



Executive Board Minutes

January 14, 2015

Officers Present	Delegates Present	Delegates Not Present	Centralina Staff
Michael Johnson, Chair Sarah McAulay, Vice-Chair Patsy Kinsey, Secretary	Will Cauthen Warren Chapman Bobby Compton Bill Feather Martha Sue Hall Devin Rhyne Jerry Simpson Jarvis Woodburn <u>Via Phone:</u> Martin Oakes <u>Other Delegates:</u> Joe Pata Liz Poole	Joe Carpenter George Dunlap Lyndell Ingram Gene McIntyre	Jim Prosser Vicki Bott Tonya Frye Blair Israel Katie Kutcher Debi Lee Linda Miller Michelle Nance Sushil Nepal Jason Wager Kelly Weston <u>Guest Presenter:</u> Barry Gullet

Open and Welcome:

Chair Michael Johnson called the meeting to order at 6:31 p.m. The Clerk to the Board noted that a quorum was present. Chair Johnson welcomed Liz Poole, Cabarrus County, and Joe Pata, Matthews, who were in attendance. He also welcomed Martin Oakes, Lincoln County, who was attending the meeting via phone.

Amendments to the Agenda:

Chair Johnson pointed out several changes to the agenda, including the removal of Joel Randolph from the list of Centralina Economic Development Commission appointments and the addition of Greg Edds in Item 2; revised motions for Items 3, 4, and 6 that indicating that the Executive Board is recommending approval of the items by the Board of Delegates; and amended language in the resolution for Item 8 supporting the Catawba-Wateree River Basin Water Supply Master Plan.

Commissioner Jerry Simpson made a motion to approve the Consent Agenda and the amendments. Council Member Martha Sue Hall seconded the motion and it was carried unanimously.

3. Amendment to the Centralina COG Fiscal Year 2015-2016 Annual Operating Budget Ordinance

4. Amendment to the Centralina COG Fiscal Year 2015-2016 Grant Projects Budget Ordinance

Tonya Frye, Chief Financial Officer, gave the staff presentation on Items 3 and 4.

Mayor Bill Feather and Commissioner Jarvis Woodburn entered the meeting at 6:40 p.m.

Chair Johnson noted that CCOG must have a budget in place by April 15, 2015.

Jim Prosser, Executive Director, added that CCOG is waiting to receive amounts from the state and federal government to include in the proposed budget.

Chair Johnson called for separate motions on Items 3 and 4.

Vice Chair Sarah McAulay made a motion to recommend to the Board of Delegates the Fiscal Year 2015-2016 Centralina COG annual operating budget ordinance proposal in the amount of \$5,062,901. Mayor Pro Tem Will Cauthen seconded the motion and it was carried unanimously.

Vice Chair McAulay made a motion to recommend to the Board of Delegates adoption of the Fiscal Year 2015-2016 Centralina COG grant projects budget ordinance in the amount of \$15,515,628. Mayor Pro Tem Cauthen seconded the motion and it was carried unanimously.

5. CCOG Financial Statement Review

Ms. Frye gave the staff presentation on this item.

In response to Vice Chair McAulay's question, Mr. Prosser explained that the state does not require CCOG to maintain a set fund balance level.

In response to Commissioner Woodburn's question, Mr. Prosser stated that CCOG can operate in the red with a fund balance.

In response to Mayor Feather's question, Mr. Prosser explained that the Board of Delegates did not approve a set amount for legal fees for the CabAire lawsuit, but current expenditures for the case are close to \$100,000.

Chair Johnson noted that the Investing in Manufacturing Communities Partnership is one of the best projects CCOG has undertaken. He added that the agency must engage private sector funds.

Mayor Feather made a motion to use an 8% fund balance reserve as a red flag. Council Member Hall seconded the motion. The motion passed on a vote of ten in favor and two opposed. Those voting in opposition to the motion were Commissioner Compton and Council Member Kinsey.

Mayor Feather requested monthly financial reports.

6. Membership Assessment Rate for Fiscal Year 2015-2016

Ms. Frye gave the staff presentation on this item.

Council Member Hall made a motion to recommend to the Board of Delegates to set the assessment rate for Fiscal Year 2015-2016 at \$0.24 per capita with a minimum assessment amount of \$750 per member. Commissioner Woodburn seconded the motion and it was carried unanimously.

7. Legislative Update

Mr. Prosser recognized Michelle Nance, Planning Director, for comments.

