Minutes
Meeting of the Executive Committee
June 16, 2004
Cajun Queen Restaurant
Charlotte, NC

Officers Present
Leda Belk, Chairman
Blake Hildreth, Treasurer

Centralina Staff
Al Sharp
Hilda Keeney
Tonya Frye

Delegates Present
Steve Garris
Allen Small
Tom Keigher
Bob Austell
Mitch Abraham
Tom Anderson
Brian Sisson
Roy Patterson
Tony Dennis
Deloris Chambers
Hughie Sexton
Denise Whitley

Others Present
Gayla Woody
Venecia Rock
Rebecca Yarbrough
Bob Henderson
Bill McNair

1. Approval of Executive Committee Minutes of the February 11, 2004 Meeting

Tom Keigher moved to approve the Executive Committee minutes of the March 10, 2004 meeting as mailed. Seconded by Roy Patterson. Passed.

2. Report of Service Agreements

The agenda contained a list of agreements entered into with member governments since February 27, 2004. Under these agreements, staff will provide contract assistance to the member government. This was information only. No action was required.

3. Health Insurance

The NC League of Municipalities informed Centralina that the rates for pre-65 retirees will be set higher than the active employee rates due to higher claims experience compared to all other groups of members covered under the Municipal Insurance Trust. Centralina’s policy is to provide employees who retire under the NC Local Government Employees’ Retirement System (whose last five years of governmental employment prior to retirement were at Centralina) with group hospitalization on the same basis as if they were still employed, provided retired employees are permitted by the insurance company to continue receiving coverage at the group rate. (This is available until the retiree is eligible for Medicare coverage.) The health insurance rate per employee per month effective July 1, 2004 for Centralina is $433. The rate per retiree is $476. The current year’s rate for both groups is $399.50. Centralina would like to continue to make available the group hospitalization but at the same rate as if they were employed. The retiree should assume any differences in rates between the employee rate and the retiree rate.

Roy Patterson made a motion to provide group hospitalization to retirees at the rate of active employees as provided by NC League of Municipalities as our health insurance provider. Seconded by Brian Sisson. Passed.
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4. Amendment to Centralina Personnel Manual

With item 3 (above) being approved by the Executive Committee, an amendment to Centralina’s Personnel Manual (Section III-C paragraph 4, first sentence) would need to be revised to reflect this change.

Brian Sisson made a motion to amend Centralina’s Personnel Manual (Section III-C paragraph 4, first sentence) to read: For employees who retire under the N.C. Local Government Employees' Retirement System and whose employment prior to retirement was at Centralina, Centralina will continue to make available group hospitalization to those employees at the active employee rate as defined by NC League of Municipalities on the basis of previous years of service at Centralina (as defined in the chart below) and permitted by the insurance company to continue receiving coverage at the group rate.

<table>
<thead>
<tr>
<th>Previous Years of Service</th>
<th>Percentage of Premium Provided by Centralina</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 – 10</td>
<td>20%</td>
</tr>
<tr>
<td>11 - 15</td>
<td>40%</td>
</tr>
<tr>
<td>16 - 20</td>
<td>60%</td>
</tr>
<tr>
<td>21 - 24</td>
<td>80%</td>
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<tr>
<td>25+</td>
<td>100%</td>
</tr>
</tbody>
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Seconded by Blake Hildreth. Passed.

5. FY 2003-2004 Budget Amendment

Blake Hildreth made a motion to approve the budget amendments in the FY 2003-04 operating budget as follows:

1. Increase the Workforce Development Budget by $507,377 – Workforce Development has finalized its grant awards for the program years 2002 and 2003. This has resulted in a $507,377 increase in the budget for the various services provided by this division. Management initially classified some funding for Workforce Development as state grants and contractual revenue. Management is reclassifying all revenue to federal grant revenue, as this is the source of the Workforce Development grants.

2. Increase the Area Agency on Aging budget by $18,131 – The Area Agency on Aging has revised its budget to ensure full utilization of its award in the most effective way. This resulted in a $18,131 increase in the budget.

3. Reduce the Clean Cities Grant by $16,481 – Based on anticipated expenditures, management has reduced the 2004 Clean Cities Grant expenditures by $16,481 to $34,746. This leaves approximately $43,000 in the grant for expenditures in FY2004-2005 when the designation event will be a major commitment and in FY2005-2006 for implementation.

4. Increase the budget by $56,422 for Economic Development Administration Grant – Centralina was awarded a grant from the Economic Development Administration for $100,000 and raised $100,000 in matching funds. Centralina expects to spend approximately $56,422 in this fiscal year.

5. Decrease the budget by $6,900 for the Foundation for the Carolinas Grant – Based on anticipated expenditures, management has reduced The Foundation for the Carolinas Grant expenditures in FY2003-2004 by $6,900 to $23,100. This leaves approximately $17,000 in the grant for expenditures in FY2004-2005 and before December 2004.
6. Increase the budget by a net of $7,884 for SEQL and RPO Grants - Management has revised the budgets for various grants based on expected expenditures:
   a. Sustainable Environment for Quality of Life (SEQL) FY 2003 Grant – Decrease by $15,288.
   b. SEQL FY 2004 Grant - Increase of $13,433.
   c. Rocky River Rural Planning Organization (RPO) Grant – Decrease by $888.
   d. Lake Norman RPO Grant – Increase by $10,627
7. Management has reclassified some expenditures between divisions to more accurately reflect anticipated expenditures.
8. The budget has increased by a net amount of $466,097 to account for the budget amendments.

Seconded by Tom Keigher. Passed.

