



**Executive Board Minutes  
January 11, 2017**

<b>Officers Present</b>	<b>Delegates Present</b>	<b>Delegates Not Present</b>	<b>Centralina Staff</b>
Michael Johnson, Chair Patsy Kinsey, Vice Chair Bill Feather, Treasurer	Bobby Compton Bill Deter Martin Oakes Jarvis Woodburn	Kathy Kitts, Secretary Frank Aikmus George Dunlap Martha Sue Hall Bill Lawhon  Tim Smith Richard Turner John Woods Ronnie Worley	Vicki Bott Mike Manis Linda Miller Jim Prosser Marsha Sutton Suzanne Tungate Kelly Weston  <i><b>Guests</b></i> Sarah McAulay Leslie Mozingo

**Call to Order**

Chairman Michael Johnson, City of Statesville, called the meeting to order.

**Amendments to the Agenda**

Vice Chair Patsy Kinsey, City of Charlotte, made a motion to adopt the agenda. Commissioner Bobby Compton, Town of Mooresville, seconded the motion and it carried unanimously.

**Consent Items**

- 1. Approval of the November 9, 2016 Executive Board Meeting Minutes**
  - 2. Appointment of Deputy Finance Officers**
  - 3. Approval of Designated Depositories**
  - 4. FY16-17 Budget Amendment**
  - 5. Centralina Economic Development Commission Appointments**
- Additional Item: Resolution Authorizing the Disposal of Surplus Property**

Vice Chair Kinsey made a motion to approve the Consent Agenda. Commissioner Compton seconded the motion and it carried unanimously.

In response to Commissioner Compton’s question, Chairman Johnson confirmed that the approval of the Consent Agenda included the additional item, Resolution Authorizing the Disposal of Surplus Property.

## **6. Federal Relations Update**

Leslie Mozingo, Strategics Consulting, presented an overview of her firm's performance report for November through December 2016. She noted that she continues to look for federal funding opportunities in the project areas of Innovation Corridors, Career Headlight, and Regional Freight. She asked the Executive Board to continue encouraging staff and other elected officials in their communities to read the CCOG Grant News emails and to notify Vicki Bott, Grants Development Director, of their community's plans to apply for grants so that applications can be reviewed.

Ms. Bott distributed a sign-up sheet for Executive Board members to indicate their plans to attend upcoming conferences that will provide opportunities for meeting with members of Congress.

Jim Prosser, Executive Director, noted that Ms. Mozingo and Ms. Bott held a successful grants workshop for local communities last fall.

Vice Chair Kinsey made a motion to accept the Strategics Consulting Performance Report for November – December 2016. Commissioner Compton seconded the motion and it carried unanimously.

## **7. FY17-18 Preliminary Budget Report**

Marsha Sutton, Finance Director, presented the proposed operating and grant budgets for FY2017-18. She noted that the amount of the pass-through budget printed in the agenda packet was incorrect and should be \$13,653,000. She added that to calculate a reasonable estimated budget, the proposal is based on final audited numbers, the FY2016-17 adopted budget, and financials from December. More information will be presented at the May Board of Delegates meeting.

In response to Chairman Johnson's question, the difference between the FY2015-16 audited numbers and the FY2016-17 adopted budget was due to conservative projections and anticipated cuts in the Workforce Development budget.

Commissioner Martin Oakes, Lincoln County, requested information on the indirect cost revenue.

Mayor Bill Deter, Town of Weddington, made a motion to recommend to the Board of Delegates the Fiscal Year 2017-2018 Centralina COG annual operating budget proposal in the amount of \$6,221,000 and the annual pass-through budget ordinance proposal in the amount of \$13,653,000 for adoption. Commissioner Jarvis Woodburn, Anson County, seconded the motion and it carried unanimously.

## **8. Approval of Contract with Arthritis Services of Charlotte and Mecklenburg County**

Linda Miller, Aging Director, presented an overview of the partnership between Centralina Area Agency on Aging (CAAA) and Arthritis Services of Charlotte and Mecklenburg County.

In response to Commissioner Oakes' question, Mr. Prosser explained that CCOG may have to cut back on its partnership with Arthritis Services if the agency's revenues do not support the program.

In response to Chairman Johnson's question, Ms. Miller explained that under CAAA's administration, some of Arthritis Services' programs will become Medicare reimbursable.

Commissioner Compton thanked Aging staff for their work and the services the department provides.

Treasurer Bill Feather, Town of Granite Quarry, made a motion authorizing the Executive Director to execute a contract agreement with Arthritis Services for the period of February 1, 2017 through June 30, 2017. Commissioner Compton seconded the motion and it carried unanimously.

## **9. CEDS Update**

Mike Manis, Community and Economic Development Director, presented a report on the 2017 update to the Comprehensive Economic Development Strategy (CEDS).

In response to Commissioner Oakes' question, Mr. Manis explained that a three-year Economic Development Administration planning grant and a match from Centralina Economic Development Commission (CEDC) member dues will fund the Community and Economic Development department's work on the updated CEDS.

Commissioner Woodburn made a motion to endorse the CEDC plan for the 2017-2022 CEDS Five Year Update and commit CCOG Board Members' assistance in communication to their local boards, industries, economic development organizations, and community with survey and engagement activities in support of the eight-month process to a September 30, 2017 completion date. Vice Chair Kinsey seconded the motion and it carried unanimously.

## **10. CCOG Regional Conference Update**

Vice Chair Kinsey reported that Conference registration is now open. The morning keynote speaker will be Peter Kageyama from the Alliance for Innovation. Staff continues to work with the Federal Reserve Bank of Richmond to secure a contract with a luncheon keynote speaker from Brookings. Executive Board members can assist staff with Conference sponsorship by encouraging their jurisdictions to reserve a VIP table or by forwarding sponsor prospect suggestions to staff. Eleven sponsors have committed over \$17,000 in funds for the event.

By consensus, the Executive Board committed to registering for the 2017 CCOG Regional Conference and encouraging the full Board of Delegates, other elected officials, and local government staff to register for the event.

## **11. Nominating Committee Update**

Commissioner Compton reported that the Nominating Committee, comprised of himself, Commissioner Jarvis Woodburn, Anson County, and Mayor Pro Tem Martha Sue Hall, City of Albemarle, held a conference call on Monday, January 2<sup>nd</sup> and selected the following slate of nominees for CCOG officer positions:

Chair: Patsy Kinsey, City of Charlotte  
Vice Chair: Bill Feather, Town of Granite Quarry  
Secretary: Jarvis Woodburn, Anson County  
Treasurer: Bill Deter, Town of Weddington

Chairman Johnson thanked the nominees for their willingness to serve. He also thanked the Nominating Committee members for their work in selecting the slate.

### **Comments from the Executive Board**

There were no comments from the Executive Board.

### **Comments from the Chair**

Chairman Johnson proposed asking member governments to pay one year's worth of membership dues in advance, with the CCOG crediting back the dues to communities over the course of several months.

### **Comments from the Executive Director**

Mr. Prosser asked the Executive Board members to complete a survey for statewide economic development that had been distributed to them via email earlier in the week. He also noted that CCOG

is working with three communities on downtown development and assisting another community with its land use plan. He asked the Executive Board to keep the organization in mind when considering starting projects such as these. He added that CCOG is working with CATS on preliminary steps for regional transit planning.

**Adjournment**

With no further business to be discussed, Chairman Johnson adjourned the meeting at 8:10 p.m.

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