



**Board of Delegates Meeting Minutes
October 11, 2017**

Jurisdiction	Represented By	Jurisdictions Not Represented
Albemarle	Chris Whitley	Ansonville
Anson County	Jarvis Woodburn	Belmont
Badin	Deloris Chambers	Bessemer City
Cabarrus County	Lynn Shue	Cherryville
Charlotte	Patsy Kinsey	Cleveland
Cornelius	Thurman Ross	Dallas
Cramerton	Will Cauthen	Davidson
East Spencer	Phronice Johnson	Faith
Gaston County	Ronnie Worley	Gastonia
Granite Quarry	Bill Feather	Hemby Bridge
Huntersville	Melinda Bales	Indian Trail
Marshville	Frank Deese	Iredell County
McAdenville	Jay McCosh	Kings Mountain
Misenheimer	Jeffrey Watson	Landis
Mooreville	Bobby Compton	Lincoln County
Norwood	Wes Hartsell	Lincolnton
Pineville	Christopher McDonough	Locust
Salisbury	Karen Alexander	Lowell
Stallings	David Scholl	Marvin
Troutman	Paul Bryant	Matthews
Waxhaw	Fred Burrell	Mecklenburg County
		Midland
		Mineral Springs
		Mint Hill
		Monroe
		Morven
		Mount Holly
		New London
		Oakboro
		Ranlo
		Richfield
		Spencer
		Spencer Mountain
		Stanley
		Stanly County
		Statesville
		Union County
		Wadesboro
		Weddington
		Wesley Chapel
		Wingate

Call to Order

Chair Patsy Kinsey, City of Charlotte, called the meeting to order and asked the attendees to introduce themselves.

Amendments to the Agenda

There were no amendments to the agenda.

Consent Agenda

- 1. Approval of Senior Community Services Employment Program FY2018 Agreement**
- 2. Approval of the August 9, 2017 Board of Delegates Meeting Minutes**

Commissioner Ronnie Worley, Gaston County, made a motion to approve the Consent Agenda. Commissioner Thurman Ross, Town of Cornelius, seconded the motion, and it carried unanimously.

3. Public Hearing on FY2019 NCDOT Grant Application

Katie Kutcher, Aging Programs Coordinator, explained that the public hearing is a mandatory part of the application process for the North Carolina Department of Transportation grant to continue funding for the Mobility Management and Volunteer Transportation Services programs.

Chair Kinsey declared the public hearing open. Hearing no one, Chair Kinsey declared the public hearing closed.

Mayor Frank Deese, Town of Marshville, made a motion to approve the attached resolution, which notes that CCOG will apply for funds, that the Executive Director is authorized to sign the application, and that the Board supports funding the local match. Council Member Christopher McDonough, Town of Pineville, seconded the motion, and it carried unanimously.

4. Ombudsman Program Spotlight Presentation

Linda Miller, Aging Director, noted that the Ombudsman program is the oldest direct service provided by CCOG. She introduced Cindy Englert, Ombudsman Program Coordinator, for a presentation on the program.

Ms. Englert explained that the Ombudsmen are advocates for residents in long-term care facilities in the region's nine counties. The program is mandated by the Older Americans Act to investigate complaints, provide information on long-term care services, provide technical assistance to residential councils, advocate for changes to improve resident quality of life, and represent resident interests before governmental agencies. She noted that the Ombudsmen do not conduct regulatory inspections of facilities or investigate abuse allegations, but work with other agencies that provide these services. She added that the Ombudsmen also provide community education programs and training on aging services and care issues.

5. Comprehensive Economic Development Strategy Report

Mike Manis, Director of Community and Economic Development, presented an overview of the 2017-2022 Comprehensive Economic Development Strategy (CEDS) Five Year Update that was recently submitted to the U.S. Economic Development Administration. He noted that staff is developing presentations that can be used to educate elected officials and economic and community development leaders on how the CEDS can work for them.

Mayor Karen Alexander, City of Salisbury, requested a copy of the presentation.

In response to a question from Council Member Paul Bryant, Town of Troutman, Mr. Manis explained that CCOG staff can assist communities in identifying what tools they currently have and what they need to use the CEDS.

Vice Chair Bill Feather, Town of Granite Quarry, made a motion endorsing CCOG Board support of the 2017-2022 CEDS plan update and facilitating presentation briefings to all CCOG Board of Delegates' member jurisdictions and their local Economic Development Organizations, if existing or applicable. Mayor Alexander seconded the motion, and it carried unanimously.