6. **FY 2003-2004 Grants Project Budget**

The Area Agency on Aging and Workforce Development divisions have been granted additional awards to administer their programs through various service providers.

Tom Keigher made a motion to approve the Grants Project Budget amendments in the net amount of $3,809,381 to increase the grant budget to $16,311,970. Seconded by Hughie Sexton. Passed

7. **OPTIONS: A Consumer's Guide to Housing and Long Term Care**

The OPTIONS guides have been updated recently for all nine counties in the region. Brochures about the guide and how they may be obtained were included with the agenda packet.

8. **Aging Area Plan for 2004 – 2008**

The Area Agency on Aging is required to complete a four-year plan outlining our initiatives over the next four years. The plan requires the “responsible agency board” to approve the plan. Gayla Woody presented the Aging Area Plan.

Tom Keigher made a motion to approve the 2004-2008 Area Agency on Aging Plan. Seconded by Brian Sisson. Passed.

9. **Resolution In Support Of Aging Services**

NC General Assembly has reduced funding for older adult services and support for the Area Agency on Aging each year since 2001. The resolution asked for support from Senators and Representatives to reinstate support of these services at the 2001 level (see attached).

Deloris Chambers made a motion to submit this resolution seeking support of funding for Aging Services as critical for our region’s older citizens and their families. Seconded by Roy Patterson. Passed.

10. **Regional Air Quality Action Recommendations**

All but two counties in the Centralina region were designated all or part non-attainment for the eight-hour ozone standard on April 15, 2004. On April 16, Centralina hosted a meeting of jurisdictions in the non-attainment area to discuss the ramifications and issues involved, as well as to discuss actions that could move the region toward attainment.
The Regional Initiatives Committee met prior to the Executive Committee meeting and Hughie Sexton presented the Committee’s report. The Committee did not request action from the Executive Committee. The purpose is to ensure the Executive Committee membership is aware of what is taking place regarding planning for regional action.

11. **Mountain Island Lake Memorandum of Understanding (MOU)**

At a workshop held in March under the leadership of Mecklenburg County, a number of jurisdictions and entities with an interest in the preservation of Mountain Island Lake as a source of drinking water joined together to initiate “group action” to maintain this resource. Over the past three months, a working group including Centralina drafted a MOU on issues related to the Lake. The MOU was included in the agenda packets.

Brian Sisson made a motion to adopt the MOU and authorize the Executive Director to sign on behalf of Centralina. Seconded by Tom Keigher. Passed.

12. **Update of Service Agreements & Contracts**

Mr. Sharp reported:
- Lake Norman Marine Commission will not be renewing their contract with Centralina;
- Certified Development Corporation will no longer be associated with Centralina; and
- NC 73 Corridor Study had been adopted by all but two jurisdictions to date.

13. **Other Business**

The Executive Committee had requested that the organization re-bid the audit services for FY 2004-2005 to supervise the request of services and selection with assistance from Centralina staff. Chairman Belk asked Treasurer Hildreth to chair the ad hoc and appoint two additional members to serve with him. Deloris Chambers volunteered. Mr. Hildreth will recruit one additional member.

Chairman Belk reported Vice Chairman Al Black (Wesley Chapel) and Secretary Mike Brown (Harrisburg) had resigned from their respective Town council. The Committee unanimously approved Allen Small (Concord) as Vice Chairman and Bob Austell (Cherryville) as Secretary.

14. **Comments from the Executive Director**

15. **Adjournment**

Being no further business, the meeting was adjourned at 9 pm.

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Secretary
RESOLUTION OF SUPPORT OF AGING FUNDING
AND HOUSE BILL 1408 AND SENATE BILL 1153

WHEREAS, the General Assembly cut state funding for senior services and programs by $1 million in the 2003-2005 Biennial Budget from the Home and Community Care Block Grant Program; and

WHEREAS, the General Assembly cut state funding for senior centers and increased the match to 25% resulting in a current net loss of $281,000 since 2001; and

WHEREAS, the General Assembly cut state funding for Area Agency on Aging Support by 22% in the 2001 Legislative Session; and

WHEREAS, the number of sixty-five plus older adults in North Carolina will increase from 12.0% in the year 2000 and is expected to represent 17.9% of North Carolina’s population by the year 2030; and

WHEREAS, the waiting lists to receive Home and Community Care Block Grant services continue to escalate with some counties reporting in excess of 400 people seeking services; and

WHEREAS, the Ombudsman Program currently is underfunded based on the national recommendation of 1 Ombudsman per 2000 beds. North Carolina has 23.2 full time equivalent Ombudsman which equates to 1 Ombudsman per 3,980 beds.

WHEREAS, funding is greatly needed to continue to receive the full allocation of federal funds available through the Older Americans Act; and

WHEREAS, House Bill 1408 and Senate Bill 1153 have been introduced in the 2004 Short Session of the General Assembly to restore the funding of $1 million to the Home and Community Care Block Grant, and

WHEREAS, House Bill 1396 and Senate Bill 1147 have been introduced in the 2004 Short Session of the General Assembly to restore $281,000 to NC Senior Centers for Outreach and Development.

NOW, THEREFORE, BE IT RESOLVED by the Centralina Council of Governments Board of Directors at their regular meeting held on June 9, 2004, that this resolution of support be sent to Governor Easley, North Carolina House and Senate Leadership, and our state legislators representing the nine county region requesting their support and affirmatively vote to at a minimum, maintain current funding for aging services and restore the $1 million in funding to the Home and Community Care Block Grant Program.

Chairman

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Chairman