



CENTRALINA
REGIONAL COUNCIL

ARPA Consortium

The American Rescue Plan Act (ARPA) Peer Consortium is a collaborative effort facilitated by Centralina Regional Council. The goal is to create a peer-to-peer learning experience amongst local governments who share an interest in receiving strategic support services to help administer ARPA fund allocations. Participation in the Consortium is open and free to all member municipalities and counties.

Program Benefits

This program was developed for member governments with limited or no experience implementing and administering federal grants and / or have limited capacity within their organization. Participants will benefit from shared learning experiences with comparable peer communities and receive individualized, strategic support services, in addition to:

- Customized federal grant guidance and feedback
- Monitoring and evaluation resources (checklists, templates)
- A real-time FAQ document to support technical responses to ARPA questions and peer-to-peer learning outcomes
- Access to planning, policy and procedure templates



Program Timeline

From March – June 2022, Centralina will host interactive work sessions that feature a mix of expert presentations and peer discussions on a range of important ARPA planning and implementation topics noted below. During this time, individual office hours with Centralina staff are available for ARPA guidance and one-on-one support. After the initial programming phase, Consortium members can transition to customized [monitoring and reporting services](#) for the duration of the ARPA program. For the remainder of 2022 and through the end of 2024, Centralina will convene the Consortium for periodic check-ins to share challenges, successes and offer ongoing peer support as issues arise.

- 📍 March 29th Kickoff: Getting Started with Federal Funds
- 📍 What's the Plan? Preparing Your ARPA Spending Plan
- 📍 Preparing Your First Report
- 📍 Policies & Procedures 101
- 📍 Strategies for Citizen Engagement & Public Information Sharing
- 📍 Working with Partners: Nuts and Bolts of RFQs and Subawards
- 📍 Introduction to Program Monitoring

Consortium Member Responsibilities

To best serve your local government, we ask that you do the following:

- 📍 Designate a local support staff person / ARPA project manager
- 📍 Attend ARPA work sessions and actively participate in group discussions
- 📍 Complete and meet established deadlines for service deliverables
- 📍 Provide constructive feedback on peer materials

Let's Get to Work!

If you're ready to join the Consortium, simply email info@centralina.org and complete this short [questionnaire](#) by **March 1st** to claim your spot. Our team will get back to you set a short call to review any questions and expectations prior to the kick-off meeting. The State and Local Fiscal Recovery Fund (SLFR) Project and Expenditure Report is due **April 30th**. If you would like to use our complimentary support services to meet this important reporting deadline, please contact us by **March 1st**.



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ARPA Monitoring Services

Now that the U.S. Department of the Treasury issued the Final Rule of the American Rescue Plan Act (ARPA), it is time for communities to move forward with their spending plans. It is essential that your community follows federal uniform guidance regulations from the start of every project. A sound monitoring and reporting structure, including policies and procedures, should be in place as your community begins to administer and implement ARPA funds.

Let us remove the burden of uncertainty by supplying your community with expert-crafted documents and protocols to assist with your federal grant requirements. We will partner with you to provide monitoring oversight for the duration of the ARPA funding through December 31, 2026.

Program Benefits

Centralina staff will work diligently to ensure that your municipality or county is in compliance with uniform guidance. In addition, monitoring services participants will:

- Have the opportunity to collaborate and connect with regional communities that share similar ARPA spending priorities
- Save time and resources by utilizing our grant compliance monitoring toolkit
- Have access to grant professionals and federal funding subject matter experts
- Uncover additional opportunities to leverage additional federal or state grants

Monitoring Services

Our staff will provide the following as part of our service package. All deliverables will be tailored to fit the needs of your community and built around your spending plan. Reasonable fee for service will be based on a customized scope of work.

Monitoring Schedule with Timeline and Deliverables

Federal Grant Guidance, Reviews and Feedback

- Identify areas impacted by evolving regulatory guidance
- Reporting setup and controls

Templates and File Maintenance Checklists

- Policies and procedures
- Procurement
- Subawards
- Administrative and audit requirements

Monitoring and Evaluation Resources

- Monthly or quarterly file reviews
- Quarterly onsite reviews, as needed
- Constructive feedback on your documentation

Local Community Responsibilities

To best serve your local government, you will need to have the following in place:

- Local support staff person / ARPA project manager
- Active community engagement plan
- ARPA spending plan and implementation schedule that's been adopted by your Council / Commission

Let's Get to Work!

Please call us to schedule a consultation if you would like more information on our monitoring and compliance services.