

Board of Delegates Agenda

Chairwoman Patsy Kinsey will convene a meeting of the **Centralina COG Board of Delegates on Wednesday, May 10, 2017** with a working dinner. She also invites the Delegates to tour the new CCOG office and network with CCOG staff at 6:15 p.m.

Time	Item	Presenter
6:15 p.m.	New CCOG Office Tour and Networking During this time, CCOG staff will be available to provide tours of the new CCOG office and answer questions about the organization’s ongoing work in the region.	CCOG Staff
6:30 p.m. <i>Catawba Room</i>	Dinner Please RSVP to Kelly Weston at kweston@centralina.org or (704) 348-2728 by 5 p.m. on Wednesday, May 3, 2017 so that catering can be arranged.	Kelly Weston
6:45 p.m.	Call to Order	Patsy Kinsey
	Amendments to the Agenda (if any)	Patsy Kinsey
Consent Items: <i>Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board member.</i>		
6:50 p.m. Item 1 <i>Pages 4 - 7</i>	Approval of the February 8, 2017 Board of Delegates Meeting Minutes The minutes of the February 8, 2017 meeting were distributed to all members of the Board of Delegates and should be approved, if correct. Action / Recommendation: <i>I move to approve the February 8, 2017 Board of Delegates meeting minutes.</i>	Patsy Kinsey
Item 2 <i>Pages 9 - 11</i>	FY2016-2017 Operating and Grants Budget Amendments A placeholder budget was adopted by the Board of Delegates on February 8, 2017 as required by CCOG Charter. This initial “placeholder” budget is developed prior to receiving information from various state and federal agencies. This amendment represents changes to reflect Federal and State grant allocations as of April 25, 2017 as well as contracts received and confirmed since the adoption of the budget. We will continue to update the budget as new funds are received from new business contracts or grants from state and federal agencies. The attached amendments are to replace the placeholder budget and the previous amendment(s) with current and up to date funding and expenditures. In general, this budget reflects an improving budget position compared to the same time last year. Action / Recommendation: <i>Approval by the Board of Delegates of the attached budget amendments.</i>	Marsha Sutton
Regular Business Items:		
6:55 p.m. Item 3 15 minutes	Region of Excellence Awards Ceremony CCOG works with our member governments to help grow our region’s economy and jobs, control the cost of government and improve quality of life. CCOG celebrates the region’s outstanding achievements towards these goals through the Annual Region of Excellence Awards. A panel of impartial judges reviewed each submittal and selected award-winning projects in the following categories. Excellence Award winners will be announced at the meeting. 1. Controlling the Cost of Government 2. Growing the Economy 3. Improving Quality of Life 4. Clean Cities	Region of Excellence Judges

Board of Delegates Agenda

Time	Item	Presenter
7:10 p.m. Item 4 10 minutes	Workforce Development Mission Moment The Centralina Workforce Development Board's (CWDB) NEXGEN services prepare the region's next generation of youth and young adults for the workforce. A CWDB NEXGEN customer will share their experience with CWDB NEXGEN Contractor I-CARE, Inc. and the impact it has had on their journey to training and employment in the region.	David Hollars
7:20 p.m. Item 5 15 minutes	Grants Development Spotlight Presentation CCOG's Grants Development Director will present an overview of the organization's work with federal, state, and private grants.	Vicki Bott
7:35 p.m. Item 6 10 minutes <i>Page 14</i>	CCOG Regional Conference Report CCOG Delegates will provide a post-event report on the 2017 CCOG Regional Conference. Action / Recommendation: Receive as information.	CCOG Delegates
7:45 p.m. 5 minutes	Comments from the Board of Delegates	Board Members
7:50 p.m. 5 minutes	Comments from the Chair	Patsy Kinsey
7:55 p.m. 5 minutes	Comments from the Executive Director	Jim Prosser
8:00 p.m.	Adjournment	Patsy Kinsey
<p><i>Centralina Council of Governments complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Council of Governments will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Council of Governments' programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 9815 David Taylor Drive, Charlotte, NC 28262, phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.</i></p>		



