

Board of Delegates

Meeting Agenda

Chairman Bobby Compton will convene the annual meeting of the Centralina Board of Delegates at 5:00 p.m. on Wednesday, May 10, 2023. The meeting will take place at the Centralina offices located at 10735 David Taylor Drive, Charlotte. Note, the meeting will convene on the 2nd floor in the Centralina Regional Council office - Suite 250.

5:00 n m	Welcome and Call to Order	Jay McCosh
5:00 p.m.	Roll Call	Jay McCosn
	Moment of Silence	
	1 101110111 01 01101101	
	Amendments to the Agenda (if any)	
	Consent agenda items may be considered in one motion and without o removed by a Board Member.	discussion except
5:05 p.m.	Approval of February 8, 2023, Board of Delegates Meeting minutes	Jay McCosh
Item 1	The minutes from the February 8, Board of Delegates meeting have	
5 minutes	been distributed to all members of the Board of Delegates and	
Pages 3-5	should be approved if correct.	
	Action/Recommendation:	
	Motion to approve the February 8, 2023, Board of Delegates meeting	
	minutes.	
Regular Busine	ss Items:	
5:10 p.m.	Centralina Spotlight: Grant Services	Geraldine
Item 2	Centralina staff will provide a short portrait of our work in the region	Gardner
5 minutes	related to grant support.	
Pages 6-10	Astion/Decomposed Ations	
	Action/Recommendation: Receive as information.	
	Receive as information.	
5:15 p.m.	Centralina State and Federal Advocacy Update	Leslie Mozingo
Item 3	Leslie Mozingo of Strategics Consulting and Kelly Weston, Centralina	and Kelly
15 minutes	Government Affairs & Member Engagement Coordinator will present	Weston
Pages 11-12	an update on Centralina's federal & state relations efforts.	
	Action/Recommendation:	
	Receive as information	
5:30 p.m.	FY23 Progress Report and FY24 Workplan Introduction and	Geraldine
Item 4	Instructions	Gardner &
30 minutes	The Executive Director, Department Directors, and staff will provide	Department
Pages 13-16	a multi-point briefing to Delegates related to Centralina's annual	Directors
	work plan development process; the briefing will prepare delegates to participate in an interactive open house, work session to provide	
	feedback to Centralina staff.	
	Action/Recommendation:	
	Receive as information	
6:00 p.m.	Closing Comment from the Chair, Delegates, and Executive	Jay McCosh and
10 minutes	Director	Geraldine
6:10 p.m.	Adjournment to Open House	Gardner Jay McCosh
0.10 p.111.	Adjournment to Open House	Jay MCCOSII



Board of Delegates

Meeting Agenda

6:10 p.m.	FY24 Workplan Open House	Geraldine
35 minutes	Delegates will participate in an interactive activity allowing them to share their ideas, hot topics, and concerns throughout our region, helping to shape the Centralina FY24 Workplan and initiatives. Action/Recommendation:	Gardner
	Receive as information	
6:45 p.m.	Dinner will be served promptly following the Open House	

Centralina Regional Council complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Regional Council will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Regional Council's programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 10735 David Taylor Drive, Suite 250, Charlotte, NC 28262, by phone (704) at 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.





Board of Delegates Meeting Minutes February 8, 2023

Jurisdictions with Delegate/Alternate Present	Delegate/Alternate Present	Jurisdictions without a Delegate/Alternate Present
Albemarle	Martha Sue Hall	Anson County
Cabarrus County	Lynn Shue	Ansonville
Concord	Andy Langford	Badin
East Spenser	Shawn Rush	Belmont
Faith	Jayne Lingle	Bessemer City
Gastonia	Jennifer Stepp	Charlotte
Gaston County	Bob Hovis	Cherryville
Harrisburg	Jennifer Teague	Cleveland
Iredell County	Gene Houpe	Cornelius
Love Valley	Mark Loden	Cramerton
Kannapolis	Darrell Hinnant	Dallas
Marvin	Wayne Deatherage	Davison
McAdenville	Jay McCosh	Granite Quarry
Mecklenburg County	Elaine Powell	Huntersville
Mineral Springs	Jim Muller	Indian Trail
Mint Hill	Tony Long	Kings Mountain
Mooresville	Bobby Compton	Landis
Morven	Corinthia Lewis-Lemon	Lilesville
Norwood	Wes Hartsell	Lincolnton
Ranlo	Robin Conner	Lincoln County
Salisbury	Karen Alexander	Locust
Spencer	Patricia Sledge	Lowell
Stallings	David Scholl	Marshville
Stanly County	Patty Crump	Midland
Statesville	Joe Hudson	Misenheimer
Troutman	Jerry Oxsher	Monroe
Union County	Brian Helms	Mount Holly
		Oakboro
		Pineville
		Waxhaw
		Wingate

