



**Board of Delegates Meeting Minutes
February 10, 2016**

Jurisdiction	Represented By	Jurisdictions Not Represented
Albemarle	Martha Sue Hall	Ansonville
Anson County	Jarvis Woodburn	Cherryville
Badin	Deloris Chambers	China Grove
Belmont	Richard Turner	Cleveland
Bessemer City	Kay McCathen	Dallas
Charlotte	Patsy Kinsey	Davidson
Cornelius	Thurman Ross	Faith
Cramerton	Will Cauthen	Harmony
East Spencer	Phronice Johnson	Hemby Bridge
Gaston County	Joe Carpenter	High Shoals
Gastonia	David Humphries	Indian Trail
Granite Quarry	Mike Brinkley	Iredell County
Huntersville	Sarah McAulay	Kings Mountain
Lincoln County	Martin Oakes	Landis
Marshville	Virginia Morgan	Lincolnton
Matthews	Jeff Miller	Locust
Midland	Kathy Kitts	Lowell
Misenheimer	Jeff Watson	Marvin
Mooresville	Bobby Compton	McAdenville
Morven	Theodore Carr	Mecklenburg County
New London	Dan Phillips	Mineral Springs
Norwood	John Mullis	Mint Hill
Pineville	Christopher McDonough	Monroe
Salisbury	Karen Alexander	Mount Holly
Stallings	Regis Griffin	Mount Pleasant
Stanly County	Bill Lawhon	Oakboro
Statesville	Michael Johnson	Ranlo
Weddington	Bill Deter	Richfield
Wesley Chapel	Paul Kaperonis	Spencer
		Spencer Mountain
		Stanley
		Troutman
		Union County
		Unionville
		Wadesboro
		Waxhaw
		Wingate

Call to Order

Chairman Michael Johnson, City of Statesville, called the meeting to order at 6:32 p.m.

Commissioner Joe Carpenter, Gaston County, gave the invocation.

Chairman Johnson then asked all attendees to stand and introduce themselves.

Amendments to the Agenda

Chairman Johnson noted that Executive Director Jim Prosser would give the presentation on Items 6 and 7 instead of Finance Officer Marsha Sutton.

Mayor Pro Tem Martha Sue Hall, City of Albemarle, made a motion to accept the agenda. The motion was seconded and carried unanimously.

Consent Agenda

1. Approval of the October 14, 2015 Board of Delegates Meeting Minutes

Mayor Pro Tem Hall made a motion to approve the October 14, 2015 Board of Delegates meeting minutes. Secretary Patsy Kinsey, City of Charlotte, seconded the motion and it carried unanimously.

2. Connect NC Bond Presentation

Lindsay Middlesworth, Connect NC Committee Piedmont-Charlotte/Western Regional Field Director presented an overview of the Connect NC Bond campaign. She explained that the \$2 billion bond will be an investment for community colleges, universities, small towns, agriculture and the National Guard. No tax increase is needed to pay for the bond.

Mayor Pro Tem Hall challenged County Delegates to endorse the bond in their counties.

Chairman Johnson asked Ms. Middlesworth to encourage her counterparts at the State to ensure there are bond funds available for smaller rural communities to assess and engineer the scope of their water and sewer needs. He added that Councils of Government would be the perfect vehicle for managing the assessment for their member communities.

Ms. Middlesworth noted that additional money will be added to the Clean Water and Drinking Water State Revolving Funds. The fund has an affordability provision that specifies which communities will be available for funding and excludes larger cities.

3. CCOG Nominating Committee Report and Election of 2016 Officers

Commissioner Jarvis Woodburn, Anson County, gave the Nominating Committee’s report and presented the following slate of candidates:

Chair:	Michael Johnson, City of Statesville
Vice Chair:	Patsy Kinsey, City of Charlotte
Treasurer:	Bill Feather, Town of Granite Quarry
Secretary:	Kathy Kitts, Town of Midland

No nominations were made from the floor.

Mayor Pro Tem Hall made a motion to accept the Nominating Committee’s report and elect the slate of candidates by acclamation. Commissioner Charles Guignard, Town of Huntersville, seconded the motion and it carried unanimously.

4. Installation of New CCOG Officers

Kelly Weston, Clerk to the Board, installed the officers with the exception of Treasurer Feather, who will be installed at a later date.

5. Election by County Caucuses of Municipal Executive Board Members

The municipalities in Anson, Gaston, Mecklenburg, and Union Counties were required to caucus in accordance with the CCOG bylaws.

Chairman Johnson reported the results of the caucus, noting that the municipalities selected the following representatives:

Gaston County Towns:	Richard Turner, City of Belmont
Mecklenburg County Towns:	John Woods, Town of Davidson
Union County Towns	Bill Deter, Town of Weddington

Because only one Anson County municipality was represented at the meeting, the Anson County Towns will caucus at a later date.