Centralina Council of Governments

Item 1



**Board of Delegates Meeting Minutes
February 8, 2017**

Jurisdiction	Represented By	Jurisdictions Not Represented
Albemarle	Martha Sue Hall	Ansonville
Anson County	Jarvis Woodburn	Badin
Belmont	Richard Turner	Bessemer City
Charlotte	Patsy Kinsey	Cherryville
Cornelius	Thurman Ross	Cleveland
Cramerton	Susan Neely	Dallas
East Spencer	Phronice Johnson	Davidson
Iredell County	Gene Houpe	Faith
McAdenville	Jay McCosh	Gaston County
Monroe	Bobby Kilgore	Hemby Bridge
Mooreville	Bobby Compton	Indian Trail
Salisbury	Karen Alexander	Kings Mountain
Statesville	Michael Johnson	Landis
Wesley Chapel	Paul Kaperonis	Lincolnton
Gastonia	Robert Kellogg	Locust
Huntersville	Charles Guignard	Lowell
Lincoln County	Martin Oakes	Mecklenburg County
Weddington	Bill Deter	Midland
Marshville	Frank Deese	Mineral Springs
Marvin	Joe Pollino	Morven
Matthews	Jeff Miller	Mount Holly
Mint Hill	Dale Dalton	New London
Norwood	Wes Hartsell	Oakboro
Pineville	Christopher McDonough	Ranlo
Stallings	David Scholl	Richfield
Stanly County	Bill Lawhon	Spencer
Troutman	Paul Bryant	Spencer Mountain
Granite Quarry	Bill Feather	Stanley
Union County	Frank Aikmus	Wadesboro
		Waxhaw
		Wingate

Call to Order, Welcome, and Declaration of Quorum

Chairman Michael Johnson, City of Statesville, called the meeting to order.

Mayor Pro Tem Martha Sue Hall, City of Albemarle, gave the invocation.

Chairman Johnson asked the meeting attendees to introduce themselves.

Kelly Weston, Clerk to the Board, confirmed that a quorum was present.

Amendments to the Agenda

There were no amendments to the agenda.

Mayor Pro Tem Hall made a motion to approve the agenda as presented. Commissioner Charles Guignard, Town of Huntersville, seconded the motion and it carried unanimously.

Consent Agenda

Chairman Johnson read the following consent agenda items:

1. **Approval of the October 12, 2016 Board of Delegates Meeting Minutes**
2. **Audit Firm Selection**

Mayor Pro Tem Hall made a motion to approve the consent agenda. Vice Chair Patsy Kinsey, City of Charlotte, seconded the motion and it carried unanimously.

3. CCOG Nominating Committee Report and Election of 2017 Officers

Commissioner Bobby Compton, Town of Mooresville, read the 2017 Slate of Officers as follows:

Chair	Patsy Kinsey, City of Charlotte
Vice Chair	Bill Feather, Town of Granite Quarry
Secretary	Jarvis Woodburn, Anson County
Treasurer	Bill Deter, Town of Weddington

Commissioner Compton opened the floor for nominations. Hearing none, he closed the nominations.

Commissioner Susan Neely, Town of Cramerton, made a motion to accept the report of the Nominating Committee and elect the slate of candidates by acclamation. Commissioner Frank Aikmus, Union County, seconded the motion and it carried unanimously.

4. Installation of New CCOG Officers

Ms. Weston administered the oath of office to the newly elected officers.

5. Election by County Caucuses of Municipal Executive Board Members

In accordance with the CCOG bylaws, the municipalities of Anson, Gaston, Mecklenburg, and Stanly Counties were required to caucus to select a representative to serve on the Executive Board.

Delegates from these county areas gathered to discuss their selections during the meeting.

Chairman Johnson reported the results of the caucuses:

Gaston County Towns:	Jay McCosh, Town of McAdenville
Mecklenburg County Towns:	Thurman Ross, Town of Cornelius

The Delegates representing the Stanly County municipalities chose to defer their caucus until February 28th. There were no Delegates from the Anson County municipalities present, so those members will caucus at a later date.

6. Proposed CCOG Budget Ordinance for Fiscal Year 2017-2018

Vice Chair-Elect Feather presented an overview of the proposed budget ordinance for Fiscal Year 2017-2018. He noted that the proposal is a placeholder because CCOG has not received any funding estimates from state and federal agencies for the upcoming fiscal year. The organization continues to experience a reduction in federal allocations for Aging and Workforce funding, two major funding areas in intergovernmental revenue. Planning and Community and Economic Development continue to reflect a gradual increase in contracts with member governments.

