Executive Board Minutes

September 11, 2013

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<th>Officers Present</th>
<th>Delegates Present</th>
<th>Delegates Present by Call-in</th>
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<th>Centralina Staff</th>
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<td>Michael Johnson</td>
<td>Lindsey Dunevant</td>
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<td>Barbie Blackwell</td>
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1. **Call to Order** – Vice Chairman Michael Johnson called the meeting to order at 6:30 p.m. The Clerk verified and confirmed a quorum was present.

2. **Amendments to the Agenda** – There was one amendment to the agenda.

   - Approval of CCOG to apply to the Centers for Medicare and Medicaid Services ("CMS").

3. **Consent Agenda** – Upon a motion of Commissioner Jerry Simpson, seconded by Councilperson Patsy Kinsey and unanimously carried, the Executive Board approved all items on the consent agenda.

   1. Minutes from June 12, 2013.
   2. Report of Service Agreements.

4. **An amendment to the Centralina COG’s FY 2012-13 Annual Operating Budget Ordinance** –
   Upon a motion made by Commissioner Lindsey Dunevant, seconded by Councilperson Kinsey and unanimously carried, the Executive Board approved the amendment of Centralina COG’s FY 2012-13 Annual Operating Budget Ordinance in the amount of **$1,159,985** to adjust revenues and expenditures in the amount of **$8,356,015**.

5. **An amendment to the Centralina COG’s FY 2012-13 Grant Projects Budget Ordinance** –
   Upon a motion made by Commissioner Dunevant, seconded by Commissioner Simpson and unanimously carried, the Executive Board approved the amendment of Centralina COG’s FY 2012-13 Grant Projects Budget to include **$1,372,646** of additional federal revenue and related expenditures increasing the total budgeted revenues and expenditures to **$18,459,411**.

6. **CONNECT Update** – Sushil Nepal, CONNECT Project Manager, provided an update on the RealityCheck2050 event. Project Manager Nepal thanked the Executive Board for their active participation in the success of the event. Overall, there were 299 attendees representing all of the 14
counties and 111 volunteers participating in the event. The event was reported as the largest RealityCheck event to date.

Project Manager Nepal explained the next steps for CONNECT, which would be compiling the information from the Phase I Public Engagement and RealityCheck2050 events and reporting back to the counties through a series of Community Growth workshops scheduled for September. Board Member Dunevant stated that the Board should be consulted regarding setting dates for these Workshops.

7. **Centralina Strategic Planning Update** – Gayla Woody, Aging Director, gave a brief update on Goal 4 of the CCOG’s Strategic Planning. Aging Director Woody reported that there are four basic strategies identified by the Executive Board.

1. CCOG’s Funding Team identified five priority projects for the financial capacity goal.
2. CCOG has completed its Personnel Performance review using the Neogov Program identified for the Human Resources goal.
3. CCOG is focusing on the Organizational Capacity goal. A Cultural Development Team has been meeting monthly discussing values and action strategies.
4. CCOG purchased a new accounting software as identified in the Operations Capacity goal. Staff is testing the software for possible implementation by July 1, 2013.
5. Communication is CCOG’s main priority. The Board Communications Committee and CCOG’s Communications Team are working on strategies.

Executive Director Jim Prosser noted that the CONNECT report updates Goal 3, Commissioner Simpson would update Goal 1 and the NC Legislative update would serve to update Goal 2.

8. **Board Communications Committee & CCOG Communications Team Update** – Commissioner Jerry Simpson, Chairman of the Board Communications Committee, gave a brief update from the Board Communications Committee and CCOG Communications Team meeting on June 12 from 4-6 p.m.

Commissioner Simpson reported it was an excellent meeting with good representation from board members, CCOG staff and Jill Schultz, CCOG’s Communication Consultant. The group discussed that the next phase of communication planning would be designed to communicate and demonstrate CCOG’s services in the communities, in response to the needs identified by local government members in the region.

9. **NC Legislative Impact Update** – Centralina COG Directors gave a brief update on the emerging legislation on the state and federal levels that may potentially impact the North Carolina region. The following CCOG Directors handed out and discussed the attached emerging legislations issues for:

1. Planning Department – Michelle Nance, Planning Director
2. The Area Agency on Aging – Gayla Wood, Aging Director
3. State Community Development Block Grant – Mike Manis, Director of Community and Economic Development

Board members requested that staff provide follow up information including names of legislators that would be on Conference Committees.

10. **Comments from the Executive Board** – Mayor Pro Tem Michael Johnson requested a summary of the CONNECT workgroups, meeting dates and a percentage of work they have completed. Mayor
Pro Tem Johnson also requested an outline of transportation/mobility and water related resources and how they would be integrated into the growth model.

11. **Comments from the Chairperson** – Chairperson Hall thanked board members that attended and participated in the RealityCheck2050 event.

   Chairperson Hall expressed her disappointment that Albermarle had been omitted from the maps at RealityCheck2050.

   Chairperson Hall thanked CCOG staff for continuing to prepare interesting activities that would engage board members during the Executive Board meetings.

   Chairperson Hall reminded board members that a Nomination Committee needs to be formed and to think about who they would like to elect to serve as representatives on that Committee.

   Chairperson Hall also reminded board members that the Executive Board will meet prior to the Board of Delegates meeting on August 14, 2013 from 4-6 p.m.

12. **Comments from the Executive Director** – Executive Director Prosser gave a brief update on the Cab-Aire issue. CCOG is hopeful that mediation will help resolve the issue with Cab-Aire.

13. **Adjournment** – With no further business, the Chairperson adjourned the meeting at 8:20 p.m.