6. Proposed CCOG Budget Ordinance for Fiscal Year 2016-2017

Mr. Prosser gave the presentation on the proposed operating budget, explaining that staff salaries and the office facility lease are the major components of the operating costs. He noted that the grants budget reflects funds CCOG receives and distributes to others. Grants included in the operating budget are used for programs such as the Regional Freight Plan. The general budget also reflects contract work completed for member communities. Mr. Prosser added that the State has changed the timeliness with which it provides funding information. As a result, the Board of Delegates is being asked to approve a placeholder budget. Staff will present an updated budget once definitive funding information is available. Because CCOG does not receive state funding for general operations, the organization is working on revenue diversification.

Chairman Johnson opened the public hearing on the budget ordinance. Seeing that no one wished to be heard on the item, he declared the public hearing closed.

In response to Mayor Pro Tem Hall’s question, Mr. Prosser explained that during the current budget year, the Executive Board approved adding \$50,000 to the budget to fund a \$3,500 per month contract with Strategics Consulting, LLC for work in identifying and securing federal funds that will benefit member communities. The Executive Board also approved funding a \$1,000 per month contract with a consultant for private-sector fundraising assistance.

In response to a question from Commissioner Bill Lawhon, Stanly County, Mr. Prosser noted that staff included the consultant contracts under Board and Executive Committee expense because the Board wanted to directly supervise the contracts. He added that the contracts could be placed under another expense appropriation. Mr. Prosser further noted that Board has designated a subcommittee to oversee identifying office space alternatives in anticipation of CCOG’s building lease expiring in May 2018.

Mayor Pro Tem Hall made a motion to approve the Fiscal Year 2016-2017 Centralina COG operating placeholder budget ordinance in the amount of \$5,062,901 and set the membership assessment rate for

Fiscal Year 2016-2017 at \$0.24 per capita with a minimum assessment amount of \$750 per member. Mayor Pro Tem Will Cauthen, Town of Cramerton, seconded the motion.

Mayor Pro Tem Hall noted that the per capita rate has remained the same for a number of years.

The motion carried unanimously.

7. Proposed CCOG Grant Projects Budget Ordinance for Fiscal Year 2016-2017

Mr. Prosser explained that the grant projects budget ordinance includes federal pass-through funds that CCOG receives and distributes locally.

Chairman Johnson opened the public hearing on the grant projects budget ordinance. Seeing that no one wished to be heard on the item, he declared the public hearing closed.

Commissioner Guignard made a motion to approve the Fiscal Year 2016-2017 Centralina COG grant projects placeholder budget ordinance in the amount of \$15,515,628. The motion was seconded and carried unanimously.

8. Board Engagement Activity: Centralina Area Agency on Aging Survey

Debi Lee, Aging Programs Assistant Director, presented an overview of the Centralina Area Agency on Aging (AAA) programs. She highlighted some of the essential services AAA provides, including the Regional Long-term Care Ombudsman Program and the Evidence-Based Health Programs (EBHP). To gather Board input for AAA's Area Plan, Ms. Lee led the Delegates in a clicker exercise in which they ranked Aging-related issues in their communities. Delegates selected transportation as their top issue of concern.

In response to a question from Council Member Paul Kaperonis, Village of Wesley Chapel, Ms. Lee indicated that AAA staff can give presentations in member communities on addressing senior needs. She added that CCOG has interdisciplinary teams of staff that can partner with members and other organizations on Aging-related issues.

9. CCOG 2014-2015 Annual Report

Chairman Johnson reviewed the annual report, explaining that the report is in draft form because CCOG has not received final audit information yet. Staff will forward the final report to the Board at a later date. He pointed out that CCOG received a \$4.7 million Sustainability Planning Grant from the U.S. Department of Housing and Urban Development for the CONNECT Our Future project in 2012. Many of the initiatives outlined in the report are derivatives of the project. He highlighted programs such as the Investing in Manufacturing Community Partnership grant work, the Regional Freight Mobility Plan, community-based housing strategies, NCWorks Career Centers, and EBHP.

Comments from the Board of Delegates

Commissioner Martin Oakes, Lincoln County, asked how many of the Delegates present attended the 2014 and 2015 CCOG Regional Conferences. He noted that the first Conference was a breakeven event financially, while the second Conference lost money. He suggested incorporating a trade show into the next Conference to secure vendors to help fund the event.

Comments from the Chair

Chairman Johnson reported that the NC Rural Center is accepting applications for the 2016 Rural Economic Development Institute, which will be held in March, April, and May. Class participants include local elected officials, members of the faith community, local non-profit leaders, active civic

leaders, state and local government staff, community-engaged rural business owners, and private-sector employees.

He also noted that registration is open for the 2016 NC Tomorrow Summit, sponsored by the NC Association of Regional Councils. The 2016 Summit will be held at the North Raleigh Hilton on April 18-19 and will offer best practices, case studies, and skill-building workshops for community and economic development.

Chairman Johnson congratulated Katie Kutcher, Aging Programs Coordinator, for being selected to teach an elective class to students at UNC Charlotte on Aging programs and services.

Chairman Johnson read a letter from a former participant in the Senior Community Service Employment Program (SCSEP) who expressed her appreciation for SCSEP in helping her secure full-time employment.

Comments from the Executive Director

There were no comments from the Executive Director.

Adjournment

With no further business to be discussed, Chairman Johnson adjourned the meeting at 8:06 p.m.