Vice-Chair-Elect Feather opened the public hearing on the proposed budget ordinance. Hearing no one, he closed the public hearing.

Mayor Pro Tem Hall made a motion to approve the Fiscal Year 2017-2018 Centralina COG operating placeholder budget ordinance in the amount of \$6,221,000, the Pass Through Placeholder Budget Ordinance in the amount of \$13,653,000 and set the assessment rate for Fiscal Year 2017-2018 at \$0.24 per capita with a minimum assessment amount of \$750 per member. Commissioner Guignard seconded the motion and it carried unanimously.

7. CEDS Kick-Off

Mike Manis, Community and Economic Development Director, presented an overview of the five-year update to the Comprehensive Economic Development Strategy (CEDS). He noted that the update process includes a survey intended to gather insights from anyone who lives or works in the Centralina region.

Mayor Pro Tem Hall suggested sharing the survey link via social media.

Commissioner Aikmus made a motion to endorse the Centralina Economic Development Commission plan for the 2017-2022 CEDS Five-Year Update and commit CCOG Board Members' assistance in communication to their local boards, industries, economic development organizations, and community with survey and engagement activities in support of the eight-month process to a September 30, 2017 completion date. The motion was seconded and carried unanimously.

8. CCOG 2015-2016 Annual Report

Chairman Johnson presented highlights from CCOG's 2015-2016 annual report. He acknowledged Venecia White, Human Resources Officer, for her work in preparing the report.

9. CCOG Regional Conference Update

Commissioner Compton reported that online conference registration is now open, with early registration ending on March 20th. Staff has received a commitment from Peter Kageyama of the Alliance for Innovation, who will give the morning keynote address. Staff continues to work with the Federal Reserve Bank of Richmond to secure a contract with a speaker from the Brookings Institute who will give the luncheon keynote address. Board members can assist conference sponsorship efforts by encouraging their jurisdictions to reserve a VIP table for \$2,000 or by providing staff with suggestions for sponsorship prospects. Fifteen sponsors who have committed a total of \$26,000.

10. CCOG Building Update

Mr. Prosser noted that CCOG moved into its new location at 9815 David Taylor Drive in the University Research Park area on January 27th. CCOG will be able to hold meetings such as the Board of Delegates meeting in the new space.

Comments from the Board of Delegates

Chair-elect Kinsey presented Chairman Johnson with a blown glass ornament in appreciation of his leadership and service to the CCOG Board.

Comments from the Chair

Chairman Johnson reported that the Centralina Workforce Development Board was among the winners of the 2016 Davey Awards for its interactive partner map housed on its recently revamped website.

He also reported that the North Carolina Chamber Foundation presented Iredell County Board of Commissioners Chairman James Mallory with the NC Works Certified Work Ready Community certificate on January 26th.

He noted that members of the American Planning Association selected the March 2016 edition of Planning Magazine as the best issue of the year. This edition featured articles on the CONNECT Our Future project.

Chairman Johnson also reported that Centralina has received \$50,000 from the American Planning Association and the Centers for Disease Control and Prevention to continue its work on building healthy communities.

He further noted that the Town of Troutman recently expressed kudos to Emily Parker, Senior Planner, for her work with a public engagement project in the town.

Chairman Johnson also noted that the strength of CCOG’s members is as a region and not necessarily as individual communities. He thanked Chair-elect Kinsey, Mayor Pro Tem Hall, Mayor Jennifer Roberts of Charlotte, and others who participated in the CONNECT process. He added that he looks forward to working with this organization for years to come.

Comments from the Executive Director

Mr. Prosser recognized Michelle Nance, Planning Director, who noted that CCOG is coordinating with the Metropolitan Transportation Commission (MTC), comprised of mayors from Mecklenburg and adjoining counties, to hold discussions with local communities about values, interests, and concerns related to regional transit. At the end of the year, CCOG and MTC will host a transportation summit to unveil the findings.

Mr. Prosser added that this dialog will involve local, state, and federal elected officials.

He thanked Chairman Johnson for his leadership and expressed appreciation to all of the Delegates for the direction they provide to CCOG.

Adjournment

With no further business to be discussed, Chairman Johnson adjourned the meeting.



