



**Executive Board Meeting Minutes
January 9, 2019**

Officers Present	Delegates Present	Delegates Not Present	Centralina Staff
Bill Feather, Chair Bobby Compton, Vice Chair	John Crump Larken Egleston Martha Sue Hall Jay McCosh Autumn Michael William Morgan Brent Moser Lynn Shue Nick Walsh	Frank Aikmus Zach Almond Trevor Fuller Gene Houpe Michael Johnson Jim Watson Jarvis Woodburn, Secretary Ronnie Worley	Geraldine Gardner Emily Hickok Mike Manis Linda Miller Emily Parker Angel Stoy Marsha Sutton Kelly Weston Venecia White <i>Guest</i> Bill Deter Leslie Mozingo, Strategies Consulting

Call to Order

Chairman Bill Feather, Town of Granite Quarry, called the meeting to order. He welcomed CCOG’s new Executive Director, Geraldine Gardner. He also welcomed former CCOG Treasurer and former Weddington Mayor Bill Deter to the meeting.

Amendments to the Agenda

There were no amendments to the agenda.

Council Member Larken Egleston, City of Charlotte, made a motion to adopt the agenda as presented. Mayor John Crump, Town of Midland, seconded the motion and it carried unanimously.

Consent Agenda

- 1. FY18-19 Budget Amendment**
- 2. Approval of the November 14, 2018 Executive Board Meeting Minutes**

Mayor Pro Tem Martha Sue Hall, City of Albemarle, made a motion to approve the consent agenda. Mayor Pro Tem Jay McCosh, Town of McAdenville, seconded the motion and it carried unanimously.

3. Federal Relations Update

Leslie Mozingo, Strategies Consulting, presented the 2019 congressional calendar and highlighted key dates. She also presented the performance report of federal relations activities from November and December 2018.

In response to a question from Council Member Egleston, Ms. Mazingo noted that she will look into the plans for responding to 9th Congressional District constituents while that seat is waiting to be confirmed.

Ms. Mazingo also noted that Representative Richard Hudson made an entry into the Congressional Record highlighting CCOG's 50th anniversary and the organization's history. She added that Senator Richard Burr's office also sent a congratulatory letter recognizing the milestone.

Council Member Egleston made a motion to accept the Strategics Consulting performance report for November through December 2018. William Morgan, City of Statesville, seconded the motion, and it carried unanimously.

4. FY19-20 Preliminary Budget Report

Chairman Feather presented a copy of the proposed operating and pass-through grant budget ordinances for Fiscal Year 2019-2020 for the Executive Board's review.

Mayor Pro Tem Hall made a motion to recommend the annual operating budget ordinance in the amount of \$6,740,000, the annual pass-through budget ordinance in the amount of \$17,373,200 and set the assessment rate at \$0.24 per capita with a minimum assessment of \$750 per member. Mayor Pro Tem McCosh seconded the motion.

In response to a question from Council Member Egleston, Martha Sutton, Finance Director, explained that the Board's \$150,000 budget includes costs associated with meeting expenditures, Board member travel, and retiree dental insurance.

The motion carried unanimously.

5. Appointment of Ex-Officio Member to Finance Committee

Chairman Feather explained that Commissioner Bill Lawhon, Stanly County, has resigned from the Executive Board and Treasurer position since his term as the county's Delegate has expired. Chairman Feather will act in a dual capacity until the new Treasurer is elected at the February Board of Delegates Annual Meeting. He noted that the addition of former Treasurer Bill Deter to the Finance Committee as an ex-officio member will support an independent review of financial matters.

Council Member Egleston made a motion to consent to the appointment of Bill Deter as an ex-officio member of the Ad Hoc Finance Committee. Commissioner Lynn Shue, Cabarrus County, seconded the motion and it carried unanimously.

6. CCOG Regional Conference Update

Angel Stoy, Aging Specialist, presented an update on plans for the CCOG Regional Conference. She reported that the event has 39 registrants. She asked the Board Members to encourage their fellow elected officials and staff in their communities to register for the Conference. She noted that planners can earn AICP credits for participating. She asked Board Members to encourage staff in their communities to register for the pre-Conference workshop led by Peter Kageyama. She also asked Board Members to provide CCOG staff with the names of individuals in their communities to whom CCOG can send personal, direct invitations to the event.

