

Board of Delegates Agenda

Wednesday, December 14, 2011
6:15 to 8:30 p.m.
Hilton Charlotte University Place
8629 JM Keynes Drive
Charlotte, NC 28262

The Chairperson, Martha Sue Hall, has called a meeting of the Centralina Board of Delegates for Wednesday, December 14, 2011. Join in on the table discussions with CCOG's Staff at the Open House and Reception that will begin at 6:15p.m., followed by dinner at 7:00 p.m. and the call to order at 7:30 p.m.

Time	Item	Presenter	
6:15 p.m. <i>Networking with CCOG Staff and preview their display tables</i>	CCOG's Open House and Reception is sponsored by Duke Energy Carolinas: <i>In the Lakeshore Ballroom</i>	Barbie Blackwell	
	HUD Sustainable Communities Regional Planning Grant <ul style="list-style-type: none"> • <i>Overview Powerpoint presentation</i> 		
	Centralina Mobility Management Plan <ul style="list-style-type: none"> • <i>Informational Display</i> 		
7:00 p.m.	Dinner: <i>Please RSVP to Barbie Blackwell at (704) 348-2728 or bblackwell@centralina.org by December 6, 2011 so that catering can be arranged.</i>	Barbie Blackwell	
7:30 p.m.	Call to Order, Welcome & Declaration of Quorum	Martha Sue Hall	
7:35 p.m.	Amendments to the Agenda (if any)	Martha Sue Hall	
7:40 p.m.	<i>Recognition of Bill McNair for his 44 years of service as Centralina COG's Legal Counsel.</i>	Martha Sue Hall	
7:50 p.m.	<i>Recognition of Bill Duston for his 27 years of service as Planning Director for Centralina COG.</i>	Martha Sue Hall	
Consent Items: <i>Consent agenda items may be considered in one motion and without discussion except for those items removed by a Board member.</i>			
<i>Attachment #1</i>	Approval of the Board of Delegates Minutes from the August 10, 2011 meeting: <i>The minutes of the August 10, 2011 have been sent to all members of the Board of Delegates and should be approved if correct.</i> ACTION REQUESTED: <i>I move to approve the August 10, 2011 Board of Delegates meeting minutes.</i>	Martha Sue Hall	
<i>Received as information</i>	Report of Services Agreements: <i>This is a list of agreements entered into with member governments and other non-member jurisdictions since the last report. Under these agreements, staff will provide technical assistance to the local government. No action required.</i>	Martha Sue Hall	
	Member Government for FY 2011-12		Cost
	<i>City of Cherryville Lake Norman RPO</i>		\$ 398
	<i>Gaston County Legislative Zoning Training</i>		809
	<i>City of Gastonia Legislative Zoning Training</i>		809
	<i>Iredell County Lake Norman RPO</i>		4,546
	<i>City of Kings Mountain Lake Norman RPO</i>		504
	<i>City of Lincolnton Lake Norman RPO</i>		509
	<i>Town of Marshville Infrastructure Planning Project</i>		6,984*
	<i>Town of Matthews Fire Captain Assessment Center</i>		5,640*
	<i>Town of Pineville Subdivision Assistance</i>		6,702
	<i>Town of Pineville Ordinance Assistance</i>		6,550
	<i>City of Statesville Lake Norman RPO</i>		856
	<i>Town of Troutman Lake Norman RPO</i>		309
	Total		\$ 28,167
Non-Member Government for FY 2011-12	Cost		
<i>Cleveland County Lake Norman RPO</i>	3,785*		
Total	\$ 3,785		
<i>*No Member hours were used on these projects.</i>			
<i>[Note: On any other project, membership hours are provided in accordance with Centralina policy.]</i>			