Centralina Council of Governments

Item 2



Board Agenda Item Cover Sheet

Board Meeting Date:	May 10, 2017	Agenda Item Type:	Consent:	X	Regular:	
Submitting Person:	Marsha Sutton	Presentation Time (est.):	5 minutes			
Presenter at meeting:	Marsha Sutton	Phone Number/Ext:	2716			
		Email:	msutton@centralina.org			
Alternate Contact Person:	Jim Prosser	Phone Number/Ext:	2703			
		Email:	jprosser@centralina.org			
Submitting Department:	Finance	Department Head Approval:				
Board Expectation: <i>(required action or responsibility expected from Board members)</i>						
The required action from the Board of Delegates is approval of the budget amendments for the operating and grant budgets.						
Description of Agenda Item:						
As required by general statute, attached is an updated budget amendment for FY16-17 operating and grant budgets.						
Background & Basis of Recommendations:						
A placeholder budget was adopted by the Board of Delegates on February 8, 2017 as required by CCOG Charter. This initial “placeholder” budget is developed prior to receiving information from various state and federal agencies. This amendment represents changes to reflect Federal and State grant allocations as of April 25, 2017 as well as contracts received and confirmed since the adoption of the budget. We will continue to update the budget as new funds are received from new business contracts or grants from state and federal agencies. The attached amendments are to replace the placeholder budget and the previous amendment(s) with current and up to date fundings and expenditures. In general, this budget reflects an improving budget position compared to the same time last year.						
Action / Recommendation:						
Approval by the Board of Delegates of the attached budget amendments.						
Time Sensitivity (none or explain):						
Budget Impact (if applicable):	As indicated on attachments.					
List of Attachments (if any):	Operating and Grants Budget Amendments					

Fiscal Year 2016 - 2017 Annual Operating Budget Amendment

ANTICIPATED REVENUES	FY2016-2017 Adopted Budget	FY2016-2017 Budget As of 12.15.2016	FY2016-2017 Budget As of 4.25.2017	
Program Revenues				
Restricted Intergovernmental Revenue	3,589,535	4,143,364	4,251,184	Additional Federal funds received mostly Workforce related
Technical Assistance Projects	421,943	560,234	658,989	New Budgets, Meck Co. Health Dept HIA, Gaston Cnty Assmt, Iredell Pay Study,
Contracts and fees	19,947	18,000	18,000	
Other Program Revenue	252,224	497,004	569,193	New programs Planners4Health, Allied Health Dues mostly
Transfers In/(Out)	-	10,000	10,000	
Fund Balance Appropriated	-	38,179	48,229	Additional funds appropriated for Allied Health
Total Program Revenue	<u>4,283,649</u>	<u>5,266,781</u>	<u>5,555,595</u>	
Other Revenues				
Member Dues Support	726,252	767,272	767,272	
Interest and Other Revenue	53,000	182,932	318,612	Additional budget for Centralina Foundation
Total Other Revenues	<u>779,252</u>	<u>950,204</u>	<u>1,085,884</u>	
TOTAL ANTICIPATED REVENUES	<u>5,062,901</u>	<u>6,216,985</u>	<u>6,641,479</u>	
EXPENSE APPROPRIATIONS				
Board and Executive Committee	232,123	123,100	123,100	
Management and Business Operations	1,477,238	1,773,791	1,866,673	Additional budgets for Centralina Foundation
Information Technology Division	219,456	100,050	100,050	
Community and Economic Development	590,349	770,499	784,260	Additional programing budget
Planning Department	911,341	1,715,512	1,880,383	Additional TA grants and other program budgets
Area Agency on Aging	1,968,303	2,609,298	2,666,743	MIPPA Budget came in very late Feb/March
Workforce Development	1,455,349	993,704	1,046,971	Additional budgets for Layoff aversion program, Career Pathway Training, Allied Health
Indirect Costs Representation	(1,791,258)	(1,868,969)	(1,826,701)	Affected by changes in budgeted programs
TOTAL EXPENSE APPROPRIATIONS	<u>5,062,901</u>	<u>6,216,985</u>	<u>6,641,479</u>	
	-	-	-	