Call to Order

Chairman Bobby Compton, Town of Mooresville, called the meeting to order.

Roll Call

Narissa Claiborne Board Administrator noted that a quorum was present.

Moment of Silence

Chairman Compton called for a moment of silence.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

- 1. Approval of the October 12, 2022, Board of Delegates Meeting minutes
- 2. Resolution for Membership- Town of Love Valley

Chairman Compton referred to the Delegates, asking if there were any comments or objections to the Consent items. Hearing none he called for a motion.

Mayor Pro Tem, Martha Sue Hall, Albemarle made a motion to approve the Consent Agenda. Commissioner Bob Hovis, Gaston County seconded the motion, and it was carried unanimously.

3. Centralina Overview, Priorities, and Orientation

Geraldine Gardner, Centralina Executive Director the Executive Director presented an overview of Centralina and highlights from FY2023. Delegates then participated in an interactive exercise to learn more about Centralina's work and the roles and responsibilities of a Delegate. Michelle Nance, Planning Director, also highlighted the work and goals of the Connect Beyond Plan.

4. <u>Public Hearing and Approval of Proposed Centralina Budget Ordinances for Fiscal</u> Year 2023-2024

Denise Strosser, Finance Director, noted that the Executive Board reviewed the proposed budget at its January meeting and voted to recommend its approval by the Board of Delegates. She explained that the proposal includes a placeholder operating budget ordinance of \$7,983,464 and a placeholder passthrough grant budget ordinance of \$19,852,101 respectively. She further explained that the proposal recommends keeping the membership dues assessment rate at \$0.24 per capita, adding that the rate has remained the same for ten-plus years.

Chairman Compton noted that a notice of the public hearing on the budget was published in the Charlotte Observer on January 29th. He opened the public hearing and invited comments from members of the public who were present.

Chairman Compton referred to the Delegates, asking if there were any comments or objections to the Public Hearing and Budget Ordinances, hearing none, he called for a motion.

Mayor Darrell Hinnant, Kannapolis, made a motion to approve the Consent Agenda. Mayor Pro Team Martha Sue Hall, Albemarle seconded the motion, and it was carried unanimously.

5. Nominating Committee Report and Election of the 2023 Officers

The Nominating Committee shared with the Board the results from their delegation. Mayor Pro Tem Hall gave a summary of the nominating committee process. She added that the committee was asked in November to self-nominate to either serve on the Board or to serve on the nominating committee. Mayor Pro Tem also shared that the committee expressed the

need to the Board, moving forward, start the nomination process earlier in the year allowing more time for outreach. She reported that the committee held a conference call in early January and discussed the incumbent officers' interest in continuing to serve in their respective roles, as well as a process for soliciting nominations from other interested Delegates. She noted that on behalf of the Nominating Committee, an email then went out to new and returning Delegates explaining the nomination process and calling for additional nominations. She added that the Nominating Committee received interest from 6 interested delegates. She presented the following slate of nominees:

Chairman: Commissioner Bobby Compton, Town of Mooresville Vice Chairman: Mayor Pro Tem Jay McCosh, Town of McAdenville

Secretary: Commissioner Jarvis Woodburn, Anson County

Treasurer: Council member Corinthia Lewis-Lemon, Town of Lilesville

6. Installation of Officers

Mrs. Claiborne, Board's Administrator administered the oath of office to the officers.

7. County Caucusing and Networking

Ms. Gardner presented an overview of the role of the Executive Board, noting that Board Members serve as decision-makers, collaborators, networkers, and advocates. She presented a forecast of the Executive Board meeting scheduled for 2023.