6. CCOG Conference Update

Kelly Weston, Clerk to the Board, presented an update on planning activities for the 2018 Creative Solutions for Thriving Communities Conference. She noted that online registration will open in November. Staff is identifying options for keynote speakers, including nationally known speakers who have expertise in topics relevant to the region. She further noted that the Executive Board approved a Conference budget of \$51,000 at its September meeting that should have the event breakeven financially. The budget includes a \$35,000 sponsorship goal, which will play a big part in the event's success. She asked the Board to review the list of 2017 sponsors and suggest to staff the names of additional sponsorship prospects for the 2018 Conference.

Mayor Deese made a motion that the Board of Delegates commits to assisting staff with recruiting sponsors as outlined in the sponsorship plan presented. Commissioner Ross seconded the motion, and it carried unanimously.

7. 50th Anniversary Celebration Update

Commissioner Bobby Compton, Town of Mooresville, reported that the 50th Anniversary Advisory Committee and a staff planning committee are working together to plan activities for CCOG's anniversary in 2018. The Advisory Committee and staff will issue a request to communities for photos illustrating regionalism or items of historical significance to the region. The committees have developed a timeline for the celebration year that begins with a kickoff at the February 7, 2018 Board of Delegates annual meeting. Invitees for the meeting will include former CCOG chairs and Executive Directors. Throughout the rest of 2018, CCOG will use other Board meetings and events, its newsletter, and social media to highlight each county and the municipalities within that county, as well as CCOG departments and major projects and initiatives over the years.

Commissioner Compton made a motion that the Delegates commit to attending the February 7, 2018 Board of Delegates Annual Meeting to help ensure the success of the CCOG 50th anniversary celebration kickoff. Mayor Alexander seconded the motion, and it carried unanimously.

8. Executive Director Search Update

Chair Kinsey thanked the Selection Committee for their role in the role in the Executive Director search process. In addition to Chair Kinsey, other members of the committee include Commissioner Ross, Commissioner Martin Oakes of Lincoln County, Mayor Bill Deter of Weddington, Assistant City Manager Kim Eagle of Charlotte, Town Manager Hazen Blodgett of Matthews, and Western Piedmont COG Executive Director Anthony Starr.

Mr. Prosser thanked Venecia White, Human Resources Officer, for designing the selection process. He reported that 15 candidates applied for the position. Jim Youngquist of the Southeast Regional Directors Institute screened the candidates for their technical skills. The Selection Committee selected five candidates that appeared to be the most technically qualified. Clinical psychologist Lisa Sorensen conducted a personality assessment of the five candidates, reviewing their management, teamwork, and personality

styles. The Selection Committee has invited four candidates to interview with the committee, the CCOG directors, and a group of staff on Wednesday, October 18. The Selection Committee will provide a candidate recommendation to the Executive Board, which will vote on the recommendation at its November 8 meeting. The new Executive Director's anticipated start date will be in early January. Mr. Prosser will remain at CCOG until that time.

Comments from the Board of Delegates

There were no comments from the Board of Delegates.

Comments from the Chair

Chair Kinsey noted that this will be Mr. Prosser's last Board of Delegates meeting. She added that it has been a pleasure working with him. She recognized Ms. Miller and Ms. Bott for a presentation.

Ms. Miller and Ms. Bott presented some words of wisdom from Mr. Prosser. They also noted that he is a leader who inspired his staff to believe the organization could become one of the best COGs in the nation and he worked with staff to achieve that vision. They also shared comments from staff describing Mr. Prosser's positive impact on the organization. They presented Mr. Prosser with a Wordle capturing these words and phrases.

Mr. Prosser noted that it has been a distinct honor to work with the Board, adding that he is impressed with the Delegates' drive and ambition for their communities and the region. He also acknowledged staff for their commitment and desire to help local communities, adding that they are ready to assist members with economic, financial, planning, and aging systems.

Comments from the Executive Director

Mr. Prosser thanked Chair Kinsey for being an important inspiration and support to the organization. He noted that she has been active on county, city, regional, and national levels, adding that future generations will appreciate her efforts.

Vice Chair Feather presented Chair Kinsey with books on Charlotte history as a token of appreciation for her leadership and service to the CCOG Board.

Chair Kinsey thanked everyone, adding that it has been a pleasure to serve the organization.

Adjournment

With no further business to be discussed, Chair Kinsey adjourned the meeting at 8:03 p.m.