Fiscal Year 2016-2017 Grant Projects Budget Amendment

<u>Program</u>	FY2016-2017 One Year Adopted Budget	12.15.2016 FY2016-2017 One Year Current Authorization	4.25.2017 FY2016-2017 One Year Current Authorization	
Workforce Development				
Adult Services Program Year 2014-16	-	-	-	
Dislocated Worker and Incumbent Program Year 2014-16	-	-	50,000	New Funds authorized from an old program for Wayne Brother, layoff aversion
Youth Services Program Year 2014-16	-	-	-	
Adult Services Program Year 2015-17	-	-	-	
Dislocated Worker and Incumbent Program Year 2015-17	-	-	-	
Youth Services Program Year 2015-17	-	-	-	
Adult Services Program Year 2016-18	1,506,714	1,806,579	1,978,968	Funds authorized to move from dislocated workers plus a small new authorization
Dislocated Worker and Incumbent Program Year 2016-18	1,667,991	772,615	601,266	Funds moved to adult services
Youth Services Program Year 2016-18	1,403,267	1,273,842	1,273,842	
Adult Services Program Year 2017-19	-	-	-	
Dislocated Worker and Incumbent Program Year 2017-19	-	-	-	
Youth Services Program Year 2017-19	-	-	-	
Dislocated Worker Emergency Grant	-	-	130,000	New Funds for Career Pathway Training in Advanced Manufacturing
	<u>4,577,972</u>	<u>3,853,036</u>	<u>4,034,076</u>	
	FY2016-2017 One Year Adopted Budget	12.15.2016 FY2016-2017 One Year Current Authorization dated 9/19/2016	4.25.2017 FY2016-2017 One Year Current Authorization dated 9/19/2016	
Area Agency on Aging				
HCC Block Grant	8,556,735	8,731,733	8,731,733	
USDA Supplement	700,000	465,000	465,000	(2)
Title III-B Legal	76,730	67,580	67,580	
Family Caregiver	550,968	465,000	465,000	
Disease Prevention/Health Promotion	45,000	42,900	42,900	
State Senior Center General Purpose	50,000	126,905	126,905	
Title V	938,223	-	-	(1)
Heat Fan Relief	20,000	20,000	14,363	Funds authorized were less than expected
	<u>10,937,656</u>	<u>9,919,118</u>	<u>9,913,481</u>	
Total Grant Projects Budgets	<u>15,515,628</u>	<u>13,772,154</u>	<u>13,947,557</u>	

(1) This Title V Program was lost in the previous year. The Cabarrus County program was moved to the SSAI program in the operating program. Rowan and Iredell Counties either found another provider or provided the service themselves.

(2) This program does not have a lump sum authorization currently. It is authorized at .75 per meal. Current Authorization is an estimate.



Centralina Council of Governments

No attachments for Items 3, 4, and 5.

Presentations to be made at Board of Delegates Meeting.



Centralina Council of Governments

Item 6



Board Agenda Item Cover Sheet

Board Meeting Date:	May 10, 2017	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Kelly Weston	Presentation Time (est.):	10 minutes			
Presenter at meeting:	CCOG Delegates	Phone Number/Ext:				
		Email:				
Alternate Contact Person:	Kelly Weston	Phone Number/Ext:	704-248-2728			
		Email:	kweston@centralina.org			
Submitting Department:	General Government	Department Head Approval:	Jim Prosser			
Board Expectation: <i>(required action or responsibility expected from Board members)</i>						
The Board of Delegates will receive a brief report on the 2017 CCOG Regional Conference.						
Description of Agenda Item:						
CCOG Delegates will provide a post-event report on the 2017 CCOG Regional Conference.						
Background & Basis of Recommendations:						
The CCOG Regional Conference, “Creative Solutions for Thriving Communities,” is designed to provide elected officials and local government staff with practical tools and solutions to address their communities’ biggest challenges. On April 6, 2017, CCOG held the third annual Conference in Mooresville, NC with a program that focused on building strong, resilient communities. The event featured nationally recognized speakers and presented best practices and resources for growing jobs and the economy, transportation choices, livable communities for all ages, efficient governance, and data technology.						
Action / Recommendation:						
Receive as information.						
Time Sensitivity (none or explain):	None.					
Budget Impact (if applicable):	The 2017 Conference exceeded its goal of financially breaking even.					
List of Attachments (if any):	None.					