



**Executive Board Minutes**

**November 9, 2016**

<b>Officers Present</b>	<b>Delegates Present</b>	<b>Delegates Not Present</b>	<b>Centralina Staff</b>
Patsy Kinsey, Vice Chair	Joe Carpenter Bobby Compton Bill Deter Martha Sue Hall Bill Lawhon Martin Oakes  <i><b>Via phone:</b></i> George Dunlap	Michael Johnson, Chair Bill Feather, Treasurer Kathy Kitts, Secretary Devin Rhyne Jerry Simpson Richard Turner Jarvis Woodburn John Woods	Vicki Bott Debi Lee Linda Miller Jim Prosser Marsha Sutton Suzanne Tungate Kelly Weston  <i><b>Guests</b></i> Brian Broom Sarah McAulay Leslie Mozingo Morgan Perry Brett Ralls

**Call to Order, Welcome, and Declaration of Quorum**

Vice Chair Patsy Kinsey, City of Charlotte, called the meeting to order and noted that a quorum was present.

**Amendments to the Agenda**

There were no amendments to the agenda.

**Consent Items**

- 1. Approval of the September 14, 2016 Executive Board Meeting Minutes**
- 2. Request for Proposal for Audit Services**

Commissioner Bobby Compton, Town of Mooresville, made a motion to approve the Consent Agenda. Mayor Pro Tem Martha Sue Hall, City of Albemarle, seconded the motion and it carried unanimously.

**3. FY16 Audit Presentation**

Morgan Perry, Dixon Hughes Goodman, LLP, presented the audited financial statements for FY16. She noted that there were no major changes in the deficit net position since last year. The total fund balance has increased by \$30,000 over the previous year.

In response to Mayor Pro Tem Hall’s question, Brett Ralls, Dixon Hughes Goodman, LLP, read the audit findings from the previous year, which included: (1) proper account reconciliation, (2) accounts for Centralina Foundation and Centralina Connection maintained outside of the accounting software system, and (3) expenditures exceeding budget because they were not tracked in the accounting system.

Mr. Ralls presented the Report to the Board. He noted there were no difficulties and no corrected or uncorrected misstatements. Cash flow increased due to management’s measures, however, there is still work to be done in that area. None of the deficiencies found last year were found this year.

In response to a question from Commissioner Martin Oakes, Lincoln County, Mr. Jim Prosser, Executive Director explained that CCOG has had a deficit in previous years because federal agencies have made it more difficult for the organization to receive its indirect cost reimbursement.

Vice Chair Kinsey recognized Finance Department staff for their work in resolving audit issues from the previous year.

In response to a question from Commissioner Joe Carpenter, Gaston County, Mr. Prosser explained that the state does not allow CCOG to establish a line of credit. He added that the financial system is under control and a business plan is in place, although it will take two to three years to build up fund balance.

Commissioner Carpenter made a motion to approve and accept the audit as presented. Commissioner Bill Lawhon, Stanly County, seconded the motion and it carried unanimously.

#### **4. Federal Relations Update**

Leslie Mozingo, Strategics Consulting, reviewed the federal relations activity performance report with the Board. She noted that she and Vicki Bott, Grants Development Director, recently held a grant workshop for CCOG member communities that received good feedback from attendees. They are working on scheduling another session. She asked the Board to encourage staff to contact her if they have grant applications that need reviewing.

Commissioner Oakes made a motion to accept the Strategics Consulting Performance Report for September – October 2016. Commissioner Compton seconded the motion and it carried unanimously.

Ms. Bott noted that at its last meeting, the Executive Board requested a proposal for Ms. Mozingo to provide lobbying services to CCOG.

In response to Commissioner Lawhon’s question, Ms. Bott explained that as a lobbyist, Ms. Mozingo ~~will~~would be able to contact Congressional representatives directly or accompany CCOG delegates on meetings with members of Congress.

Commissioner Compton noted that the Town of Mooresville has worked with a lobbyist before. He expressed support for allowing Ms. Mozingo to lobby on behalf of CCOG and added that a lobbyist makes a great liaison between local and federally elected officials.

Commissioner Compton made a motion to approve the proposed lobbying services amendment to the Strategics Consulting contract. Commissioner Oakes seconded the motion and it carried unanimously.

#### **5. CCOG Conference Update**

Vice Chair Kinsey reported that Conference sponsorship recruitment has begun and to date, one sponsor has committed to sponsoring the event.

Sarah McAulay, Centralina Foundation Chair, requested staff send sponsorship level information to the Board.

Vice Chair Kinsey also noted that staff is working with the Federal Reserve to develop an online registration site for the Conference. She encouraged the Board members to continue encouraging other elected officials and staff in their communities to save the date of April 6, 2017 and to plan to attend the Conference.

#### **6. Nominating Committee Update**

Vice Chair Kinsey reported that Commissioner Compton, Mayor Pro Tem Hall, and Commissioner Jarvis Woodburn, Anson County, have agreed to serve on the Nominating Committee and will provide an update to the Executive Board at its January meeting.

## **7. Resolutions for Outgoing Executive Board Members**

Vice Chair Kinsey noted that this was Commissioner Carpenter's last meeting as a CCOG Delegate, as he is retiring from the Gaston County Board of Commissioners. She presented him with a resolution honoring his service to the Centralina region.

Commissioner Carpenter thanked the Executive Board for its recognition. He added that he sees the importance of communities working together and hopes the organization will continue to move forward. He noted that he has agreed to serve on the Centralina Foundation board and the Centralina Economic Development Commission.

### **Comments from the Executive Board**

There were no comments from the Executive Board.

### **Comments from the Vice Chair**

There were no additional comments from the Vice Chair.

### **Comments from the Executive Director**

Mr. Prosser reported that the lease for CCOG's new office has been executed. The organization will save approximately \$4,000 in parking costs at the new location.

### **Adjournment**

With no further business to be discussed, Chairman Johnson adjourned the meeting at 8:16 p.m.

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