7. Nominating Committee Report

Mayor Pro Tem McCosh, Chair of the Nominating Committee, presented the Committee's slate of officers for 2019:

Chair: Bobby Compton, Town of Mooresville
Vice Chair: Jay McCosh, Town of McAdenville
Secretary: Jarvis Woodburn, Anson County
Treasurer: William Morgan, City of Statesville

8. Recognition of Outgoing Executive Board Members

Chairman Feather noted that this was Commissioner Oakes' last Executive Board meeting. He presented Commissioner Oakes with a resolution in honor of his outstanding public service.

Comments from the Executive Board

Mayor Pro Tem Hall shared a flyer for Let's Connect, a broadband presentation to be held at Albemarle City Hall on January 28th at 6:30 pm.

Comments from the Chair

Chairman Feather asked Kelly Weston, Executive Assistant/Clerk to the Board, to provide an overview of the municipal caucus process.

Ms. Weston explained that based on the slate of officers presented, the counties of Anson, Mecklenburg, Stanly, and Union must caucus to select their municipal representatives on the Executive Board at the February Board of Delegates Annual Meeting. The Delegates from these four counties will be asked to sit together for the purpose of the caucus and a staff member will be assigned to their table to help facilitate discussion of who among them should serve on the Executive Board. The Delegates will vote on their selected representative.

Mayor Pro Tem Hall requested a list of the Delegates from Anson, Stanly, Mecklenburg, and Union Counties.

Chairman Feather reported that there were over 150 attendees at the November 30th Region of Excellence Awards Luncheon celebrating CCOG's 50th anniversary. He thanked the Advisory Committee and staff for their work in organizing the event. He also thanked Leslie Mazingo for her assistance in securing Anthony Bedell from USDOT as the keynote speaker. He requested thank you letters be sent to Congressional staff for their attendance at the event.

Chairman Feather also shared the 2019 Board meeting schedule. He noted that the Board of Delegates Annual Meeting will be held on February 13th at the CCOG office. This year, the orientation will be part of the meeting rather than a separate session. He added that because the Board of Delegates will vote on critical business items, it is important that as many member governments as possible are represented at the meeting. He asked the Board Members to contact Delegates in the other communities within their counties to encourage them to attend the meeting. He requested that Ms. Weston forward the email addresses of all the Delegates so that Executive Board members can contact them to encourage their attendance.

Chairman Feather noted that the March 13th Executive Board meeting date conflicts with a National League of Cities event. He asked for feedback from the Board Members on the scheduling conflict.

Mayor Pro Tem Hall made a motion to move the March Executive Board meeting to March 20th. Council Member Egleston seconded the motion, and it carried unanimously.

Comments from the Executive Director

Ms. Gardner expressed her appreciation for the warm welcome she received from staff. She explained that membership engagement is one of her first priorities, adding that she sent a memo to all Delegates requesting introductory meetings. She noted that her second priority is communications and external engagement and her third priority is revenue diversification.

In response to a question from Chairman Feather, Ms. Sutton explained that regarding the impact of the federal government shutdown, the bulk of CCOG's funding for this fiscal year is secure. She noted that staff has been in contact with the federal agencies that provide funding. She also explained that she uses a cash management report to project payroll about four weeks out.

In response to a question from Mr. Deter, Ms. Gardner explained that because the federal fiscal year ends on September 30th while the CCOG fiscal year ends on June 30th, there is a buffer period for federal funding the organization receives.

Ms. Mozingo added that Congress passed a minibus bill that signed into law funding for certain federal agencies that provide funds to CCOG programs.

Ms. Sutton added that the Board budget includes a \$58,000 allocation for the annual audit.

Council Member Egleston requested that future budget ordinances include subsections explaining the breakdown of budget items.

Adjournment

Mayor Pro Tem Hall made a motion to adjourn the meeting. Council Member Egleston seconded the motion, and it carried unanimously.

The meeting adjourned at 7:14 p.m.