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Time	Item	Presenter
	<p>COG Fiscal Year 2012 Workforce Development Program – Incumbent Workforce Development Program Grant approval</p> <p><i>The Centralina Workforce Development Board (WDB) has received approval from the NC Department of Commerce for Incumbent Workforce Development Program grants submitted on behalf of Southern Fabricators, Inc in Polkton (Anson County). Centralina will serve as the fiscal agent for the grant. The grant will provide skills training services to current employees at the company. It is anticipated that the training will result in a more highly skilled workforce, increased efficiency and reduce production costs for Southern Fabricator. The total amount for the grants is \$2,940 (includes \$ 140 for Administration).</i></p> <p>ACTION REQUESTED: I move that the Board of Delegates approve the receipt for the Centralina Workforce Development Board WIA – Special Grant funds for the Incumbent Workforce Development Program, authorize the Executive Director to act as fiscal agent on behalf of the Incumbent Workforce Development Program Grant and to execute the necessary contracts, and amend Centralina COG's grant project and operating budgets for the grant.</p>	Martha Sue Hall
Regular Business Items:		
<p><i>Brief Presentation Attachment 2 10 minutes</i></p>	<p>Centralina Regional Mobility Management Plan:</p> <p><i>The Centralina Council of Governments has been awarded a \$178,730 transit planning grant from the NCDOT to identify a mobility management arrangement for human service (elderly and disabled) transportation services for the nine-county region. Mobility management has a long standing history across the country as a solution for better transportation services and improved efficiencies, and maintaining service in the face of declining resources is a key objective for all area service providers. This initiative will be complete by June 2013, when the process will have identified a preferred arrangement for coordinated human service transportation delivery approved by the participating agencies and prepared to begin service. The kickoff meeting for this process is January 18, 2012.</i></p> <p>ACTION REQUESTED: I move that the Board of Delegates approve the receipt for the Centralina Regional Mobility Management Plan in the amount of \$178,730, authorize the Executive Director to act as fiscal agent on behalf of the grant and to execute the necessary contracts, and amend Centralina COG's grant project and operating budgets for the grant.</p>	Bjorn Hansen
<p><i>5 minutes</i></p>	<p>Centralina COG's Board Compensation:</p> <p><i>The Internal Revenue Service (IRS) classifies elected officials as employees for income tax purposes under the section 3401(c) provision and subjects them to Social Security and Medicare taxes. Management requested that Bill McNair, CCOG Attorney, review and recommend options for providing compensation to elected officials for attending regular board meetings.</i></p> <p><i>The Centralina Executive Board and its Officers are recommending a mileage reimbursement expense for delegates attending CCOG Board meetings as well as a delegate's alternate attending in the absence of the delegate. The mileage reimbursement expense would be calculated at the IRS rate (currently \$.555-cents a mile) and based from the jurisdiction's town hall to the CCOG offices or meeting location.</i></p> <p>ACTION REQUESTED: I move that the Board of Delegates approve the recommendation of mileage reimbursement expense for delegates attending CCOG Board meetings as well as delegate's alternate attending in the absence of the delegate.</p>	Martha Sue Hall George Arena

Board of Delegates Agenda

Time	Item	Presenter
<p>Brief Overview 5 minutes</p>	<p><u>Amendment of the CCOG's Bylaws:</u> <i>The Executive Board is recommending the following addition to the CCOG bylaws with no deletions to clarify travel expenses for delegates attending official business of the Council.</i></p> <p style="text-align: center;">Article V: EXPENSE REIMBURSEMENT OF DELEGATES</p> <p>A. <u>Delegates Expense Reimbursement:</u> <i>The Council shall reimburse the delegate representing each governmental unit, or in his or her absence an alternate delegate, for the delegate's or alternate's travel expenses for attending regular and special meetings of the Council, the Executive Board, or their committees. The amount of the reimbursement shall be based upon the mileage to and from the City or Town Hall (for municipal delegates) or the County office building (for county delegates) of the City or County represented by the delegate to the meeting location. The mileage rate for all travel reimbursement shall be at the standard mileage rate published from time to time by the Internal Revenue Service.</i></p> <p>B. <i>The Council shall, upon the written request of a delegate, reimburse reasonable travel expenses while a delegate is away from home attending to official business of the Council.</i></p> <p>ACTION REQUESTED: <i>I move that the Board of Delegates approve to amendment to Article V: Expense Reimbursement of Delegates recommended by the Executive Board at its September 14, 2011 meeting.</i></p>	<p>Martha Sue Hall George Arena</p>
<p>Brief Overview 10 minutes</p>	<p>HUD Sustainable Communities Regional Planning Grant: <i>In May of 2011, the Board of Delegates authorized Centralina staff to apply for a HUD Sustainable Communities Regional Planning Grant in an amount not to exceed \$5 million for the 2011 funding cycle. On October 5, 2011, CCOG submitted an application in the amount of \$4,907,544 with over 100 partners and supporters.</i></p> <p><i>On November 21, 2011, Shelley Poticha, Director for the HUD Office of Sustainable Communities, announced in Charlotte that Centralina COG was awarded the grant in the amount of \$4,907,544 over a three-year period.</i></p> <p><i>Centralina Staff will provide an overview of the grant at the meeting.</i></p> <p>ACTION REQUESTED: <i>I move that the Centralina Board of Delegate take the following actions related to the HUD Sustainability Grant:</i></p> <ol style="list-style-type: none"> 1. <i>Approve the receipt of federal funds for the HUD Sustainable Communities Regional Planning Grant in the amount of \$4,907,544.</i> 2. <i>Amend the FY 2011-2012 CCOG's budget over a three-year period of the grant to reflect the federal funds, in-kind and leveraged match from multiple consortium partners including Centralina and Catawba Regional COG's in the amount of \$3,075,860.</i> 3. <i>Authorize the Executive Director to act as fiscal agent and Authorized Organization Representative (AOR) on behalf of the HUD Sustainable Communities Regional Planning Grant and to execute the necessary contracts, and</i> 4. <i>Amend Centralina COG's grant project and operating budgets for a total grant project cost of \$7,983,404.</i> 	<p>Vicki Bott and Rebecca Yarbrough</p>