Ms. Gardner explained that the Delegates will be placed into breakout rooms with others from their county. She noted that in the breakouts, the Delegates from the municipalities in, Cabarrus, Mecklenburg, Rowan, Stanly, and Union Counties will caucus to select their municipal representative to the Executive Board. She further noted that the Delegates from Anson, Gaston, Iredell, and Lincoln Counties will use their breakouts to network with each other and Centralina staff.

The Delegates were then divided into breakout groups for County Caucuses and small group discussions.

Chairman Compton reported the results of the caucuses:

Anson County Municipalities: Council Member Corinthia Lewis-Lemon, Town of Morven **Cabarrus County Municipalities**: Mayor Darrell Hinnant, City of Kannapolis **Mecklenburg County Municipalities**: Council Member Amelia Stinson-Wesley, Town of Pineville

Rowan County Municipalities: Mayor Pro Tem Shawn Rush, East Spencer **Stanly County Municipalities:** Mayor Pro Tem Martha Sue Hall, City of Albemarle

Union County Municipalities: Commissioner Brian Helms, Union County

Comments from the Board of Delegates and Centralina Staff

Comments from the Executive Director

Ms. Gardner summarized the points covered and emphasized the importance of the Board of Delegate and their role. Ms. Gardner thanked delegates for their participation and service to the Board.

Comments from the Chairman

Chairman Compton closed the meeting by stating that he is proud of the work Centralina Regional Council continues to do and thanked the Delegates for their service.

Adjournment

With no further business to be discussed, Chairman Compton adjourned the meeting at 7:32 p.m.





Board Agenda Item Cover Sheet

Board Meeting Date:	May 10, 2023	Agenda Item Type:	Consent:	Regular:
Submitting Person:	Kelly Weston	Presentation Time:	5 minutes	
Presenter at	Kelly Weston	Phone Number:	704-348-2728	3
Meeting:		Email:	kweston@centralina.org	
Altaunata Cantaati	Narissa Claiborne	Phone Number:	717-434-2284	
Alternate Contact:		Email:	nknight@cer	ntralina.org
Submitting Department:	Government Affairs & Member Engagement	Department Head Approval:	Geraldine Ga	rdner

Title of documents as shown in the Agenda: Centralina Spotlight: Grants Services

Description of Agenda Item: (This wording will be used to summarize the item on the agenda cover page.)

Centralina staff will provide a short portrait of our work in the region related to grants support.

Background & Basis of Recommendations:

This will be a standing item on all Centralina Board meetings in 2023. The purpose is to share a success story of Centralina's work, regional collaboration or local innovation from a member government.

Requested Action / Recommendation:

Receive as information.

Time Sensitivity: (none or explain)	None.
Budget Impact: (none or explain)	None.
Attachments: (none or list)	 Grants Support Services Flyer Grant Writing Services Flyer



Grants Support Services

Public and private grant programs provide local governments with resources to advance key initiatives, enhance service delivery and improve quality of life. The grant preparation and administration process can be daunting, however, so Centralina wants to make sure you have the best chance to successfully secure critical funds for your community's priorities.

HOW CENTRALINA CAN HELP

Advanced planning and coordination are essential when pursuing funding opportunities. As a partner to local governments, Centralina offers a

RECENT PARTNERS

- Stanly County: \$750K Community Development Block Grant Neighborhood Revitalization
- Lincoln County: \$200K Essential Single Family Repair Loan Pool 2000 (program administration, applications preparation)
- **Town of Dallas**: Application preparation
- Town of Lilesville: Application preparation and submittal, project scoping, public hearing and notices

comprehensive menu of services to support its members in their grant-seeking efforts:

- Funding Resources
- Training Opportunities
- Strategic Support
- C Technical Assistance

FUNDING RESOURCES

We continuously updates grants resources on the <u>member portal</u> to ensure member communities have the latest information. We also send a monthly grants email – contact <u>kweston@centralina.org</u> to be added to the distribution list. Portal resources include:

- Monthly Grants Alert A list of available federal grants with deadlines and application details. This list is updated weekly.
- Annual Grants Forecast A forecast of upcoming federal funding opportunities to assist with advanced planning.
- State and Foundation Grants Directories Lists of available funding opportunities offered through state agencies and private funders.

TRAINING OPPORTUNITIES

Centralina offers grants preparedness training, led by professional grant experts, on a variety of subjects including grant writing, application reviewing, proposal budget design and cultivating funder relationships. New interactive training sessions will be developed based on the needs of our member communities. Past training webinars are accessible anytime on our member portal.

