



**Executive Board Minutes
September 12, 2018**

Officers Present	Delegates Present	Delegates Not Present	Centralina Staff
Bill Feather, Chair Bobby Compton, Vice Chair <i>Via phone</i> Jarvis Woodburn, Secretary	Brent Moser Nick Walsh <i>Via phone</i> Trevor Fuller Martha Sue Hall Michael Johnson William Morgan	Frank Aikmus John Crump Larken Egleston Gene Houpe Bill Lawhon, Treasurer Jay McCosh Autumn Michael Martin Oakes Lynn Shue Tim Smith Ronnie Worley	Emily Hickok Debi Lee Michelle Nance Jim Prosser Angel Stoy Marsha Sutton Jason Wager Kelly Weston Venecia White <i>Guests</i> Leslie Mozingo

Call to Order

Chairman Bill Feather, Town of Granite Quarry, called the meeting to order. He noted that a quorum was present.

Amendments to the Agenda

There were no amendments to the agenda.

Mayor Pro Tem Martha Sue Hall, City of Albemarle, made a motion to adopt the agenda as presented. Commissioner Nick Walsh, Town of Huntersville, seconded the motion and it carried unanimously.

Consent Items

1. Approval of the June 13, 2018 Executive Board Meeting Minutes and the June 27, 2018 Executive Board Special Meeting Minutes

Vice Chair Bobby Compton, Town of Mooresville, made a motion to approve the Consent Agenda. Mayor Pro Tem Hall seconded the motion and it carried unanimously.

Regular Business Items

2. Catawba Wateree Water Management Group Presentation

Jim Prosser, Interim Executive Director, explained that CCOG has been approached to provide a water management presentation at an upcoming Board of Delegates meeting, but staff first wanted to get direction from the Executive Board on giving this presentation and what level of detail to include.

Jason Wager, Planning Program Supervisor – Sustainability, presented a background on water management activities. He noted that improved water quality was one of the top ten priorities that came out of the CONNECT Our Future project. Following the Board’s direction, staff identified regional challenges related to water, developed a framework for regional collaboration on water issues, and concluded that additional funding is needed for water activities. Some of the water-related challenges include aging infrastructure,

inter-basin transfers, and education and shared understanding. He explained that the Catawba-Wateree and the Yadkin-Pee Dee Water Management Groups (WMGs) cover the majority of the region. He requested the Board's feedback on options for providing input to both WMGs.

Vice Chair Compton suggested proceeding with the option of an engagement activity at the October Board of Delegates meeting, noting that there are several new Delegates and this activity will be an opportunity to inform them about CONNECT.

Mayor Pro Tem Brent Moser, Town of Wingate, agreed with holding an engagement activity at the October Delegates' meeting. He noted that Union County communities do not have a renewable water resource and receive water from both the Catawba and Pee Dee Rivers.

Chairman Feather also agreed with having a presentation at the Delegates' meeting in October.

Mayor Pro Tem Hall expressed concern about division over water issues.

Council Member Michael Johnson, City of Statesville, suggested that elected officials contact the state's Division of Water Quality regarding adopting a low-inflow protocol for the two river basins.

Mayor Pro Tem Hall and Council Member Johnson volunteered to help Mr. Wager shape the presentation to the Board of Delegates.

Introduction of New Marketing and Communications Manager

Chairman Feather welcomed Emily Hickok, Marketing and Communications Manager, to CCOG.

Ms. Hickok said that she is excited to be part of an organization that's having an impact on the region. She added that she is looking forward to telling the stories of the work that CCOG is doing in the region and the success stories of its member communities. She noted that she is working on the CCOG Conference, the organization's website, and the newsletter.

3. Federal Relations Update

Leslie Mozingo, Strategics Consulting, presented an overview of the Strategics Consulting performance reports for May through June and July through August. She noted that CCOG Delegates have been participating in August Advocacy meetings with Congressman Budd, and staff from the offices of Senators Tillis and Burr.

Commissioner Walsh reported that he attended a meeting with Senator Tillis' staff where they discussed regional transportation issues.

Vice Chair Compton reported that he and Council Member William Morgan, City of Statesville, attended a meeting with Congressman Budd where they discussed regional transit planning, mobility management, and the Regional Freight Mobility Plan.

Ms. Mozingo noted that she will be working with CCOG to help with coordination between local communities and federal disaster relief efforts.

Mayor Feather asked if the Executive Board members would like to continue receiving Ms. Mozingo's federal relations updates at each meeting.

By consensus, the Executive Board indicated that it would like to continue receiving the federal relations updates at every meeting.