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Time	Item	Presenter
<p><i>Convene prior to the meeting</i> 15 minutes</p> <p><u>County Caucus</u> Anson-Jarvis Woodburn</p> <p>Cabarrus Towns-Gene McCombs*</p> <p>Gaston-Joe Carpenter</p> <p>Iredell-Ken Robertson*</p> <p>Mecklenburg Towns-Jennifer Roberts*</p> <p>Rowan Towns-Charles Seaford</p> <p>Stanly-Lindsey Dunevant</p> <p>Union-Todd Johnson</p>	<p>Appointment of Convening Members of Municipal Governments: <i>In accordance with CCOG's bylaws, the Members of the Municipal delegates shall elect one of their members to serve from the county area. The foregoing Bylaws, as amended this date, were duly adopted by the Centralina Council of Governments at its regular meeting held December 8, 2010, and shall be effective upon adoption.</i></p> <p><u>Membership:</u> <i>The Executive Board shall be composed of: (1) The officers of the Council, (2) the delegate from each County member government, (3) the delegate from the City of Charlotte, and (4) one municipal delegate from each County area representing all municipalities within such county, including one to represent the municipalities in Mecklenburg County other than the City of Charlotte. Provided, however, if a county, a county area, or the City of Charlotte has a delegate who is an officer of the Council, that unit shall not be entitled to an additional representative on the Executive Board. The municipal delegates from all municipal member government units within each county area (excluding the City of Charlotte delegate as to Mecklenburg County) shall elect from their number by caucus at the first Council meeting of the calendar year, the municipal delegate from the county area to serve on the Executive Board. Only delegates (not alternates) may serve on the Executive Board."</i></p> <p>*A CCOG Staff member will convene municipal members in absence of the county representative.</p>	<p>Martha Sue Hall</p>
<p><i>Committee Report and Floor Nominations</i> 20 minutes</p>	<p>CCOG Nominating Committee: <i>The Nominating Committee (Charles Seaford, Chairman and Town of China Grove Councilman, Patsy Kinsey, City of Charlotte Councilperson, and Jarvis Woodburn, Anson County Commissioner) met and accomplished their mission by nominating the following candidates.</i></p> <p><u>Article IX: OFFICERS—Nominating Committee and Election:</u> <i>The Executive Board, at its last regular meeting each year, shall appoint a nominating committee of three (3) delegates who shall submit to the Council the names of proposed officers at the last regular meeting of the Council each year, at which meeting the election shall be held. Nominations from the floor may be made. The person receiving the highest number of votes cast for each office shall be deemed elected."</i></p> <p><i>The Nominating Committee presents a slate of candidates for election of Officers to the Centralina Board of Delegates for 2012.</i></p> <p><i>In addition, nominations may be made from the floor.</i></p> <p>Chair: Martha Sue Hall, Councilperson, City of Albemarle Vice Chair: Michael Johnson, Mayor-Protem, City of Statesville Secretary: Frank Deese, Mayor, Town of Marshville Treasurer: George Arena, Commissioner, Lincoln County</p>	<p>Charles Seaford, Nominating Committee Chair</p>

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Time	Item	Presenter
	<p>“Article IX: OFFICERS— Designation and Term: <i>The Council officers shall consist of a Chair, a Vice-Chair, a Secretary, and a Treasurer, who shall be elected and installed at the last regular meeting of the Council each year, Officers shall be elected for a term of one year, or until their successors are elected. In addition, the immediate past Chair of the Council shall continue to serve as an officer of the Council as long as he or she remains a delegate.”</i></p>	
10 minutes	<p>Election of CCOG Officers: <i>The Board of Delegates will elect its officers for the next year who shall take office at the end of this meeting.</i></p> <p>Note: <i>[Or if there are nominations from the floor, than a vote shall be held for each office for which there are multiple nominations.]</i></p> <p>ACTION REQUESTED: <i>I move to accept the report of the Nominating Committee and elected the slate by acclamation.</i></p>	Steve Meckler
10 minutes	<p>Installation of New CCOG Officers: <i>The CCOG Legal Counsel, William H. McNair, will install the newly elected CCOG Officers for 2012.</i></p>	Bill McNair
10 minutes	Comments from the Board of Delegates	Martha Sue Hall
10 minutes	Comments from the Chairperson	Martha Sue Hall
10 minutes	<p>Comments from the Executive Director</p> <ul style="list-style-type: none"> • Legislative Update 	Jim Prosser
	Adjournment	Martha Sue Hall

2012 Executive Board Meetings
January 11, 2012
March 14, 2012
April 11, 2012
June 13, 2012
September 12, 2012
October 10, 2012
<i>The meetings will be held at the CCOG Offices on 525 North Tryon Street, 12th Floor at 6 p.m.</i>

2012 Board of Delegates Meetings
February 8, 2012
May 9, 2012
August 8, 2012
December 12, 2012
<i>The meetings will be held at the Hilton Charlotte University Place on 8629 JM Keynes Drive at 6:15 p.m.</i>

Centralina Council of Governments complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina Council of Governments will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina Council of Governments' programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the Clerk to the Board, 525 North Tryon Street, 12th Floor, Charlotte, NC 28202, bblackwell@centralina.org or phone (704) 348-2728. Please allow 72 hours advance notice for preparation. Visit our website: www.centralina.org.