STRATEGIC SUPPORT

Members are eligible to receive one-one strategic counseling with our government affairs grant specialist to help identify potential funding sources, advise on an approach and provide process guidance. We can also write letters of support for grant applications and help secure letters from members of the region's Congressional delegation.

TECHNICAL ASSISTANCE

Centralina offers a wide variety of grants services for communities that need more assistance than our portal resources and strategy sessions provide. We have a track record of success with grant application and awards in a highly competitive environment and our experts are ready to help you with every stage of the grant process. Some of our services include:

- © Determine Eligibility Assist with funding and threshold income criteria
- Application Preparation Ensure that your application meets requirements and maximizes competitiveness
- Administration Manage awarded grants and assist with program implementation
- **Reporting** Monitor the program to ensure compliance with funding requirements

WANT MORE INFORMATION?



Grant Writing Services

Applying for competitive federal, state or private grants requires careful planning and a well-written application. Grant writing can be overwhelming and time-consuming for many local governments, however. Experienced grant professionals can help you increase your community's grant-seeking capacity and potential for successfully securing funding.

Centralina has partnered with DH Leonard Consulting, a professional grant writing firm with a successful track record of assisting communities in securing competitive grant awards. Through this partnership, we can help streamline your grant writing process.

HOW WE CAN HELP

We can assist your local government in preparing grant applications for projects and services in a variety of areas, including:

- Community & Economic Development
- Environment & Natural Resources
- C Housing
- Parks & Recreation
- Public Safety

- Public Health & Wellness
- Social Services
- Technology
- Transportation, Mobility, Electric Vehicles
- Water, Wastewater & Stormwater

Centralina can help in two ways depending on the needs of your community.

Option 1: Grant Application Review Services

For local governments needing grant application review, Centralina will provide experienced grant writers to:

- Improve the quality of the application by advising on word choice and making suggested grammar and punctuation edits.
- Conduct a mock review of the final application and provide recommendations to enhance its competitiveness.

Option 2: Full-Service Grant Application Preparation Services

For local governments needing full-service grant application preparation, Centralina will provide experienced grant writers to:

- © Develop proposal narratives, budget justification and supplementary materials that comply with the funding source's guidelines.
- Complete all related forms in the funder's required online portal.
- Support the application submission process to meet all deadlines.

Your Responsibility

To help us assist your community, we ask that you provide:

- Collaborative access to application portals.
- Detailed information and supporting documents within mutually agreed upon timelines.
- Feedback on draft materials.



READY TO GET STARTED?





Board Agenda Item Cover Sheet

Board Meeting Date:	May 10, 2023	Agenda Item Type:	Consent:	Regular:	X
Submitting Person:	Kelly Weston	Presentation Time:	15 minutes		
Presenter at	Kelly Weston and Leslie Mozingo	Phone Number:	704-348-2728		
Meeting:		Email:	kweston@centralina.org		
Alta marata Camba ata	Geraldine Gardner	Phone Number:	704-351-7130		
Alternate Contact:		Email:	ggardner@centralina.org		
Submitting Department:	Government Affairs & Member Engagement	Department Head Approval:	Geraldine Gard	ner	

Title of documents as shown in the Agenda: Federal and State Legislative Update

Description of Agenda Item: (This wording will be used to summarize the item on the agenda cover page.)

The Board will receive an overview of Centralina's federal and state government engagement initiatives, including updates on key legislation.

Background & Basis of Recommendations:

Centralina's intergovernmental affairs program presents a unified voice for regional advocacy at both the federal and state levels. Our Federal Action Plan and Raleigh Relations Advocacy Agenda guide our engagement with our region's U.S. congressional delegation and our legislators in the General Assembly respectively. Our work to advance the Board-identified priorities in these plans includes building relationships with legislators, tracking legislation impacting local communities, and providing policy updates at Board meetings.

Requested Action / Recommendation: Receive as information. Time Sensitivity: (none or explain) Budget Impact: None.

Attachments: (none or list)

March 2023 Performance Report.