4. CCOG Conference Update

Angel Stoy, Aging Specialist, presented the proposed budget for the 2019 CCOG Regional Conference. She noted that this budget is similar to the budget approved for previous Conferences. She also presented the proposed fee structure for the event. She noted that there is a \$20 cost for parking on UNC Charlotte's campus, the site of the event. The 2019 fee structure includes a \$10 increase over previous years' registration fees to cover part of the parking costs. CCOG will cover the remainder of these costs.

Vice Chair Compton made a motion to approve the proposed budget for the 2019 CCOG Regional Conference and the proposed registration fee structure as presented. Mayor Pro Tem Moser seconded the motion and it carried unanimously.

5. 50th Anniversary Update

Mr. Prosser presented an overview of two funding options for the November 30th Region of Excellence Awards Luncheon. He explained that under Option A, CCOG would spend approximately \$6,650 on the event, but would need to limit attendance to 100 guests. There are not enough funds in the budget to support attendance that exceeds 100. He noted that Option B includes charging an attendance fee to help reduce costs. He added that CCOG has invited Governor Cooper and Senator Burr to serve as keynote speakers at the event.

Mayor Pro Tem Hall expressed concern about charging for attendance to the luncheon since it will be a celebration, adding that she favors the funding option in which CCOG covers the full cost of the event. She also added that she anticipates more than 100 people will attend if Governor Cooper or Senator Burr attend. She noted that attendees are more likely to show up if they have paid to attend, however.

Council Member Johnson made a motion directing staff to proceed with Option A for funding the luncheon. Vice Chair Compton seconded the motion and it carried unanimously.

6. Executive Board Transition Update

On behalf of the Selection Committee, Chairman Feather reported that 22 applications were received for the Executive Director position. The committee held a conference call on August 29th to discuss the applications and select candidates to receive assessments by clinical psychologist Lisa Sorensen. The committee will review these assessments with Ms. Sorensen during a call scheduled for September 17th and select candidates to interview. The interviews will be scheduled for October 3rd and October 4th at the CCOG office. In addition to the Selection Committee, the CCOG directors and a staff panel will interview the candidates. The Selection Committee should have a recommended candidate identified by late October. It is proposed that the Executive Board hold a special meeting on Wednesday, November 1st to interview this candidate and vote on the Selection Committee's recommendation to extend an offer of employment to that individual.

7. Interim Executive Director Compensation

Vice Chair Compton reported that he, Treasurer Bill Lawhon, Stanly County, and Secretary Jarvis Woodburn, Anson County, participated in a conference call with Marsha Sutton, Finance Director, and Mr. Prosser to discuss Mr. Prosser's compensation as CCOG's Interim Executive Director. He noted that during the call, they reviewed budgeted resources available for the position, resources available for the Executive Director search process, resources available for the incoming Executive Director's compensation, and the importance of maintaining fiscal and budgetary integrity. The officers prepared the following recommendation for setting Mr. Prosser's compensation: (1) compensation will be retroactive to July 9, 2018; (2) compensation will be based on an annual salary of \$184,500 paid biweekly for hours worked (no

sick time, vacation, or holidays), with a maximum payment of 40 hours per week; (3) compensation will not include any benefits such as a car allowance, health/life insurance, or pension; and (4) to comply with the NC Public Employee Retirement System requirements, the maximum compensation will be \$75,000 and 1,000 hours in any calendar year. He noted that as of September 7th, Mr. Prosser has recorded 272 work hours.

Commissioner Walsh made a motion to approve the Interim Executive Director compensation as outlined. Mayor Pro Tem Moser seconded the motion and it carried unanimously.

Chairman Feather thanked Mr. Prosser for his work as Interim Executive Director.

Comments from the Executive Board

There were no comments from the Executive Board.

Comments from the Chair

Chairman Feather reminded the Executive Board members to save the date for the next Board of Delegates meeting, which will be held on Wednesday, October 10th in the Laureate Center at Kannapolis City Hall.

Comments from the Interim Executive Director

Mr. Prosser reported that some smaller communities have withdrawn from CCOG recently, largely as the result of a political decision made by their elected officials. He encouraged the Executive Board members to consider staying in touch with elected officials in those communities.

Chairman Feather added that he and Vice Chair Compton may want to visit communities that have not participated in the organization or may be considering withdrawing their membership.

Vice Chair Compton suggested meeting with these communities prior to their budget meetings.

Chairman Feather directed Kelly Weston, Clerk to the Board, to help coordinate these meetings and to provide a list of communities that may be at risk of withdrawing from the organization.

Mr. Prosser asked the Executive Board members to stay in touch with CCOG about how Hurricane Florence is affecting their communities. He added that staff will provide information and links to resources that can assist member governments with storm response and recovery efforts.

Adjournment

Vice Chair Compton made a motion to adjourn the meeting. Commissioner Walsh seconded the motion and it carried unanimously.

The meeting adjourned at 7:37 p.m.