draft pursuant to clause (1) of the second sentence of this Section X.C., as the official to countersign all checks and drafts signed by the Finance Director or the Deputy Finance Officer for payments generated to any third party in the amount of \$50,000 or less or any payments for pass-through grant-funded program expenditures. For the purposes of clause (2) of the second sentence of this Section X.C., the Executive Board hereby designates the Chair or the Treasurer of the Executive Board of the Council as the official to countersign all checks and drafts signed by the Finance Director or the Deputy Finance Officer for payments generated to any third party in the amount of more than \$50,000 other than any payments for Board– approved contracts and pass-through grant-funded program expenditures approved as part of the annual budget, for which the countersignature is provided in the immediately preceding sentence. The Executive Board may, from time to time, by resolution, authorize one or more persons who may disburse funds from

specific and separate program accounts so long as the Council secures full bonding of each person making such disbursements and the Executive Board has determined that the internal control procedures of the Council will be satisfactory in the absence of dual signatures. Notwithstanding the foregoing, no individual may countersign their own signature in a dual capacity.

D. Bonds: All employees and officers of the Council authorized to handle or have custody of Council funds in excess of \$100.00 shall be bonded in an amount fixed by the Executive Board, but not less than \$10,000.00 nor more than \$100,000.00, under a blanket fidelity bond conditioned upon their faithful performance of their duties.

E. Annual Audit: The accounts of the Council shall be audited as soon as possible following the close of each fiscal year by certified public accountants. The auditor will be selected by the Executive Board and shall submit its report to the Executive Board. The audit shall be conducted pursuant to a written contract, which should comply with the provisions of NCGS § 159-34. In accordance with state law, the Council will publish to members and the public an annual report of its activities, including its financial statement.

F. Authorization to Write Off Uncollectible Accounts: The Executive Director of the Council is authorized to approve write offs of uncollectible accounts receivable in the amount of \$100 or less. –The Treasurer is authorized to approve write offs of uncollectible accounts receivable in the amount of less than \$5000. The Executive Board shall approve write offs of uncollectible accounts receivable in the amount of \$5000 or more.

G. Financial Interest and Distribution of Assets: No private party may benefit or have an interest in the Council’s earnings or financial assets. Upon dissolution of the Council, its financial assets will be distributed solely to the member governments that paid the latest annual assessment and in the same proportion.

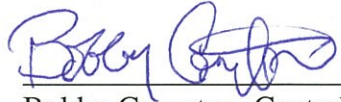
Article XI: AMENDMENTS OF BYLAWS

These Bylaws may be altered or repealed and new Bylaws may be adopted by the affirmative vote of two-thirds of the Delegates present and voting at any meeting of the Board of Delegates at which a quorum is present. Provided, however, that the notice of the Board of Delegates meeting at which said proposed amendment shall be considered shall contain either the proposed amendment or a summary thereof and shall state that such amendment is to be considered at that meeting.

Article XII: NOTICES

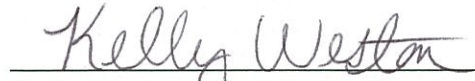
Whenever the Charter, these Bylaws, a resolution of the Board of Delegates or the laws of this state require (a) the giving of notice to the Delegates of any meeting of the Board of Delegates or of any other matter requiring notice to a member government or its Delegate, or (b) require the dissemination of agendas, budgets or other materials to a member government or its Delegate, such notice shall be written and may be disseminated by mail or electronically as authorized by the Electronic Commerce Act (N.C.G.S. §66-58.1 et seq.) and the Uniform Electronic Transaction Act (N.C.G.S. §66-33-311 et seq.). Such dissemination of notice shall be deemed to have been given when same has been either (a) addressed to the Delegate at the mailing address certified to the Council as the mailing address of such Delegate, and deposited, postage prepaid, in the United States mail, or (b) transmitted electronically to the electronic address of such Delegate theretofore certified to the Council.

The foregoing Bylaws, as amended this date, were duly adopted by the Centralina Regional Council at its regular meeting held February 9, 2022, and shall be effective upon adoption.



Bobby Compton, Centralina Chair

Attested by:



Kelly Weston, Clerk to the Board