(none or explain)

GOALS AND ACTIVITIES FOR STRATEGICS CONSULTING March 2023 REPORT

1. Build, maintain, and enhance relationships with Members of Congress and the federal agencies:

- Communicated with congressional offices regarding process for submitting FY24 appropriations.
- Researched precedent for Centralina's community project funding request.
- Reviewed and recommended revisions for Centralina's community project funding request.
- Met with U.S. Senator Ted Budd's office regarding regionalism in competitive grants on the Senate side.
- Submitted request for bill report language to amend definitions of local governments to include regional councils to Senator Budd's office in seven subcommittees. (Agriculture and Rural Development; Commerce, Justice, Science; Energy and Water; Interior, Environment, and Related Agencies; Homeland Security; Labor, Health and Human Services; Transportation, Housing and Urban Development).
- Scheduled meetings with U.S. Representative Patrick McHenry's staff and U.S. Representative Bishop's staff regarding Centralina's federal priorities.
- Scheduled and participated in meeting with U.S. Environmental Protection Agency regarding Brownfields Program.
- Scheduled meeting with U.S. Department of Transportation regarding Regional Accelerators Program.

2. Develop advocacy strategies around the approved Federal Action Plan on regional priorities and implement in coordination with Centralina's management:

- Finalized 2023 Federal Action Plan.
- Prepared slides for, and presented to, Executive Board at January meeting and attended February Board of Delegates meeting.
- Prepared slides for, and presented to, Regional Managers in March regarding Climate Pollution Reduction Grant (CPRG) grant and Charging and Fueling Infrastructure Discretionary Grant Program.
- Updated Federal Relations Calendar for, and participated in, biweekly calls with ED.
- Revised strategy for securing appropriations language encouraging regionalism in competitive grants.
- Communicated with ED on strategy for FY24 Community Projects Funding request and provided additional materials to assist in selecting potential projects.

3. Provide information and support related to federal grant opportunities in coordination with Centralina staff:

- Advised on CPRG program guidance, including COG eligibility and Centralina serving as the lead organization for the Charlotte-Concord-Gasontia (NC-SC) MSA.
- Provided weekly Grants Alerts, as well as weekly updates on Requests for Information from federal agencies.
- Wrote Capital Corner article to update membership on key developments in the Farm bill.

4. Respond to trouble shooting requests from members and Centralina on federal issues:

- Answered inquiries related to transportation grants, recycling grants, ARPA flexibility, energy efficiency funding, and more for Centralina members.
- Responded to inquiries regarding the community project funding process for Centralina's FY2023 Economic
 Development Initiative appropriations project.





Executive Board Agenda Item Cover Sheet

Board Meeting Date:	May 10, 2023	Agenda Item Type:	Consent:	Regular: X
Submitting Person:	Geraldine Gardner	Presentation Time:	30 minutes	
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130	
		Email:	ggardner@ce	ntralina.org
Alternate Contact:	Michelle Nance	Phone Number:		
		Email:	Mnance@cent	tralina.org
Submitting Department:	Executive	Department Head Approval:	G.Gardner	

Title of documents as shown in the Agenda: Centralina FY23 Progress Report and FY24 Workplan Introduction.

Description of Agenda Item: (This wording will be used to summarize the item on the agenda cover page.)

The Executive Director, Department Directors and staff will provide a multi-point briefing to Delegates related to Centralina's annual workplan development process; the briefing will prepare delegates to participate in an interactive open house, work session to provide feedback to Centralina staff.

Background & Basis of Recommendations:

Each year, Centralina creates an annual workplan that serves as a roadmap for how the organization will implement its strategic plan in the coming fiscal year. Quarterly progress reports are submitted to the Board of Delegates based on the performance of the staff against the planned activities in the workplan. Each Spring we engage our Board and Regional Managers Group to receive feedback on plans, projects and initiatives for the coming year. This feedback is vital to ensuring our work is aligned to both member and regional needs. Using this input, our team will draft our FY24 workplan and present it to the Executive Board in June.

In this agenda item the Board will receive information from our team to prepare them to participate in an open house, work session to provide feedback on our FY24 activities.

1) FY23 Progress Report Highlights (see attachment 1 below for full report)

- 59 or 95% of all planned action items have either been completed or are in progress.
- 3 actions not started were due to lack of funding or staff capacity to support implementation.
- Centralina has partnered with 31 local governments or non-profit organizations in the region to provide technical assistance and services to meet local needs.