Ms. Nance noted that the North Carolina Bar Association (NCBA) has brought forth changes to the state's building statute.

Council Member Hall requested a copy of the changes proposed by the NCBA.

Mr. Prosser continued, noting that the elimination of historic tax credits has affected a number of local communities.

Vice Chair McAulay noted that the North Carolina Metropolitan Mayors Coalition proposed restoring historic tax credits. She added that the tax credits can be used as an economic development tool for rehabilitating areas such as downtown Huntersville.

8. Resolution to Support the Catawba-Wateree River Basin Water Supply Master Plan

Chair Johnson read aloud an email from Commissioner Oakes expressing concerns about the Master Plan. He noted that staff gave presentations on the Plan at the September 10, 2014 Executive Board meeting and the October 8, 2014 Board of Delegates meeting.

Jason Wager, Planning Program Supervisor – Sustainability, gave the staff presentation on this item.

In response to Council Member Hall’s question, Barry Gullet, Catawba-Wateree Water Management Group Chair, noted that Charlotte, Mooresville, Statesville, Belmont, and Mount Holly are among the communities who have approved resolutions supporting the Plan.

Council Member Hall made a motion to approve recommending adoption of the resolution of support for this Plan by the Board of Delegates at its February 11, 2015 meeting. The motion carried on a vote of 11 in favor and one opposed. Commissioner Oakes voted in opposition.

9. Regional Water Strategy Update

Mr. Wager gave the staff presentation on this item.

Council Member Hall requested that staff ask former Commissioner Lindsey Dunevant to remain on the Thought Leaders group. She also requested that staff provide the Board of Delegates with a one-page summary of the Regional Water Resource Planning Project.

Chair Johnson requested a comparison of the Catawba-Wateree Water Supply Master Plan and the Yadkin-Pee Dee plan.

10. Feedback on Quorum Efforts for February Board of Delegates Meeting

Vicki Bott, Grants Development Director, gave the staff presentation on this item.

Secretary Kinsey made a motion resolving a) that members of the Executive Board are urged to commit to prompt RSVP’ing to the CCOG Clerk’s Annual Meeting notice regarding their and their Alternate’s attendance; b) that the Executive Board organize itself by County Areas for a 3-week campaign of personal outreach to non-Executive Board Delegates requesting that those Delegates undertake two commitments: (1) seek to ensure that their jurisdiction is represented at the Annual meeting by either themselves or their Alternate; and (2) provide a prompt RSVP to the CCOG Clerk upon receipt of the Annual Meeting notice for both themselves and their Alternate(s); and c) that the County Area team leaders report results of those efforts to the CCOG Clerk by February 4, 2015. Mayor Pro Tem Cauthen seconded the motion and it was carried unanimously.

11. CCOG Annual Conference Debriefing

Ms. Bott gave the staff presentation on this item.

Secretary Kinsey, Mayor Pro Tem Cauthen, and Commissioner Compton expressed concern about holding the Conference in December, noting the month is a busy time of year.

In response to Commissioner Compton’s question, Ms. Bott noted that the 2014 Conference was able to break even using \$7,000 of Centralina Foundation funds.

Vice Chair McAulay made a motion to hold the 2015 CCOG Conference on the first available date following the Thanksgiving holiday. Commissioner Compton seconded the motion and it was carried unanimously.

12. Set Date for November 2015 Executive Board Meeting

Kelly Weston, Executive Assistant/Clerk to the Board, gave the staff presentation on this item. She explained that because the second Wednesday of November is Veteran's Day and CCOG offices are traditionally closed on that holiday, the Board is being asked to select an alternate date for its November 2015 meeting.

Council Member Hall made a motion to set Tuesday, November 17, 2015 as the date for the Executive Board's November meeting. Commissioner Simpson seconded the motion and it was carried unanimously.

Comments from the Executive Board

There were no comments from the Executive Board.

Comments from the Chair

Chair Johnson noted that there will be a presentation of the final CONNECT product to the region's state legislative delegation. He also asked Board members to ask the Accounts Payable departments in their communities to turn in Freight Study contributions as soon as possible.

Comments from the Executive Director

Mr. Prosser thanked the Board for a good discussion on CCOG's business model. He added that the organization has the products and services to accomplish the Board's purposes with the support of its members.

Adjournment

Seeing that no further business was to be discussed, Chair Johnson adjourned the meeting at 8:46 p.m.

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