2) Regional Trends Briefing

• This briefing will highlight key data points and trends that impact our region. Delegates will learn about the top issues to watch in our region based on this data analysis.

3) FY24 Workplan Overview & Introduction

- The Executive Director will review the goals that form the backbone of the organization's strategic plan and framework for the FY24 workplan.
- Department Directors will briefly introduce their departments and areas for input during the open house.
- Instructions will be shared regarding the interactive open house session to follow this agenda item.

Requested Action / Recommendation: Receive as information.

Time Sensitivity: (none or explain)	Workplan needs to be finalized before July 1.		
Budget Impact: (none or explain)	None		
Attachments: (none or list)	 FY23 Q3 Progress Report Department Information Sheets Online Resources: https://centralina.org/about/ Centralina's Three-Year Strategic Plan Centralina's FY22-23 Workplan 		

Strategic Plan Implementation



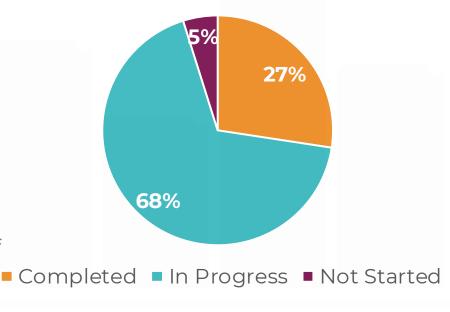
May 2023

FY23 Q3 Progress Report

The Centralina team has been working diligently on the implementation of the FY2023 workplan, which includes 62 tactics that support implementation of our strategic plan.

We one month to go in the fiscal year, we have either started or completed 95% of our planned activities for the year.

Workplan Implementation Status



Three-Year Strategic Goals

- 1. Lead regional engagement to prepare, plan and act on issues that respond to today's needs and tomorrow's opportunities.
- 2. Build local government capacity, efficiency and innovation in service to Centralina communities and the region.
- 3. Grow our portfolio of person-centered services that enhance an individual's ability to thrive in their careers and in their communities.
- 4. Strive for organizational excellence by investing in our employees, promoting our work and building efficient systems.

Highlights & Success Stories End of Quarter 3 (January – March)

Regional Engagement

- Launched the CONNECT Beyond Advancing the Plan Committee which meets bimonthly. Mayor Hinnant of Kannapolis and Mayor Lyles of Charlotte serve as co-chairs.
- Prepared for the restart of a regional brownfields program to ensure Centralina communities are ready for the upcoming federal grant cycle.
- Received funding award from the US Dept. of Housing & Urban Development for a senior housing initiative in North Mecklenburg communities.

Local Government Support

- .Held several Centralina Learns events on topic such as: Recognizing Human Trafficking, Missing Middle Housing, Local Government Workforce Retention Strategies.
- Continued to support local governments prepare for the April US Treasury ARPA report deadline, including providing one-on-one support with submitting the report online.
- Completed Gaston Co. Museum Benchmarking Study and the Landis Strategic Plan.

Individual Service Delivery

- GHHI falls prevention program has now served more than 50 clients so far this year and we completed a "soft launch" of a new senior home improvement program with 13 clients served.
- Youth Opportunity site at the Troutman Library (Iredell County) opened in January 2023; and we established regular NextGen staff service hours at Lincoln County Library in Lincolnton.
- NCWorks Centralina Center Leaders continue to work on their individual outreach goal(s) established for the FY 2023.

FY23 Technical Assistance Projects

We're proud to be working with the following local governments on a variety of technical assistance projects, such as land use planning, code enforcement and facilitation services.

City of Albemarle	Town of Harrisburg	Village of Marvin
City of Belmont	Town of Landis	Anson County
City of Bessemer	Town of Marshville	Gaston County
City of Charlotte	Town of Mooresville	Mecklenburg County
City of Gastonia	Town of Morven	Stanly County
City of Kannapolis	Town of New London	Union County
City of Lowell	Town of Norwood	Lake Wylie Marine
City of Salisbury	Town of Richfield	Commission
City of Statesville	Town of Spencer	Lincoln Economic Development Association
Town of Ansonville	Town of Stallings	NC Association of Regional
Town of Badin	Town of Troutman	Councils of Government

16